



**Economic Opportunity Council (EOC) Executive Meeting Minutes**  
Location: Zoom Call



**Date:** 8/4/2022      **Time Convened:** 12:07 pm      **Time Terminated:** 1:25 pm      **Recorder:** Desiré Medlen

**Conference Call attendees:** Renee Zeimer, Desiré Medlen, Devlyn Sewell (left meeting early), Ajit Kaushal.

**Absentees:** None.

**Staff:** Christina Reich, Amrita Kaur, Dr. Aaron Alarcon-Bowen.

**Quorum:** Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules.	<ul style="list-style-type: none"> <li>• Chair Zeimer called the meeting to order at 12:07 pm.</li> <li>• Zeimer read the desired outcomes.</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>• None present.</li> </ul>
<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>➤ Review and Approve June 2<sup>nd</sup>, 2022, EOC Executive Meeting minutes</li> </ul>	<ul style="list-style-type: none"> <li>• The group reviewed the draft of the June 2<sup>nd</sup>, 2022, Executive Meeting minutes with removal of two staff member’s names who were not present at the meeting.</li> </ul> <p><b>A motion to approve the draft June 2<sup>nd</sup>, 2022, Executive Meeting minutes was made by Zeimer.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Zeimer, Medlen, Sewell.</b>  <b>Nays: None</b>  <b>Abstentions: None</b>  <b>Absent: None</b></p>

TOPIC	RECOMMENDATION / SUMMARY
<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>➤ Review and Approve June 9<sup>th</sup>, 2022, EOC Business Meeting minutes</li> </ul>	<ul style="list-style-type: none"> <li>• The group reviewed the draft June 9<sup>th</sup>, 2022, Business Meeting minutes with note of Zeimer’s later arrival time.</li> </ul> <p><b>A motion to approve the draft June 9<sup>th</sup>, 2022, Business Meeting minutes was made by Zeimer.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Zeimer, Sewell, Medlen.</b>  <b>Nays: None</b>  <b>Abstentions: None</b>  <b>Absent: None</b></p>
<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>➤ Review and Approve June 29<sup>th</sup>, 2022, EOC SPECIAL Business Meeting minutes</li> </ul>	<ul style="list-style-type: none"> <li>• The group reviewed the draft June 29<sup>th</sup>, 2022, Special Business Meeting minutes with adding the “Special” to the meeting minutes.</li> </ul> <p><b>A motion to approve the draft June 29<sup>th</sup>, 2022, Special Business Meeting minutes was made by Zeimer.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Zeimer, Sewell, Medlen.</b>  <b>Nays: None</b>  <b>Abstentions: None</b>  <b>Absent: None</b></p>
<p><b>Next year’s allocation for base CSBG contracts:</b></p> <ul style="list-style-type: none"> <li>➤ Added to current contracts with term extension for 2023-2024</li> <li>➤ No RFI for 2023-2024</li> <li>➤ 2-year contracts for 2025-2027</li> </ul>	<ul style="list-style-type: none"> <li>• Reich explained that the current 1-year contract system for subcontractors is very cumbersome both for CSBG staff and subcontractors.</li> <li>• Dr. A emphasized that the current system makes spending funds much more difficult than a 2-year system.</li> <li>• Subcontractor RFIs would be due in tandem with 2-year update to EOC’s vision statement.</li> <li>• RFIs from subcontractors would only be due every two years.</li> <li>• Committee agreed moving to a 2-year contract style would benefit EOC subcontractors and recipients.</li> </ul>
<p><b>Strategic Planning:</b></p> <ul style="list-style-type: none"> <li>➤ Discuss Next Steps with Consultant Lucy Hernandez</li> </ul>	<ul style="list-style-type: none"> <li>• Reich presented overview of next steps with Strategic Planning.</li> <li>• Reich will discuss survey prioritization results. At the Strategic Planning Meeting Reich will present those findings then EOC will prioritize and discuss further.</li> <li>• At the meeting the EOC will have a conditional rough draft to present to the state.</li> </ul>

TOPIC	RECOMMENDATION / SUMMARY
<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>➤ Review and approve the draft August 11<sup>th</sup>, 2022, EOC Business meeting agenda</li> </ul>	<ul style="list-style-type: none"> <li>• Zeimer pointed out grammatical inconsistencies with agenda desired outcome verbiage.</li> <li>• Subcontractor site visits need to be added to the agenda.</li> <li>• Kaur noted that we need to have EOC Board Member Recruitment Strategy must be a standing agenda item to keep track of applicants until seats are filled. Zeimer suggested the Outreach Committee should brainstorm before presenting to the full EOC board.</li> <li>• Removed item “Reflect on Summer Reading List” to make time for Subcontractor Site Visits.</li> <li>• Changed order of Corrective Action Plan and Strategic Planning.</li> <li>• EOC recruitment moved under Strategic Planning agenda item.</li> </ul> <p><b>A motion to approve the August 11<sup>th</sup>, 2022, Business Meeting agenda with noted changes was made by Medlen.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Zeimer, Medlen.</b>  <b>Nays: None</b>  <b>Abstentions: None</b>  <b>Absent: Sewell</b></p>
<ul style="list-style-type: none"> <li>➤ <b>Next Steps</b></li> </ul>	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> <li>• Make corrections to Executive Meeting, Business Meeting, and Special Business Meeting minutes.</li> <li>• Staff will create list of changes for EOC members to review.</li> <li>• Kaur will make changes to August Business Meeting Agenda.</li> </ul>
<ul style="list-style-type: none"> <li>➤ <b>Evaluate the Meeting</b></li> </ul>	<p>We did well.</p>