

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct. Suite 200, Concord, CA 94520 during normal business hours.

Agenda

Group/Meeting Name: EOC Fiscal Subcommittee Meeting

Date: 11/3/2022 **Time: From:** 11:00 a.m. **To** 12:00 p.m.

Location: Teleconference/ Video Meeting (Zoom)

Online: Visit: <https://us06web.zoom.us/j/85640410649?pwd=aE9XYWxPRIM1Q3J1LzR0dkhXa2I5Zz09>

Or Join meeting via Zoom.us and enter the following ID #: **856 4041 0649**

- You will be prompted to enter *your name* and the following password: **917803**
- Wait for host to join

Call in:

- Dial 1-669-900-9128 (San Jose)
- Enter Conference code: **917803**

Meeting Leader: Ajit Kaushal, Chair

Purpose: Review Reports and CSBG Budgets

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact staff at least 24 hours before the meeting at AKaur@ehsd.cccounty.us.

Opportunities for Public Comment: *Persons who wish to address the EOC during the public comment or with respect to an agenda item may email their comments to AKaur@ehsd.cccounty.us before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes. All votes taken during a teleconference will be by roll call.*

The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day. Your patience is appreciated.

By the end of this meeting, we will:

Understand the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discuss unfinished business so that members are aware and fully informed.
Discuss the 2020 CARES Final Close-out Funding Expenditure Report so that the EOC Fiscal subcommittee members are fully informed.
Discuss the CSBG Monthly Expenditure Report for September 2022 so that the EOC Fiscal subcommittee members are fully informed.
Evaluate of the meeting.

Agenda

What	How	Who	Time
1. Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
2. Public Comment	Present	Members of the Public	3 Minutes
3. Unfinished business	Present Clarify	Group	5 Minutes
4. Update: <ul style="list-style-type: none">• 2020 CARES Final Close-out Funding Expenditure Report• CSBG September 2022 Expenditure Report	Present Clarify Check for Understanding	CSB Staff	40 Minutes
5. Next Steps	Present	Group	5 Minutes
6. Meeting Evaluation	+/ Δ	Group	5 Minutes

Community Services Block Grant												
Monthly Expenditures												
2020 CARES Contract # 20F-3646												
Term: MAR 27, 2020 - AUG 31, 2022												
Final												
Line		sub	CAA CARES	MAR	APR	MAY	JUN	JUL	AUG	YTD	YTD	
Item	Description	object	Budget	2022	2022	2022	2022	2022	2022	Total	Balance	%
ADMINISTRATIVE COSTS:												
1	Salaries and Wages	1011	30,877	798.09	437.05	-	2,049.46	4,312.77	-	34,031	(3,154)	110%
2	Fringe Benefits		22,539.00	427.03	269.88	-	1,431.74	2,834.75	-	18,831	3,708	84%
	Total Administrative Costs		53,416	1,225.11	706.93	-	3,481.20	7,147.52	-	52,862	554	99%
PROGRAM COSTS:												
1	Salaries and Wages	1011	54,733.00	-	3,256.33	-	-	-	879.72	60,191	(5,458)	110%
2	Fringe Benefits		39,954	-	7,373.90	-	-	-	587.56	43,922	(3,968)	110%
3	Operating Expenses		44,089	462.20	-				24,731.78	37,693	6,396	85%
4	Subcontractor Services	2310	996,989	84,964.07	118,656.08	75,255.12	23,352.80	139,075.92	101,551.97	920,004	76,985	92%
1	Bay Area Community Resources		78,869			888.00		6,300.00	2,100.00	40,165	38,704	51%
2	Bay Area Legal Aid		99,999		15,120.00	23,218.00			5,870.00	99,999	-	100%
3	Contra Costa County Health Services Dept.		66,999	55,058.54	11,928.83					66,987	12	100%
4	Contra Costa Interfaith Housing		74,000							74,999	(999)	101%
5	Greater Richmond Interfaith Program		49,001		16,566.34		6,848.66	17,557.94	8,027.06	49,000	1	100%
6	Lao Family Community Development		98,999				9,027.00		25,999.00	107,647	(8,648)	109%
7	Loaves and Fishes of Contra Costa		66,492	5,119.13	5,816.56	24,829.98		12,173.00		66,492	0	100%
8	Monument Crisis Center		69,999	9,380.00				9,335.62	6,775.00	41,771	28,228	60%
9	Monument Impact		78,869	5,983.72						78,869	(0)	100%
10	Opportunity Junction, Inc		60,922		33,077.10	16,950.00				53,897	7,025	88%
11	Shelter Inc of Contra Costa		60,922					52,723.69		58,569	2,353	96%
12	St Vincent de Paul of Contra Costa County		64,999		33,219.21		902.14	31,779.19		65,901	(902)	101%
13	STAND! For Families Free of Violence		60,922		2,928.04	9,369.14	6,575.00	9,206.48		50,605	10,317	83%
14	The Contra Costa Clubhouses, Inc.		65,997	9,422.68					52,780.91	65,104	893	99%
	Total Program Costs		1,135,765	85,426.27	129,286.31	75,255.12	23,352.80	139,075.92	127,751.03	1,061,809	73,956	93%
	Total Expenditures		1,189,181	86,651.38	129,993.24	75,255.12	26,834.00	146,223.44	127,751.03	1,114,671	74,510	94%

