Agenda

Group/Meeting Name: CSB Policy Council Meeting

Date: March 18, 2024  Time: 5:30 PM – 6:00 PM

Meeting Locations:
40 Douglas Dr. Martinez, CA
1470 Civic Ct. Suite 200 Concord, CA
300 South 27th St. Richmond, CA
1203 West 10th St. Building D, Antioch, CA

Purpose: Special Meeting

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings. Please contact Michelle Mankewich at least 48 hours before the meeting at (925) 771-0055 or at mmankewich@ehsd.cccounty.us or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.

1. Agreement on desired outcomes and ground rules so that our meeting is productive.

2. An opportunity for the public to address the CSB Policy Council and share thoughts and ideas that may impact their work and the needs of the community.

3. Heard a Welcome from Executive Director to acknowledge those present

4. Heard, discussed, provided feedback, and approve the updates to the Head Start and Early Head Start Re-competition Grant

5. A Meeting Evaluation so that we may review our strengths and make any improvements as needed.

<table>
<thead>
<tr>
<th>What? (Content)</th>
<th>How (Process)</th>
<th>Who</th>
<th>Time (Minutes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Review Desired Outcomes</td>
<td>Present Clarify Check for understanding</td>
<td>Juan Batiz Chair</td>
<td>2</td>
</tr>
<tr>
<td>2. Meeting Ground Rules</td>
<td>Present Clarify Check for understanding</td>
<td>Tuliisa Miller Vice-Chair</td>
<td>2</td>
</tr>
<tr>
<td>2. Public Comment</td>
<td>Present</td>
<td>Public</td>
<td>2</td>
</tr>
<tr>
<td>3. Welcome</td>
<td>Present</td>
<td>Marla Stuart</td>
<td>2</td>
</tr>
<tr>
<td>4. Action: Request approval of updates to grant application</td>
<td>Present Clarify Check for understanding Check for Agreement</td>
<td>Marla Stuart</td>
<td>20 (3 minutes for roll call)</td>
</tr>
<tr>
<td>5. Meeting Evaluation</td>
<td>Plus/Delta</td>
<td>Volunteer</td>
<td>2</td>
</tr>
</tbody>
</table>
PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

- **HOW TO JOIN THE MEETING VIA ZOOM:**
  
  Zoom Meeting ID: 870 4513 5129 Password: 826100

- **HOW TO JOIN THE MEETING VIA CALL-IN:**
  
  Conference Call: USA 8882780254 (US Toll Free) Conference Code: 379008

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the CSB Policy Council during public comment on matters within the jurisdiction of the CSB Policy Council that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should come to the podium when called upon. Those participating via Zoom should indicate they wish to speak by using the "raise your hand" feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 on their phone.

All public comments will be limited to 2 minutes per speaker.

For assistance with remote access contact: (925) 864-0837

Public comments may also be submitted before the meeting by email at mmankewich@ehsd.cccounty.us or by voicemail at (925) 771-0055. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.
Grant Application Update

March 18, 2024

Marla Stuart, MSW, PhD, EHSD Director and Head Start Executive Director
MJ Robb, Interim Community Services Bureau Director
info@ehsd.eccounty.us | 925-608-4800
Partners Model

*KinderCare, TinyToes, Aspirinet, Mount Diablo School District*

**County**
- Recruitment and Enrollment
- Program Information Report (PIR)
- Contract Monitoring
- Comprehensive Services
  - Health / Nutrition
  - Disabilities
  - Mental Health
  - Family Engagement

**Partners**
- Standardized Rates for Services
- Education and Child Development
  - Developmental screenings
  - Curriculum adoption and implementation
  - Desired Results Developmental Profile (DRDP)
## FY 2024-25 Budget

### Head Start Budget Categories

<table>
<thead>
<tr>
<th>Category</th>
<th>Proposed (FY25)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$8,553,356</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$3,724,044</td>
</tr>
<tr>
<td>Travel</td>
<td>$10,000</td>
</tr>
<tr>
<td>Equipment</td>
<td>$0</td>
</tr>
<tr>
<td>Supplies</td>
<td>$342,548</td>
</tr>
<tr>
<td>Contractual</td>
<td>$4,211,822</td>
</tr>
<tr>
<td>Other</td>
<td>$3,871,935</td>
</tr>
</tbody>
</table>

**Sub-Total of Direct Charges**

- Federal: $20,713,705
- Non-Federal (20%) $5,602,012

**Total Federal**

- $22,408,049

**Total Federal and Non-Federal**

- $28,010,061

### Additional Information

- **Slots**: 1,078
- **Federal Cost / Slot**: $20,786
- **Total Cost / Slot**: $25,983