

Contra Costa County
EHSD – Community Services Bureau
Head Start Policy Council Executive Committee Meeting Minutes
 Location: Zoom Virtual Meeting

Date: 03/02/2022

Time Convened 6:01 p.m.

Time Terminated 6:30 p.m.

Recorder: Romina Gonzalez

Attendees: Juan Batiz, Myriah Herrington, Jasmine Cisneros, Karen Medrano, Ana Araujo, Zully Acosta, Michelle Mankewich and Dr. Aron Alarcon-Bowen

Absentees:

| TOPIC | RECOMMENDATION / SUMMARY |
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| <ul style="list-style-type: none"> Review Desired Outcomes and Ground Rules | <ul style="list-style-type: none"> Jasmine Cisneros, Chair, called the meeting to order at 6:01 pm. Juan Batiz, Vice-Chair, reviewed the desired outcomes. Myriah Herrington, Parliamentarian, reviewed the meeting ground rules. |
| <ul style="list-style-type: none"> Correspondence | <ul style="list-style-type: none"> None |
| <ul style="list-style-type: none"> Staff Reports | <ul style="list-style-type: none"> Michelle Mankewich, ASA III, provided updates on the following items: CSB Reads <ul style="list-style-type: none"> Today CSB launched our reading program, CSB Reads, by inviting staff to read Dr. Seuss books to all the children in our directly operated centers, over 50 classrooms had a special visitor to share the joy of reading with the children. In the next few weeks, a reading bag will start coming home with books for you to read as a family. Special Review <ul style="list-style-type: none"> A review team from the Office of Head Start visited CSB and they were VERY IMPRESSED during their visits to our sites (both directly-operated, partners and delegate agency). The feedback from the reviewer was GLOWING! The sites were spotless and, above all else, they were impressed with the passion that all of our teachers showed. The review team did find some challenges. They are divided in 3 major areas: governance, health/safety/supervision and fiscal. However, all of these situations are FIXABLE and we are already working on addressing their concerns. We will hear in 45 to 60 days, the outcomes of this review. |

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| <ul style="list-style-type: none"> Staff Reports | <p>Masking</p> <ul style="list-style-type: none"> With the State easing mask mandates staff and children two years old and above will remain masked at our childcare centers, as we must follow the Head Start Performance Standard introduced in November requiring masks. The office of Head Start is following CDC guidelines and may lift this mandate when the CDC updates their recommendation but until that time we will remain masked in our centers. <p>Joint Meeting with Board of Supervisors and policy Council</p> <ul style="list-style-type: none"> Mark your calendar for April 4th at 2 pm! We are pleased to bring back our annual Board of Supervisor and Policy Council joint meeting. We have a wonderful keynote speaker joining us to speak on Economic Empowerment and you will have the opportunity to speak directly with the Board of Supervisors and discuss ideas to improve our community. | |
| <p>Action:</p> <ul style="list-style-type: none"> Review and approve February 02, 2022 Executive Meeting Minutes | <p>The minutes were reviewed; no corrections were noted.</p> <p>A motion to approve February 02, 2022, Executive Meeting Minutes was made by Myriah Herrington and seconded by Juan de Dios Batiz. The motion passed.</p> | |
| <ul style="list-style-type: none"> Review and Make a Decision on Parent Recognition of Staff | <ul style="list-style-type: none"> The group reviewed all nomination forms and selected Ms. Averyl De Vera, Site Supervisor I at George Miller Concord, and Ms. Leticia Rodas De Hernandez, Master Teacher at GMIII, to receive recognition on March 16, 2022, Policy Council Meeting for their outstanding work with the children and families. Romina Gonzalez, Policy Council Clerk, will invite them to attend the March 16, 2022, Policy Council meeting to receive their recognition. | |
| <ul style="list-style-type: none"> Review February 16, 2022 Policy Council Minutes | <ul style="list-style-type: none"> The group reviewed February 16, 2021, Policy Council Minutes and no changes are needed. | |
| <ul style="list-style-type: none"> Review and set Agenda for March 16, 2022 Policy Council Meeting | <ul style="list-style-type: none"> The group reviewed and set the agenda for March 16, 2022, Policy Council Meeting. Wellness activity: “Family Spring activities” | |
| Meeting Evaluation | <p><u>Pluses / +</u></p> <ul style="list-style-type: none"> Jasmin Cisneros is doing a great job in guiding meeting. It is nice to have Ana Araujo back. | <p><u>Deltas / Δ</u></p> |