

Questions & Answers
Posted Thursday, March 23, 2023

All questions regarding RFP 1195 are listed as submitted in writing or via Bidders' Conference webinar by the submission deadline of March 20, 2023.

1. What is the definition of a "contact" under RFP 1195?

Answer: A contact is an individual the Contractor provided an intervention one-on-one through an evidence-based program. Each person participating in the evidence-based activity is counted as a contact.

2. Is the definition of a "contact" under RFP 1195 different than under current Title III-D contacts?

Answer: A contact is an individual that participates in the evidence-based program. Each person participating in the evidence-based activity is counted as a contact.

3. May the definition of a "contact" under RFP 1195 include activities in addition to evidence-based programs?

Answer: No. Participation in the evidence-based program are the only ones counted.

4. Under our current Title III-D contract we provide 1,056 contacts for a total contract amount of \$65,760. While we are not currently paid on a per-unity of service measure, our reimbursement works out to \$62.27 / contact. However, per RFP 1195, page 17:

The unit of measure is 1 contact;

The maximum number of units required is 5,025 contacts;

The maximum reimbursement rate is \$25.00 per contact.

To meet the terms of the RFP, applicants must propose providing 5,025 contacts, for which they will be reimbursed \$125,625.00. Thus, the proposed rate of reimbursement in RFP 1195 is only 40% of that currently paid for services under Title III-D. Why is the County proposing to reimburse service providers as such a lower rate than currently?

CONTRA COSTA COUNTY EMPLOYMENT AND HUMAN SERVICES DEPARTMENT
AGING AND ADULT SERVICES (AAS) BUREAU

Older Americans Act Title III-D
Disease Prevention and Health Promotion Program
REQUEST FOR PROPOSALS RFP # 1195

Answer: The maximum reimbursement per contact is \$25. One-time expenses, such as attending a training to become a trainer for the evidence-based program may be considered during the contract negotiation.

5. RFP 1195 makes \$66,302.00 available through OAA funds and \$59,444.00 available through ARPA funds. It appears OAA funds are available for the 7/1/23 – 6/30/24 period and that ARPA funds are available 7/1/23 – 9/30/24. Given that the ARPA funds are for a 15-month period instead of a 12-month period, how should applicants reflect the ARPA funding in our budget?

Answer: All the remaining ARPA funds available for Title IIID have been included in RFP 1195. Though ARPA funds do not expire until 9/30/24, the contract period is from July 1, 2023-June 30, 2024. Expending all funds during the contract period, including ARPA, is advisable.

6. On page 15, it states that Contractor must submit to the AAA monthly information, which may include, among other items, “quarterly progress statements on funding to sustain program”. Is this a new requirement? What will be required?

Answer: The AAA conducts a quarterly performance (service units) and expenditure monitoring. The contract will include a spreadsheet that tracks monthly expenditures and monthly units of service provided. The contractor can track its performance on a monthly basis using this spreadsheet. The AAA quarterly monitoring involves providing a report to the contractor on information that is already available through this spreadsheet.

7. Are contacts unique individuals, or if someone receives our services 5 times, does that count as 5 contacts?

Answer: The individual is counted as a contact each time a service is provided.