

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct. Suite 200, Concord, CA 94520 during normal business hours.

Agenda

Group/Meeting Name: EOC Fiscal Subcommittee Meeting

Date: 6/2/2022 **Time: From:** 11:00 a.m. **To** 12:00 p.m.

Location: Teleconference/ Video Meeting (Zoom)

Online: Visit <https://us06web.zoom.us/j/89705878381?pwd=dzJySnFJR1krdXl2YVhuVE1LcHB4QT09>

Or Join meeting via Zoom.us and enter the following ID 897 0587 8381

- You will be prompted to enter *your name* and the following password: 949879
- Wait for host to join

Call in:

- Dial 1-669-900-9128 (San Jose)
- Enter Conference code: 949879

Meeting Leader: Ajit Kaushal, Chair

Purpose: Review Reports and CSBG Budgets

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact staff at least 24 hours before the meeting at AKaur@ehsd.cccounty.us.

Opportunities for Public Comment: *Persons who wish to address the EOC during the public comment or with respect to an agenda item may email their comments to AKaur@ehsd.cccounty.us before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes.*

All votes taken during a teleconference will be by roll call.

The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day. Your patience is appreciated.

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Received any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discuss unfinished business so that members are aware and fully informed.
Presentation of the 2020 CARES funding expenditure report and the 2022 CSBG Monthly Expenditure Report for April 2022 so that the EOC Fiscal subcommittee members are fully informed.
Evaluation of the meeting.

Agenda

What	How	Who	Time
<ul style="list-style-type: none"> ➤ Review Desired Outcomes & Meeting Rules 	Present Clarify Check for Understanding	Volunteer	2 Minutes
<ul style="list-style-type: none"> ➤ Public Comment 	Present	Members of the Public	3 Minutes
<ul style="list-style-type: none"> ➤ Unfinished business 	Present Clarify	Group	5 Minutes
Update: <ul style="list-style-type: none"> ➤ 2020 CARES Funding Expenditure reports ➤ 2022 CSBG April 2022 Expenditure report 	Present Clarify	CSB Staff	45 Minutes
<ul style="list-style-type: none"> ➤ Next Steps 	Present	Group	3 Minutes
<ul style="list-style-type: none"> ➤ Meeting Evaluation 	+/-	Group	2 Minutes

