

FACT Meeting Minutes

April 7, 2025

9:30 a.m. – 11:30 a.m.

40 Douglas Drive, Martinez, CA

Room 101/102



Call to Order – 9:31a

Committee Member Roll Call:

Mary Flott- Present	Isabel Renggenathen- Present	Carol Carrillo- Absent	Dr. Rhiannon Shires-Present	Emily Hampshire- Present
Nakenya Allen- Remote	Maura Millson- Present	Erin Cabezas- Present	Yvonne Wadleigh- Present	Kay Reed-Present

Staff: Laura Malone, Jan Nelson, Cynthia Lepe

Guests: Several guests from the public in attendance

1. Review and Accept Minutes (March 3, 2025)

- Yvonne motioned to accept the minutes from March 3, 2025, Erin seconded. It passed unanimously.

2. FACT 2024 Request for Proposal 1216 Evaluation Results Review

-Discussion: Receive, Review and Discuss FACT Committee Request for Proposal 1216 Evaluation Results

16 Request for Proposal responses were received. 10 proposals passed compliance and fiscal evaluation which were then submitted to the FACT committee for review and evaluation. The FACT evaluation began Monday February 24 and was completed on Friday March 21. All 8 FACT member evaluations were received. 2 members were excused from the evaluation process. Only the 8 evaluators are eligible for voting and review/response for this meeting. The evaluation results were redacted and made available for public comment.

-Consider FACT Committee Evaluation Results and Assess Proposal Response Evaluation Results

The FACT Committee reviewed and discussed the individual proposal evaluation results at length, and determined easiest to do so by ranked score.

Proposal 2: Recommended for funding by Committee members. No additional comments/concerns.

Proposal 3: One member did not recommend for funding due to the program not having a “parent and child connected aspect.” The Committee discussed and agreed to recommend this proposal for funding.

Proposal 7: The Committee agreed to recommend this proposal for funding.
 Proposal 6: The Committee discussed program proposal concerns. Committee members felt it was unclear what FACT is funding, if granted. Proposal was also missing some narratives and was not very detailed. The committee agreed to put this proposal in the “Maybe” consideration.
 Proposal 8: The Committee discussed proposal concerns. The Committee agreed to put this proposal in the “Maybe” consideration.
 Proposal 9: The Committee discussed proposal concerns. The Committee agreed to put this proposal in the “Maybe” consideration.
 Proposal 1: The Committee discussed proposal concerns. The Committee agreed to put this proposal in the “Maybe” consideration.
 Proposal 10: The Committee discussed proposal concerns. The Committee agreed to not recommend this proposal for funding.
 Proposal 4: The Committee discussed proposal concerns. The Committee agreed to not recommend this proposal for funding.
 Proposal 5: The Committee discussed proposal concerns. The Committee agreed to not recommend this proposal for funding.

3. FACT 2024 Request for Proposal 1216 Funding Recommendation

- Discussion: Review, Consider and if appropriate, Accept FACT Request for Proposal Evaluation Results and make recommendation to Board of Supervisors for FACT Contract Grant Awardees

After initial Committee review and analysis:

Proposals recommended for funding: 2, 3, 7

Proposals still being considered (“Maybe”): 6, 8, 9, 1

Proposals not being recommended for funding: 10, 4, 5

The Committee proceeded to discuss and evaluate those proposals still being considered for funding/award.

Kay motioned to fully fund 6 agencies at the requested budgeted amount and eliminate one more “Maybe” proposal. Yvonne seconded. Motion passes. 4 Aye, 3 Nay. Abstained: Erin Cabezas & Dr. Shires

Yvonne motioned to not recommend Proposal 1 for funding. Maura seconded. Motion Passes. 5 Aye, 3 Nay Abstained: Dr. Shires

Kay motioned for EHSD Contracts staff to negotiate with Proposals 2 and 3 to increase their requested budget to 100k. Emily seconded. Motion passes. 7 aye, 1 nay. Abstained: Dr. Shires

The Committee finalized their recommendation via vote, which resulted in the 6 highest scoring proposals being recommended for funding.

Isabel motioned to recommend Proposals 2, 3, 6, 7, 8 & 9 for funding to the Board of Supervisors, Mary seconded. It passes unanimously. Abstained: Dr. Shires

4. FACT 2024 Request for Proposal 1216 Next Steps

- Discussion: RFP Next Steps and Estimated Timing

The recommended grant awardees will be submitted to the Board of Supervisors for approval. EHSD Contracts & Grants Unit staff will send notifications to all proposal respondents with the results of the decision after the Board of Supervisors approve. The exact timeline depends on

available Board of Supervisor Agenda dates . Once approved by the Board, the proposals will go into contract negotiation. Site visits for these grantees will take place in early 2026.

5. Discussion/Announcements/Public Comment

Information was shared and flyers were handed out for the California Association of American University Women on Public Policy.

Isabel proposed an agenda item to debrief on the RFP process at the May FACT Meeting.

