



**Contra Costa County
Children and Family Services**

**REQUEST FOR PROPOSAL (RFP) 1192
Child and Adolescent Needs and Strengths Assessments**

9.2 FORM #2: Statement of Qualifications

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1. List any licenses or certifications held by the agency, with expiration dates.
2. a) Who administers the agency's fiscal system?
Name: _____
Phone: _____
Title: _____
Work Schedule: _____
b) What CPA firm prepares the agency's annual audit?
Name: _____
Phone: _____
Address _____
3. Number of years bidder operated under the present business name. List related prior business names, if any and timeframe for each.
4. Number of years bidder has provided the services described in this proposal or related services. _____
5. Has bidder failed or refused to complete any contract? Yes _____ No _____
if yes, briefly explain.
6. Is there any past, present or pending litigation in connection with Contracts for services involving bidder or any principal officer of the agency? Yes _____ No _____
If yes, briefly explain.
7. Does bidder have a controlling interest in any other firm(s)? Yes _____ No _____
If yes, briefly explain.



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FORM #2, Continued

8. Does Bidder have commitments or potential commitments that may impact assets, lines of credit or otherwise affect agency's ability to fulfill this RFP? Yes _____ No _____
If yes, specify below.

9. Supply names, addresses and phone numbers of two references, one each in the areas of financial/administrative management and social service delivery to substantiate experience and qualifications.

Bidder attests, under penalty of perjury, that all information provided herein is complete and accurate. Bidder agrees to provide to County other information the County may request as necessary for an accurate determination of bidder's qualifications to perform proposed services.

Signature _____ Date _____

Printed Name and Title (Executive Director)

Signature _____ Date _____

Printed Name and Title (Board President)

Note: When more than one agency will collaborate in providing services(s), above signatures are required of only the lead agency. Lead agency will certify that each member of the agency consortium will meet service and fiscal requirements.