

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours. (Gov. Code, section 54957.5(b) (2)). To slow the spread of COVID-19, the CSB Policy Council Executive Meeting will be accessible via Zoom as permitted by Government Code section 54953 (e).

## Agenda

Group/Meeting Name:	<b>Policy Council Fiscal Subcommittee</b>
Date: 5/18/22	Time: from: 5:00 p.m. To: 5:45 p.m.
Location:	Zoom ID:
Meeting Leader:	Haydee Ilan
Purpose	Overview of Budget vs. Actuals for Head Start, and Early Head Start Monitoring Reports and Credit Card Report for March 2022, as well as COLA and QI Budget for 2022.

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings. Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at [Ana.araujo@ehsd.cccounty.us](mailto:Ana.araujo@ehsd.cccounty.us) or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.

**Opportunities for Public Comment:** Persons who wish to address the subcommittee during public comment or with respect to an agenda item may email their comments to [Ana.araujo@ehsd.cccounty.us](mailto:Ana.araujo@ehsd.cccounty.us) before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes comment.

### Desired Outcome: **By the end of this meeting, we will have:**

Reviewed Desired Outcomes and ground rules.

Reviewed and hear feedback about the Head Start and Early Head Start Budget vs. Actual Monitoring and Credit Card Report for March 2022, as well as COLA and QI budget for 2022.

What (Content)	How (Process)	Who	Time (Minutes)
Welcome Desired Outcomes Ground Rules	Present Review	Volunteer	8
Public Comment	Present	Public	2
Overview of HS and EHS Budgets vs. Actual Reports and Credit Card Report for March 2022.	Present Clarify Check for understanding	Haydee Ilan	15
Overview of the Cost-of- living-adjustment (COLA) and Quality Improvement (QI) budgets for 2022.	Present Clarify Check for understanding	Haydee Ilan	10
Plan Next Steps	Present Clarify Check for understanding		5
Meeting Evaluation	Plus/Deltas	Volunteers	5