-11:34a Adjourn –

ACTION ITEM ADDITIONS FROM THIS MEETING

Deliverable	Responsible Party	Assigned Date/Due Date

Request For Proposals #1216 Family and Children's Trust

Evaluator	Proposal Number									
	1 *	2 *	3 *	4	5	6 *	7 *	8 *	9 *	10 *
A	94	99	95	55	101	102	97	97	97	46
B	51	98	91	96	58	100	100	85	92	54
C	75	94	96	97	52	100	96	91	85	96
D	95	100	102	81	99	86	99	96	95	95
E	85	85	88	65	59	80	70	86	87	82
F	102	100	102	100	51	102	102	101	55	98
G	90	94	101	91	98	100	97	96	100	100
H	97	80	102	77	100	101	102	90	102	97
I - Fiscal	97	89	95	94	98	80	94	98	96	91
Amount Requested	\$ 100,000	\$ 80,000	\$ 85,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Average Score	87.33	93.22	96.89	84.00	79.56	94.56	95.22	93.33	89.89	84.33
Meets FACT Eligibility	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Ranking by Average Score	7	5	1	9	10	3	2	4	6	8
FUND?	Y - 6; N - 2	Y - 8; N - 0	Y - 7; N - 1	Y - 4; N - 4	Y - 6; N - 2	Y - 7; N - 1	Y - 7; N - 1	Y - 6; N - 1	Y - 7; N - 1	Y - 5; N - 3
Funding Recommendation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Area of County Served/Priority East County	Countywide/ Proposed 65% East/Far East	Central County/43% students from East County	Countywide/ 17% East County	West County/ 0% East County	East County/ 100% East County	East and Central County/ 43% East County	Countywide/ 42% East County	Countywide/ 32% East County	Countywide/ 32% East County	Countywide/ 45% East County
Priority Area	1	1, 2, 3, 4	1, 2, 3, 4	1, 2	1, 2	1, 2, 3, 4	3	1, 2	1, 2, 3	1, 2

\$ 965,000

\$ -

* - denotes agencies that are incorporated outside of Contra Costa County

** - denotes agencies where the Committee suggested reduced funding.

Request For Proposals #1216 Family and Children's Trust

Funding Priorities

Proposals in response to RFP # 1216 must address one or more of the following priorities:

1. Parenting education services including information and referral support services that focus on teaching positive parenting and family strengthening skills and knowledge to at-risk parents, families, caregivers and individuals which may include one or more of the following activities:

- a. Child growth and development with a focus on parental attitudes and satisfaction, parental communication, children's behavior and effective discipline techniques, and/or,
- b. Locating programs which emphasize educational and enrichment services, and/or,
- c. Bullying/gang violence awareness and prevention

2. Early intervention, case management and crisis services that focus on one or more of the following:

- a. Prevention, early intervention and treatment of child abuse and neglect with an emphasis on reducing recurrence of abuse and neglect
- b. Prevention and early intervention of intimate partner or family violence which may lead to child abuse and neglect.
- c. Crisis intervention and stabilization services for families and children at risk of abuse and neglect.

3. Afterschool or School Based Programs that focus on one or more of the following:

- a. Evidenced based, evidence informed or based on best practice for children of families involved with or at-risk of becoming involved with child welfare and/or children in foster care, and/or
- b. Facilitate interactions between children to support social connections, youth resilience and social-emotional competence in youth, and/or,
- c. Provide at risk families access to safe, nurturing, engaging afterschool programs and activities, which help reduce familial stressors and/or,
- d. Provide access to programs within schools to increase prevention and awareness strategies, such as counseling, home based visitation, problem solving, effective communication, resisting peer pressure, substance abuse awareness, and/or
- e. Decrease the technological divide amongst youth in marginalized communities.

4. Education and training to agency and/or service providers on the CSSP's Protective and Promotive Factors Framework and Adverse Childhood Experiences Study, with an emphasis on incorporating these approaches into agency or service provider programming, including training programs for agency staff.

Target Population:

Racial Equality and Historically Underserved Groups: Priority will be given to organizations providing a methodology to reduce the gap for children of color, including but not limited to, African American, Native American/Indigenous, LatinX, as well as specific groups of Asian and Pacific Islander, historically underserved populations, (including but not limited to immigration status, bodily ability, gender identity, sexual identity, age, religion) and families who come to the attention of child welfare systems to ensure race does not predict success and to improve access to tools in order to reduce child neglect and abuse. **In alignment with the County's Comprehensive Prevention Plan Program, FACT will give priority and additional points to organizations delivering services in East County which has been identified as the highest communities in need (reference Program Narrative - Section 5.4,3,C,d. and Scoring Methodology - Section 6.6).** Bidders must provide their approach to developing your DEI capacity.

Priority funding will focus on prevention strategies to address the needs of the target population:

Over-representation in child welfare systems

Child neglect

At-risk infants and children

Vulnerable families with a history of mental illness, substance abuse or a history of abuse and neglect

NOTE - All programs must support culturally and linguistically appropriate services. All programs must provide services to the target population, including, families involved with/or at risk of becoming involved with child welfare. All programs must demonstrate that the specific program proposed incorporates specific components of the Center for the Study of Social Policy's (CSSP)'s Protective and Promotive Family Framework (Appendix 9.4)