



Economic Opportunity Council (EOC) Business Meeting Minutes Corrected
Location: Zoom Call



Date: 9/8/2022 **Time Convened:** 6:16 pm **Time Terminated:** 7:29/7:40 pm* **Recorder:** Desiré Medlen

Conference Call attendees: Renee Zeimer, Devlyn Sewell, Desiré Medlen, Monisha Merchant, Ajit Kaushal, Brendan Foley, Sofia Navarro, LaTonia Peoples-Stokes.

Absentees: Noe Gudino, Alison McKee.

Staff: Amanda Cleveland, Michael Morris, Dr. Easter Calvit.

Quorum: Yes *Action items were taken care of by 7:29pm and meeting lost quorum. Information on fiscal reports and other items presented until 7:40pm.

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules.	<ul style="list-style-type: none"> • Chair Zeimer called the meeting to order at 6:16 pm. • Medlen read the desired outcomes.
Public Comment	<ul style="list-style-type: none"> • None present.
<p>Action:</p> <ul style="list-style-type: none"> ➤ Interview EOC Board Member Applicant Patricia J. Campbell ➤ Discuss and vote for EOC Board Member Applicant Patricia J. Campbell 	<ul style="list-style-type: none"> • EOC Members went over and divided up interview questions for new member interview. • EOC Members discussed their history on the board before asking questions to Campbell. • Campbell answered questions and asked one to the board. • Board deliberated confirming Campbell before moving forward with the vote. <p>A motion to approve Patricia J. Campbell as a new EOC Board Member was made by Foley and seconded by Sewell.</p> <p>The motion passed with EOC members voting as follows: Ayes: Merchant, Sewell, Zeimer, Peoples-Stokes, Kaushal, Foley, Navarro, Medlen. Nays: None Abstentions: None Absent: Gudino, McKee.</p>

TOPIC	RECOMMENDATION / SUMMARY
<p>Action:</p> <ul style="list-style-type: none"> ➤ June 9th, 2022, EOC Business Meeting minutes 	<ul style="list-style-type: none"> • The group reviewed the draft June 9th, 2022, Business Meeting minutes with no changes. <p>A motion to approve the draft June 9th, 2022, Business Meeting minutes was made by Sewell and seconded by Navarro.</p> <p>The motion passed with EOC members voting as follows: Ayes: Merchant, Sewell, Zeimer, Peoples-Stokes, Kaushal, Foley, Navarro, Medlen. Nays: None Abstentions: None Absent: Gudino, McKee.</p>
<p>Action:</p> <ul style="list-style-type: none"> ➤ June 29th, EOC Special Business Meeting minutes 	<ul style="list-style-type: none"> • The group reviewed the draft June 29th, Special Business Meeting minutes with no changes. <p>A motion to approve the draft June 29th, Special Business Meeting minutes was made by Peoples-Stokes and seconded by Kaushal.</p> <p>The motion passed with EOC members voting as follows: Ayes: Merchant, Sewell, Zeimer, Peoples-Stokes, Kaushal, Foley, Navarro, Medlen. Nays: None Abstentions: None Absent: Gudino, McKee.</p>
<p>Action:</p> <ul style="list-style-type: none"> ➤ Ratify proposal to extend next year's CSBG 2022 base contracts 	<ul style="list-style-type: none"> • Zeimer presented case to extend CSBG 2022 base contracts into 2023. • During Special Meeting on August 16th, Executive Committee passed the extension, but the full board must ratify before it goes into effect. • Kaushal asked if that would change site visit schedule. Zeimer assured that annual site visits will remain the same. • Morris underlined how helpful the two-year model will be from an administrative perspective. <p>A motion to ratify the CSBG 2022 base contracts was made by Kaushal and seconded by Merchant.</p> <p>The motion passed with EOC members voting as follows: Ayes: Merchant, Sewell, Zeimer, Peoples-Stokes, Kaushal, Foley, Navarro, Medlen. Nays: None Abstentions: None Absent: Gudino, McKee.</p>

