

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours. (Gov. Code, section 54957.5(b) (2)). To slow the spread of COVID-19, the CSB Policy Council Executive Meeting will be accessible via Zoom as permitted by Government Code section 54953 (e).

Agenda

Group/Meeting Name: Program Services Subcommittee	
Date: June 7, 2023	Time: 5:00 PM – 6:00 PM
Zoom Meeting ID: 1470 Civic Court. Suite 200, Concord, CA 94520 – CSB Administrative Building	
Meeting Leader: Michelle Mankewich	
Purpose: Conduct Regular Monthly Meeting	

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings. Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at aaaraujo@ehsd.cccounty.us or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.

Desired Outcome: By the end of this meeting, we will have:

- Agreement on desired outcomes and ground rules so that our meeting is productive.

- Opportunity for the public to address the CSB Policy Council and share thoughts and ideas that may impact their work and the community’s needs.

- An understanding of the 2022-2023 Parent Survey Results to gain an awareness of parent feedback relating to program quality.

- Reviewed the DRAFT 2023/2024 CSB Program Planning Calendar which provides guidance on internal and external timelines for requirements and best practices of CSB programs.

- An understanding of Community Assessment so that we can better understand the strengths and needs of the community and receive feedback to guide program goals.

- An understanding the Transition to Kindergarten presentation so parents are informed on strategies to successfully transition kindergarten-bound children from Head Start to their receiving schools

- A Meeting Evaluation so that we may review our strengths and make any improvements as needed.

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present Clarify Check for understanding	Volunteer	3
Public Comment	Present	Public	2
➤ Parent Survey Results	Present Clarify Check for understanding Check for Agreement	Nelly Ige	10
➤ Community Assessment	Present Clarify Check for understanding Check for Agreement	Christina Reich	15

➤ Planning Calendar	Present Clarify Check for understanding	Christina Reich	10
➤ Transition to Kindergarten	Present Clarify Check for understanding	Education Team - TBD	15
Meeting Evaluation	Plus/Delta	Volunteer	5

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

- HOW TO JOIN THE MEETING VIA ZOOM:
Zoom Meeting ID: 832 0122 7641
- HOW TO JOIN THE MEETING VIA CALL-IN:
Conference Call: USA 8882780254 (US Toll Free) Conference Code: 379008

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the CSB Policy Council during public comment on matters within the jurisdiction of the CSB Policy Council that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should come to the podium when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 on their phone.

All public comments will be limited to 2 minutes per speaker.

For assistance with remote access contact: (925) 864-0837

Public comments may also be submitted before the meeting by email at aaaraujo@ehsd.cccounty.us or by voicemail at (925) 864-0837. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting