

# FACT Meeting Agenda

January 6, 2025

9:30 a.m. – 11:30 a.m.

Location: 40 Douglas Dr, Martinez, CA 94523  
Conference Room 101/102

## PUBLIC ACCESS INSTRUCTIONS:

The public may attend this meeting in person at the above location.

The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

### HOW TO JOIN THE MEETING VIA ZOOM:

Link: <https://cccouny-us.zoom.us/j/84947797749>

### HOW TO JOIN THE MEETING VIA CALL-IN:

Zoom meeting Dial-In-Number: 888-278-0254

Conference code: 877525

Agenda Item	Topic	Person to Lead
Item 1	Call to Order; Roll Call	- Chair; Laura Malone
Item 2	<b>Review &amp; Accept Minutes</b> (December 2, 2024) - Receive, Review and <b>Accept</b> Minutes to be published publicly	- Chair/All
Item 3	<b>FACT Membership Update, Organization &amp; Action Items</b> - Discussion: Receive Membership Update - Discussion: Committee Training Requirements & Status	- Laura Malone - Chair
Item 4	<b>FACT 2024 Request for Proposal</b> - Discussion: RFP Status, Schedule, Evaluation, Scoring Worksheet review and finalization, Training and Next Steps	- Chair/All, Laura Malone
<b>BREAK</b>		
Item 5	<b>FACT 2024 Tax Donation Update</b> - Discussion: Update on 2024 FACT Tax Donations, next steps and estimated timing for donor information and letter generation.	- Laura Malone/ Cynthia Lepe
Item 6	<b>Discussion/Announcements/Public Comment</b>	- Open
Adjourn		- Chair/Vice Chair

- To request a copy of the documentation being reviewed during the meeting or for assistance with remote access please contact Laura Malone at 925.608.4943. All documents will be posted with the meeting minutes.
- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Laura Malone at least **72 hours before** the meeting at 925.608.4943.