Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours. (Gov. Code, section 54957.5(b) *(2)).*

Agenda

Group/Meeting Name: CSB Policy Council Meeting	
Date: June 26, 2024	**Time:** 6:00 PM – 8:00 PM
Meeting Locations: **Community Services Bureau: 1470 Civic Ct. Suite 200 Concord, CA** **George Miller III: 300 South 27th St. Richmond, CA** **Fairgrounds: 1203 West 10th St. Building D, Antioch, CA**	
Purpose: Conduct Regular Monthly Meeting	

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings. Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at aaraujo@ehsd.cccounty.us or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.

Desired Outcomes: By the end of this meeting, we will have:
1. Agreement on desired outcomes and ground rules so that our meeting is productive.
2. A wellness activity to open communication and enhance overall wellbeing.
3. An awareness of CSB correspondence so that we are all informed of current notifications.
4. An opportunity for the public to address the CSB Policy Council and share thoughts and ideas that may impact their work and the needs of the community.
5. A Parent Recognition of Staff Excellence Award presentation to validate employee dedication and uniqueness while working with children and families.
6. Review and approval of the Head Start and Early Head Start budget amendment to support programmatic needs through the end of the project period.
7. A review and approval of February 21, 2024, March 6, 2024, and March 18, 2024, Policy Council Minutes.
8. Heard administrative Reports: An understanding of the monthly updates and approvals to ensure ongoing communication and necessary actions take place for seamless program operation.
9. An understanding of the 2nd DRDP Child Outcomes Baseline Assessment report and School Readiness Goals for the 2023-2024 program so that Policy Council members are aware of agency wide progress data of children's assessments.
10. An understanding the Transition to Kindergarten presentation so parents are informed on strategies to successfully transition Kindergarten-bound children from Head Start to their receiving schools.
11. An understanding of subcommittee updates so that representatives are informed of subcommittee discussions and outcomes.
12. An understanding of Site Reports so that we may celebrate our co-parenting and partnership-building efforts.

13. Heard announcements so that we may be informed of Bureau news and/or available community resources.
14. A Meeting Evaluation so that we may review our strengths and make any improvements as needed.

Agenda			
What? (Content)	**How** (Process)	**Who**	**Time** (Minutes)
1. Review Desired Outcomes	Present Clarify Check for understanding	Tuliisa Miller Vice Chair	3
Meeting Ground Rules	Present Clarify Check for understanding	Gabriela Gomar Parliamentarian	2
2. **Wellness Activity**	Present Clarify	Juan Batiz Chair	7
3. Correspondence	Present Clarify	Karen Medrano Secretary	2
4. Public Comment	Present	Public	2
5. Parent Recognition of Staff Excellence Award Recognition	Present Clarify	Juan Batiz Chair	10
6. **Action:** Consider approval of the Head Start and Early Head Start budget amendment	Present Clarify Check for understanding Check for Agreement	TBD	14 (3 minutes for roll call)
7. **Action:** Consider approval of February 21, 2024, March 6, 2024, and March 18, 2024, Policy Council Minutes	Present Clarify Check for understanding Check for Agreement	Karen Medrano Secretary	10 (3 minutes for roll call)
8. **Administrative Reports:** CSB Deputy Director	Present Clarify Check for understanding	Scott Thompson	5
Administrative Reports: Division Manager	Present Clarify Check for understanding	Amy Wells	5
Administrative Reports: Fiscal	Present Clarify Check for understanding	Ali Vahidizadeh	5
9. **Presentation: DRDP**	Present Clarify Check for understanding	TBD	20
10. **Presentation:** Transition to Kindergarten	Present Clarify Check for understanding	TBD	20
11. **Subcommittees Updates**	Present Clarify Check for understanding	Juan Batiz Chair	3

12. **Site Reports**	Present Clarify Check for Understanding	Site Representatives	5
13. **Announcements**	Present Clarify Check for understanding	Ana Araujo	5
14. **Meeting Evaluation**	Plus/Delta	Volunteer	2

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

- HOW TO JOIN THE MEETING VIA ZOOM:
  Zoom Meeting ID: 870 4513 5129 Password: 826100
- HOW TO JOIN THE MEETING VIA CALL-IN:
  Conference Call: USA 8882780254 (US Toll Free) Conference Code: 379008

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the CSB Policy Council during public comment on matters within the jurisdiction of the CSB Policy Council that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should come to the podium when called upon. Those participating via Zoom should indicate they wish to speak by using the "raise your hand" feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 on their phone.

All public comments will be limited to 2 minutes per speaker.

For assistance with remote access contact: (925) 864-0837

Public comments may also be submitted before the meeting by email at aaraujo@ehsd.cccounty.us or by voicemail at (925) 864-0837. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting