

# FACT Meeting Agenda

December 4, 2023

9:30 a.m. – 11:30 a.m.

Location: 40 Douglas Dr, Martinez, CA 94553

Conference Room 101/102

## PUBLIC ACCESS INSTRUCTIONS:

The public may attend this meeting in person at the above location.

The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

## HOW TO JOIN THE MEETING VIA ZOOM:

Link: <https://cccouny-us.zoom.us/j/84438304196?pwd=R203WEJ3K1duSTBqdjAwSEl3NmU1Zz09>

## HOW TO JOIN THE MEETING VIA CALL-IN:

Zoom meeting Dial-In-Number: 888-278-0254

Conference code: 877525

Time	Topic	Objective	Person to Lead
9:30 – 9:35	Call to Order		- Chair/Vice Chair
9:35 – 9:40	Roll Call	- Confirm Quorum verbally	- Laura Malone
9:40 – 9:45	Review & Accept Minutes (February 6, March 6 and April 17, 2023)	- Review/Approve Minutes to be published publicly	- FACT Committee Members
9:45 – 10:15	<b>FACT Membership Update, Organization &amp; Action Items</b> <ul style="list-style-type: none"><li>- Membership Update</li><li>- Leadership Succession</li><li>- Membership Application Review/Interview</li><li>- Required Advisory Body Training</li><li>- FACT Tax Insert Flyer</li><li>- FACT Annual Report</li></ul>	<ul style="list-style-type: none"><li>- Provide Update</li><li>- Discussion/Vote</li><li>- Discussion/Vote</li><li>- Provide Update</li><li>- Provide Update</li><li>- Provide Update</li></ul>	<ul style="list-style-type: none"><li>- Laura Malone</li><li>- Ani Pereira-Sekhon</li><li>- Ani Pereira-Sekhon</li><li>- Laura Malone</li><li>- Laura Malone</li><li>- Laura Malone</li></ul>
10:15 – 10:25	FACT FHS Presentation	- Provide Update	- Laura Malone
10:25 – 11:00	FACT Policy and Procedure Amendment	- Discussion	- Laura Malone
11:00 – 11:15	2024 FACT Calendar & Re-evaluate FACT meeting date/time	- Discussion/Vote	- Laura Malone
11:15 – 11:20	<b>FACT Contract Updates</b> <ul style="list-style-type: none"><li>- General Contract Updates</li><li>- Annual Site Visits and Renewal Activity</li></ul>	- Provide Update	- Jan Nelson
11:20 – 11:25	Committee Member Updates	- Discussion	- FACT Committee
11:25 – 11:30	Discussion/Announcements/Public Comment	- Open	- Open
11:30	Adjourn		

- To request a copy of the documentation being reviewed during the meeting or for assistance with remote access please contact Laura Malone at 925.608.4943. All documents will be posted with the meeting minutes.
- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Laura Malone at least **72 hours before** the meeting at 925.608.4943.