

FACT Meeting Agenda

November 3, 2025

9:30 a.m. – 11:30 a.m.

Location: 40 Douglas Dr, Martinez, CA 94523

Conference Room 101/102

PUBLIC ACCESS INSTRUCTIONS:

The public may attend this meeting in person at the above location.

The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

HOW TO JOIN THE MEETING VIA ZOOM:

<https://cccouny-us.zoom.us/j/87803371096?pwd=NC8mAsdIOcB1meXAdPMobXNVjY92rM.1>

HOW TO JOIN THE MEETING VIA CALL-IN:

Zoom meeting Dial-In-Number: 888-278-0254

Conference code: 877525

Agenda Item	Topic	Person to Lead
Item 1	Call to Order; Roll Call	- Chair; Ana Kaye
Item 2	Review & Accept Minutes (September 8, 2025) - Receive, Review and Accept Minutes to be published publicly	- Chair/All
Item 3	FACT Membership Update, Organization & Action Items - Discussion: Receive Membership Update - Discussion: Receive Membership Renewal Information - Discussion: Receive Member Training Update - Discussion: Review of membership By Laws	- Ana Kaye - Ana Kaye - Ana Kaye - Ana Kaye
Item 4	FACT Calendar Discussion - Review and Discuss Overall Master Calendar for 2026 FACT including meetings and associated tasks, and Site-Visits - Receive, Review and Accept Meeting Schedule for 2026	- Ana Kaye - Jan Nelson
Item 5	FACT Site Visit Monitoring - Review and Discuss Site-Visit Monitoring Form	- Jan Nelson
BREAK		
Item 6	FACT 2025 Annual Report - Discussion: Receive Notification to Committee of required Annual Report covering 2025	- Ana Kaye
Item 7	FACT FY25-26 Contracts Update - Discussion: FY25-26 Contracts Status	- Jan Nelson
Item 8	Discussion/Announcements/Public Comment	- Open
Adjourn		- Chair/Vice Chair

- To request a copy of the documentation being reviewed during the meeting or for assistance with remote access please contact Laura Malone at 925.608.4943. All documents will be posted with the meeting minutes.
- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Laura Malone at least **72 hours before** the meeting at 925.608.4943.