

CONTRA COSTA COUNTY
EMPLOYMENT AND HUMAN SERVICES DEPARTMENT
ADMINISTRATIVE SUPPORT SERVICES BUREAU

REQUEST FOR QUALIFICATIONS (RFQ) #1000
Organizational Development Support

11.1 FORM #1 – RESPONSE COVER STATEMENT

(This form must accompany the proposal package when submitted)

Applicant _____

Business Address _____

Phone _____ email: _____ Year Organization Founded _____

Contact Person & Title _____

501(c)3 ___yes Exemption Expiration Date
___no Other (explain): _____

Federal Tax ID: _____ Business License # _____

Unique Entity Identification #: _____

Bid Service Area (*check which below service area is the subject of this proposal*)

Advancement of Diversity, Equity,
Inclusion, Belonging, and Justice

Change Management

Executive Recruitment

Individualized Executive and
Management Coaching

Grant Writing

Team Building

Standard Operating Procedures
Review, Revision, Maintenance

Staff Morale/Engagement
Assessments and
Improvements

Strategic Planning

We submit the attached proposal and attachments in response to Contra Costa County's Request for Qualifications #1000, and declare that:

If the Contra Costa Employment and Human Services Department accepts this response, we will enter into a standard contract with Contra Costa County to provide all work specified herein as proposed or in accordance with modifications required by Contra Costa County. Funds obtained through this contract will not be used for other programs operated by the bidder/contractor unless stipulated within the proposal and accepted by the County.

Authorized representatives: (two signatures required)

Name: _____ Date: _____

Signature: _____
Executive Director

Name: _____ Date: _____

Signature: _____
Board President