Community Services Block Grant															
Monthly Expenditures															
2021 Contract # 21F-4007															
Term: Jan 1, 2021 through May 31, 2022															
As of April 2022															
Line Item	sub object	Description	Budget with Water	3rd Qtr Total	59% Oct 2021	65% Nov 2021	71% Dec 2021	4th Qtr Total	76% Jan 2022	82% Feb 2022	88% Mar 2022	94% Apr 2022	YTD Total	YTD Balance	%
ADMINISTRATIVE COSTS:															
1	1011	Salaries and Wages	19,581	4,583	795	747	-	1,541	793	703	2,716	2,257	18,777	784	96%
2		Fringe Benefits	14,279	1,065	478	461	-	939	354	314	1,696	1,467	5,905	8,374	41%
3		Other Costs-Indirect Costs	70,500	-	-	-	-	-	-	-	-	70,500	70,500	-	100%
		Total Administrative Costs	104,340	5,649	1,273	1,207	-	2,480	1,147	1,016	4,412	74,224	95,182	9,158	91%
PROGRAM COSTS:															
1	1011	Salaries and Wages	241,211	57,725	16,751	17,043	8,100	41,894	5,733	10,217	8,156	7,089	209,283	47,859	87%
2		Fringe Benefits	109,173	31,468	9,401	9,437	827	19,666	1,195	6,248	3,476	-	120,028	(10,855)	110%
3		Operating Expenses	22,112	4,892	143	541	-	684	598	-	-	86	12,974	9,138	59%
4		Out-of-State Travel	-	-	-	-	-	-	-	-	-	-	-	-	0%
5		Subcontractor Services	476,717	28,896	14,073	32,821	36,982	83,856	37,761	18,319	30,382	16,301	312,041	164,676	76%
1	2310	Opportunity Junction, Inc	35,000	2,494	-	-	4,989	4,989	-	4,989	-	2,494	32,506	2,494	93%
2	2310	Monument Impact	30,333	-	2,533	-	-	2,533	-	11,128	-	-	14,767	15,966	49%
3	2310	The Contra Costa Clubhouse Inc	34,002	-	-	6,930	-	6,930	12,993	-	-	-	19,923	14,079	59%
4	2310	CC Interfaith (Hope Solutions)	27,000	-	-	-	-	-	1,864	-	-	-	24,174	2,826	90%
5	2310	White Pony Express	23,000	-	-	-	-	-	11,678	-	-	-	23,000	(0)	100%
6	2310	Shelter Inc of Contra Costa	35,077	-	7,664	5,604	-	13,268	-	-	-	-	2,923	32,154	8%
7	2310	CC Health Services Homeless Program	33,000	-	-	-	-	-	-	-	-	-	33,000	-	100%
8	2310	Loaves and Fishes of Contra Costa	52,556	-	-	11,169	2,792	13,961	2,792	-	-	5,500	33,507	-	100%
9	2310	Monument Crisis Center	57,588	10,500	4,362	8,282	8,282	6,282	6,542	-	2,100	-	26,155	26,401	50%
10	2310	St. Vincent de Paul of Contra Costa County	47,556	7,720	-	2,615	18,828	21,444	-	-	1,339	902	42,866	14,590	75%
11	2310	Leo Family Community Development	22,130	-	3,876	6,503	770	4,646	-	-	-	124	33,823	13,733	71%
12	2310	Bay Area Community Resources	21,000	3,820	-	-	1,300	7,803	1,892	2,202	2,311	-	5,560	16,670	25%
13	2310	Rising Sun Center For Opportunity	25,000	-	-	-	-	-	-	-	-	-	18,028	2,972	86%
14	2310	Great Richmond Interfaith Program	-	-	-	-	-	-	-	-	-	1,709	1,709	-	7%
		Total Program Costs	849,213	122,782	40,368	59,842	45,889	146,099	45,265	34,765	42,015	23,476	654,326	210,818	84%
		Total Expenditures	953,553	128,430	41,640	61,049	45,889	148,579	46,432	35,801	46,427	97,700	749,508	219,976	85%

Community Services Block Grant													
Monthly Expenditures													
2021 Contract # 21F-4408													
Term: Jan 1, 2021 through May 31, 2022													
Line Item	Description	sub object	Total Budget	14% Nov 2021	29% Dec 2021	43% Jan 2022	57% Feb 2022	71% Mar 2022	86% Apr 2022	YTD Total	YTD Balance	%	
Subcontractor Services													
1	Opportunity Junction, Inc	2310	1,873.29						1,873.29	1,873.29	-		100%
2	Monument Impact	2310	1,873.29								1,873.29		0%
3	The Contra Costa Clubhouse Inc	2310	1,873.29								1,873.29		0%
4	CC Interfaith (Hope Solutions)	2310	1,873.29								1,873.29		0%
5	White Pony Express	2310	1,873.29						1,873.29	1,873.29	-		100%
6	Shelter Inc of Contra Costa	2310	1,873.29								1,873.29		0%
7	CC Health Services Homeless Program	2310	1,873.29					1,873.32		1,873.32	(0.03)		100%
8	Loaves and Fishes of Contra Costa	2310	1,873.29								1,873.29		0%
9	Monument Crisis Center	2310	1,873.29						1,873.29	1,873.29	-		100%
10	St. Vincent de Paul of Contra Costa County	2310	1,873.29								1,873.29		0%
11	Lao Family Community Development	2310	1,873.29								1,873.29		0%
12	Bay Area Community Resources	2310	1,873.29								1,873.29		0%
13	Rising Sun Center For Opportunity	2310	1,873.29								1,873.29		0%
14	Great Richmond Interfaith Program	2310	1,873.29						1,873.29	1,873.29	-		100%
Total			26,226.06	-	-	-	-	-	7,493.16	9,366.48	16,859.58		36%