Community Services Block Grant											
Monthly Expenditures											
2020 Contract # 20F-3646 DISC											
8/31/2022 (Final)											
Line		sub	Total						YTD	YTD	
Item	Description	object	Budget	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Total	Balance	%
Subcontractor Services											
1	Opportunity Junction, Inc	2310	2,883.57				2,883.57		2,883.57	-	100%
2	Monument Impact	2310	2,883.57						-	2,883.57	0%
3	The Contra Costa Clubhouse Inc	2310	2,883.57		2,883.57				2,883.57	-	100%
4	CC Interfaith (Hope Solutions)	2310	2,883.57		2,883.57				2,883.57	-	100%
5	White Pony Express	2310	2,883.57		2,883.57				2,883.57	-	100%
6	Shelter Inc of Contra Costa	2310	2,883.57		1,632.22				1,632.22	1,251.35	57%
7	CC Health Services Homeless Program	2310	2,883.57						2,884.00	(0.43)	100%
8	Loaves and Fishes of Contra Costa	2310	2,883.57		1,238.47				2,883.57	-	100%
9	Monument Crisis Center	2310	2,883.57				2,883.57		2,883.57	-	100%
10	St. Vincent de Paul of Contra Costa County	2310	2,883.57		688.12				2,198.39	685.18	76%
11	Lao Family Community Development	2310	2,883.57	2,779.61					2,779.61	103.96	96%
12	Bay Area Community Resources	2310	2,883.57				2,883.57		2,883.57	-	100%
13	Rising Sun Center For Opportunity	2310	2,883.57		2,227.88				2,883.57	-	100%
14	Great Richmond Interfaith Program	2310	2,883.57		1,478.28		143.78		1,622.06	1,261.51	56%
Total			40,369.98	2,779.61	15,915.68	-	8,794.49	-	34,184.84	6,185.14	85%

Community Services Block Grant													
Monthly Expenditures													
2022 Contract # 22F-5007													
Term: Jan 1, 2022 through May 31, 2023													
Line		sub	Original	Aug	Sep	Oct	Nov	Dec	Jan	Feb	YTD		
Item	Description	object	Budget	2022	2022	2022	2022	2022	2023	2023	Total	Balance	% Spent
<u>ADMINISTRATIVE COSTS:</u>													
1	Salaries and Wages	1011	15,818	1,342	1,960	-	-	-	-	-	3,303	12,515	21%
2	Fringe Benefits		11,547	861	1,258	-	-	-	-	-	2,119	9,428	18%
3	Other Costs-Indirect Costs		70,500	6,531	15,567	-	-	-	-	-	22,097	48,403	31%
Total Administrative Costs			97,865	8,734	18,785	-	-	-	-	-	27,519	70,346	28%
<u>PROGRAM COSTS:</u>													
1	Salaries and Wages	1011	246,255	25,282	26,767	-	-	-	-	-	52,048	194,207	21%
2	Fringe Benefits		115,167	8,472	8,897	-	-	-	-	-	17,369	97,798	15%
3	Operating Expenses		5,682	-	194	-	-	-	-	-	194	5,488	3%
4	Out-of-State Travel		-	-	-	-	-	-	-	-	-	-	
5	Subcontractor Services		409,000	-	34,225	-	-	-	-	-	34,225	374,775	8%
1	Opportunity Junction, Inc	2310	36,000	-	15,000	-	-	-	-	-	15,000	21,000	42%
2	GRIP	2310	26,000	-	-	-	-	-	-	-	-	26,000	0%
3	The Contra Costa Clubhouse Inc	2310	35,200	-	-	-	-	-	-	-	-	35,200	0%
4	CC Interfaith (Hope Solutions)	2310	36,200	-	-	-	-	-	-	-	-	36,200	0%
5	White Pony Express	2310	37,000	-	15,425	-	-	-	-	-	15,425	21,575	42%
6	Bay Area Legal Aid (BALA)	2310	29,000	-	-	-	-	-	-	-	-	29,000	0%
7	STAND!	2310	33,000	-	-	-	-	-	-	-	-	33,000	0%
8	Loaves and Fishes of Contra Costa	2310	27,000	-	3,800	-	-	-	-	-	3,800	23,200	14%
9	Monument Crisis Center	2310	33,200	-	-	-	-	-	-	-	-	33,200	0%
10	St. Vincent de Paul	2310	26,200	-	-	-	-	-	-	-	-	26,200	0%
11	Lao Family Community Development	2310	32,200	-	-	-	-	-	-	-	-	32,200	0%
12	Bay Area Community Resources	2310	30,000	-	-	-	-	-	-	-	-	30,000	0%
13	Rising Sun Center For Opportunity	2310	28,000	-	-	-	-	-	-	-	-	28,000	0%
Total Program Costs			776,104	33,754	70,083	-	-	-	-	-	103,837	672,267	13%
Total Expenditures			873,969	42,488	88,868	-	-	-	-	-	131,356	742,613	15%