TOPIC	RECOMMENDATION / SUMMARY
<p>Action:</p> <ul style="list-style-type: none"> ➤ Ratify CSB Strategic Plan (approved at EOC Special Called Meeting August 16, 2022) 	<ul style="list-style-type: none"> • Zeimer went over the CSB Strategic Plan. The initial plan was passed during the August 16th Special Meeting. However, it needs to be ratified by the main board to go into effect. <p>A motion to ratify the EOC’s CSB Strategic Plan was made by Peoples-Stokes and seconded by Navarro.</p> <p>The motion passed with EOC members voting as follows: Ayes: Merchant, Sewell, Zeimer, Peoples-Stokes, Kaushal, Foley, Navarro, Medlen. Nays: None Abstentions: None Absent: Gudino, McKee.</p>
<p>Action:</p> <ul style="list-style-type: none"> ➤ Discuss 2022-2023 Executive Committee Elections ➤ Vote for 2022-2023 Executive Committee Election Board Members <ul style="list-style-type: none"> ○ Secretary ○ Vice Chair ○ Chair 	<ul style="list-style-type: none"> • Zeimer went over voting procedures for Executive Committee Elections over Zoom. • Zeimer nominated Desiré Medlen for Secretary. Medlen accepted the nomination. Medlen voted in as Secretary. • Zeimer nominated Devlyn Sewell for Vice Chair and Sewell accepted. Zeimer went over expected duties of Vice Chair. Sewell voted in as Vice Chair. • Nomination for Renee Zeimer was made in the chat for the Chair position. Zeimer voted in as Chair. <p>A motion to accept the new Executive Committee was made by Kaushal and seconded by Peoples-Stokes.</p> <p>The motion passed with EOC members voting as follows: Ayes: Merchant, Sewell, Zeimer, Peoples-Stokes, Kaushal, Foley, Navarro, Medlen. Nays: None Abstentions: None Absent: Gudino, McKee.</p>
<p>Discuss:</p> <ul style="list-style-type: none"> ➤ On-site subcontractor monitoring visits timeline, signups, and next steps 	<ul style="list-style-type: none"> • Zeimer stated Staff will reach out for site visit scheduling. • Cleveland brought up a list of subcontractors EOC members need to visit. EOC members claimed what sites they would like to visit. • Members can visit more than one site and staff will accompany EOC site visits.
<p>Fiscal Reports:</p> <ul style="list-style-type: none"> ➤ 2020 CSBG CARES expenditure report ➤ 2021 CSBG June 2022 expenditure reports ➤ 2021 CSBG July 2022 expenditure reports 	<ul style="list-style-type: none"> • Morris went over 2020 CSBG Expenditure Report as of May 2022. • Morris went over 2021 CSBG as of July, more money will be expended as Backpack items are purchased. • Morris went over LIHEAP reports as of the end of 2021 and updated contracts as of March 2022. LIHEAP amounts will now be presented quarterly.

TOPIC	RECOMMENDATION / SUMMARY
<ul style="list-style-type: none"> ➤ LIHEAP/ Weatherization reports October 1, 2021- December 31, 2021 ➤ LIHEAP/ Weatherization reports January 1, 2022 - March 31, 2022 	
<p>Reports:</p> <ul style="list-style-type: none"> • CSB Director • EOC Chair • CSB Staff • EOC Members 	<p><u>CSB Director</u></p> <ul style="list-style-type: none"> • None. <p><u>EOC Chair</u></p> <ul style="list-style-type: none"> • None. <p><u>CSB Staff</u></p> <ul style="list-style-type: none"> • None. <p><u>EOC Members</u></p> <ul style="list-style-type: none"> • None.
<p>Next Steps</p>	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> • Staff with reach out to Patricia J. Campbell to let her know of board approval. • Staff will send out a solid schedule for subcontractor site visits. • Cleveland will update other staff about motions passed at meeting.
<ul style="list-style-type: none"> ➤ Evaluate the Meeting 	<p>We did it.</p>