

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours. (Gov. Code, section 54957.5(b) (2)). *To slow the spread of COVID-19, the CSB Policy Council Executive Meeting will be accessible via Zoom as permitted by Government Code section 54953 (e).*

## Agenda

<b>Group/Meeting Name: CSB Ongoing Monitoring &amp; Self Assessment Committee Meeting</b>	
<b>Date:</b> February 8, 2023	<b>Time:</b> 5:30-7:00 PM
<b>Zoom Meeting ID:</b> <a href="https://us02web.zoom.us/j/81078763351?pwd=dlpJYnBCcUFBMTBveWxpcXZOcktMQTo9">https://us02web.zoom.us/j/81078763351?pwd=dlpJYnBCcUFBMTBveWxpcXZOcktMQTo9</a>	
<b>Password:</b> 820354	
<b>Meeting Leader:</b> Amanda Cleveland & Nelly Ige	
<b>Purpose:</b> Conduct Quarterly Monitoring Roundtable	

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings.

Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at [aaaraujo@ehsd.cccounty.us](mailto:aaaraujo@ehsd.cccounty.us) or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.

**Opportunities for Public Comment:** Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item may email their comments to [aaaraujo@ehsd.cccounty.us](mailto:aaaraujo@ehsd.cccounty.us) before or during the meeting. Please raise your hand in the Zoom app when your item is called and you will be limited to two minutes comment. All votes taken during a teleconference will be by roll call.

**Desired Outcome:** By the end of this meeting, we will have:

Agreement on desired outcomes and ground rules so that our meeting is productive.

An awareness of CSB correspondence so that we are all informed of current notifications.

An opportunity for the public to address the CSB Policy Council and share thoughts and ideas that may impact their work and the needs of the community.

A wellness activity to open communication and enhance overall wellbeing.

An understanding of the types of monitoring conducted and outcomes during the first semi-annual monitoring of the 2022-23 program year.

A Meeting Evaluation so that we may review our strengths and make any improvements as needed.

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present Clarify Check for understanding	Amanda Cleveland	2 Minutes
Meeting Ground Rules	Present Clarify Check for understanding	Volunteer	2 Minutes
Public Comment	Present	Public	3 Minutes
Wellness Activity	Present Clarify	Amanda Cleveland	10 Minutes

<b>Review Semi-Annual Monitoring Report Period 1</b>	Present Discussion Clarify Check for understanding	Nelly Ige & Amanda Cleveland	70 Minutes
Meeting Evaluation	Plus/Delta	Volunteer	2 Minutes