Community Services Block Grant													
Monthly Expenditures													
2020 CARES Contract # 20F-3646													
Term: MAR 27, 2020 - AUG 31, 2022													
As of April 2022													
Line Item	Description	sub object	TOTAL CARES BUDGET	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	YTD Total	YTD Balance	%
ADMINISTRATIVE COSTS:													
1	Salaries and Wages	1011	30,877	795	747	-	793	702.50	798.09	437	27,669	3,208	90%
2	Fringe Benefits		22,539	355	333	-	449	313.81	427.03	270	14,565	7,974	65%
	Total Administrative Costs		53,416	1,150	1,080	-	1,242	1,016	1,225.11	707	42,233	11,183	79%
PROGRAM COSTS:													
1	Salaries and Wages	1011	54,733	-	1,786	12,575	7,708	-	-	3,256	59,312	(4,579)	108%
2	Fringe Benefits		39,954	-	1,006	10,208	5,459	-	-	7,374	43,334	(3,380)	108%
3	Operating Expenses		73,092	-	-	5,744	2,336	4,419.00	462.20	-	12,961	60,131	18%
4	Subcontractor Services	2310	967,986	10,386	28,012	32,889	21,499	3,519.00	84,964.07	118,656	585,530	382,456	60%
1	Bay Area Community Resources		70,869		2,520	3,456		2,520			30,877	39,992	44%
2	Bay Area Legal Aid		99,999	7,463		17,117	7,224				70,911	29,088	71%
3	Contra Costa County Health Services Dept.		66,999								55,058.54	12	100%
4	Contra Costa Interfaith Housing		74,999					999			74,999	-	100%
5	Greater Richmond Interfaith Program		74,999								16,566	58,433	22%
6	Lao Family Community Development		74,999								72,621	2,378	97%
7	Loaves and Fishes of Contra Costa		66,492		15,262	3,292			5,119.13	5,817	29,489	37,003	44%
8	Monument Crisis Center		61,999			7,648			9,380.00		25,660	36,339	41%
9	Monument Impact		78,869		7,307				5,983.72		77,763	1,106	99%
10	Opportunity Junction, Inc		60,922			1,376				33,077	36,947	23,975	61%
11	Shelter Inc of Contra Costa		60,922	2,923	2,923						14,614	46,308	24%
12	St Vincent de Paul of Contra Costa County		64,999								33,219	31,780	51%
13	STAND! For Families Free of Violence		52,922				14,275			2,928	25,454	27,468	48%
14	The Contra Costa Clubhouses, Inc.		57,997						9,422.68		9,423	48,574	16%
	Total Program Costs		1,135,765	10,386	30,804	61,416	37,002	7,938	85,426.27	129,286	701,137	434,628	62%
	Total Expenditures		1,189,181	11,535	31,884	61,416	38,244	8,954	86,651.38	129,993	743,370	445,811	63%

Community Services Block Grant										
Monthly Expenditures										
2020 Contract # 20F-3646 DISC										
Term: Jan 1, 2021 through May 31, 2022										
Line Item	Description	sub object	Total Budget	71% Mar 2022	86% Apr 2022	100% May 2022	Apr-May Total	YTD Total	YTD Balance	%
Subcontractor Services										
1	Opportunity Junction, Inc	2310	2,883.57				-	-	2,883.57	0%
2	Monument Impact	2310	2,883.57				-	-	2,883.57	0%
3	The Contra Costa Clubhouse Inc	2310	2,883.57				-	-	2,883.57	0%
4	CC Interfaith (Hope Solutions)	2310	2,883.57				-	-	2,883.57	0%
5	White Pony Express	2310	2,883.57				-	-	2,883.57	0%
6	Shelter Inc of Contra Costa	2310	2,883.57				-	-	2,883.57	0%
7	CC Health Services Homeless Program	2310	2,883.57	2,884.00			-	2,884.00	(0.43)	100%
8	Loaves and Fishes of Contra Costa	2310	2,883.57	1,645.10			-	1,645.10	1,238.47	57%
9	Monument Crisis Center	2310	2,883.57				-	-	2,883.57	0%
10	St. Vincent de Paul of Contra Costa County	2310	2,883.57				-	-	2,883.57	0%
11	Lao Family Community Development	2310	2,883.57		540.99		540.99	540.99	2,342.58	19%
12	Bay Area Community Resources	2310	2,883.57				-	-	2,883.57	0%
13	Rising Sun Center For Opportunity	2310	2,883.57				-	-	2,883.57	0%
14	Great Richmond Interfaith Program	2310	2,883.57				-	-	2,883.57	0%
Total			40,369.98	4,529.10	-	-	-	5,070.09	35,299.89	13%