



**Economic Opportunity Council (EOC) Executive Meeting Minutes**  
Location: Zoom Call



**Date:** 12/1/2022      **Time Convened:** 12:00 pm      **Time Terminated:** 1:14 pm      **Recorder:** Desiré Medlen

**Conference Call attendees:** Renee Zeimer, Desiré Medlen, Devlyn Sewell.

**Absentees:** None.

**Staff:** Christina Reich, Amrita Kaur, Nicholas Bryant.

**Quorum:** Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules.	<ul style="list-style-type: none"> <li>• Chair Zeimer called the meeting to order at 12:00 pm.</li> <li>• Zeimer read the desired outcomes.</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>• None present.</li> </ul>
<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>➤ Review and Approve November 3<sup>rd</sup>, 2022, EOC Executive Meeting minutes</li> </ul>	<ul style="list-style-type: none"> <li>• The group reviewed the draft of the November 3<sup>rd</sup>, 2022, Executive Meeting minutes.</li> </ul> <p><b>A motion to approve the draft November 3<sup>rd</sup>, 2022, Executive Meeting minutes was made by Sewell, seconded by Medlen.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Zeimer, Medlen, Sewell.</b>  <b>Nays: None</b>  <b>Abstentions: None</b>  <b>Absent: None</b></p>

TOPIC	RECOMMENDATION / SUMMARY
<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>➤ Review and approve the November 10<sup>th</sup>, 2022, EOC Business Meeting minutes</li> </ul>	<ul style="list-style-type: none"> <li>• The group reviewed the draft of the November 10<sup>th</sup>, 2022, Business Meeting minutes.</li> </ul> <p><b>A motion to approve the November 10<sup>th</sup>, 2022, Business Meeting minutes with no changes was approved by unanimous consent.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Zeimer, Sewell, Medlen.</b>  <b>Nays: None</b>  <b>Abstentions: None</b>  <b>Absent: None</b></p>
<ul style="list-style-type: none"> <li>➤ Discuss on-site subcontractors monitoring updates</li> </ul>	<ul style="list-style-type: none"> <li>• Reich gave highlights from on-going subcontractors site visits.</li> <li>• Sewell enjoyed visiting Rising Sun.</li> <li>• Medlen shared thoughts on visiting Opportunity Junction.</li> <li>• Zeimer also shared thoughts on site visits.</li> </ul>
<ul style="list-style-type: none"> <li>➤ Discuss EOC Annual Report final submission</li> </ul>	<ul style="list-style-type: none"> <li>• Reich and Kaur shared final draft of Annual Report.</li> <li>• Reich went over updated to the Annual Report from previous years' reports.</li> <li>• Reich highlighted achievements of the EOC and of individual members.</li> <li>• Added the EOC's full support of continuing meetings via Zoom.</li> </ul>
<ul style="list-style-type: none"> <li>➤ Discuss EOC upcoming resignations, new members, and vacant seat recruitment strategies</li> </ul>	<ul style="list-style-type: none"> <li>• Kaur recapped what EOC members are from each sector and fill each seat.</li> <li>• Kaur went over current and upcoming vacancies.</li> <li>• Some pending members will be moved to full time seats instead of alternate positions.</li> </ul>
<ul style="list-style-type: none"> <li>➤ Discuss Public Hearings 2023 scheduling, client incentives, and next steps</li> </ul>	<ul style="list-style-type: none"> <li>• Reich stated St. Vincent de Paul would like to host a public hearing.</li> <li>• Public hearings can be hybrid in person and via Zoom.</li> <li>• Public hearings will also be held at Policy Council</li> <li>• Discussed other locations such as GRIP or public libraries.</li> <li>• Reich went over the incentive messenger bags staff is preparing.</li> </ul>
<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>➤ Review and approve the draft December 8<sup>th</sup>, 2022, EOC Business Meeting agenda</li> </ul>	<ul style="list-style-type: none"> <li>• The group reviewed the draft of the December 8<sup>th</sup>, 2022, Business Meeting agenda.</li> <li>• Reich discussed new training opportunities that will be added to the agenda.</li> <li>• LIHEAP/Weatherization reports will be moved to the January business meeting.</li> <li>• Moved new applicant to the EOC to the January meeting in hopes all other members will be confirmed first.</li> </ul> <p><b>A motion to approve the December 8<sup>th</sup>, 2022, Business Meeting agenda with noted changes was approved by unanimous consent.</b></p>

TOPIC	RECOMMENDATION / SUMMARY
	<p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Zeimer, Medlen.</b>  <b>Nays: None</b>  <b>Abstentions: None</b>  <b>Absent: Sewell</b></p>
<p>➤ <b>Next Steps</b></p>	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> <li>• Reich will provide updates on site monitoring visits.</li> <li>• Kaur will include Annual Report in Business Meeting packet.</li> <li>• Kaur will adjust member titles and check status on pending EOC members.</li> <li>• Staff will prepare list of dates and locations for Pubic Hearings and assemble messenger bags.</li> <li>• Kaur will adjust agenda and move items to January meeting.</li> </ul>
<p>➤ <b>Evaluate the Meeting</b></p>	<ul style="list-style-type: none"> <li>• We did it.</li> </ul>