



Economic Opportunity Council (EOC) Business Meeting Minutes
Location: Zoom Call



Date: 2/13/2022 **Time Convened:** 6:02 pm **Time Terminated:** 7:12 pm **Recorder:** Mele Tupou

Conference Call attendees: Renee Zeimer, Devlyn Sewell, Desiré Medlen, Monisha Merchant, Ajit Kaushal, Sofia Navarro, Latonia Peoples-Stokes, Alison Mckee, Sam Houston

Absentees: Cloudell Douglas, Noe Gudino, Mandy Nelson, Brendan Foley, Dr. Aaron Alarcon- Bowen

Staff: Christina Reich, Amrita Kaur, Amanda Cleveland, Michael Morris, Mele Tupou

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules	<ul style="list-style-type: none"> • Zeimer called the meeting to order at 6:02 PM. • Medlen read the desired outcomes.
Public Comment	<ul style="list-style-type: none"> • No public present
<p>Action:</p> <ul style="list-style-type: none"> ➤ January 13th 2022 EOC Business Meeting minutes 	<ul style="list-style-type: none"> • The group reviewed the draft January 13th 2022 Business meeting minutes with no changes. • Change “<i>Calcapa</i>” to “<i>CalCAPA</i>” throughout the minutes. <p>A motion to approve the January 13th 2022 Business meeting minutes with the changes stated above was made by Kaushal and seconded by Sewell.</p> <p>The motion passed with EOC members voting as follows: Ayes: Kaushal, Zeimer, Houston, Mckee, Peoples-Stoke, Medlen, Sewell, Merchant, Navarro Nays: Abstentions: Absent: Douglas, Foley, Nelson, Gudino</p>

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<p>Fiscal Reports</p> <ul style="list-style-type: none"> ➤ 2020 CSBG CARES expenditure Report ➤ 2021 CSBG December Expenditure report 	<ul style="list-style-type: none"> • Morris reported the 2020 Community Services Block Grant (CSBG) CARES expenditure report for December. • Sewell asked why CC Health services is having issues spending down their funds. Reich explained the agency has indicated they have spent down all their funds but is currently working on their actual invoices. • Reich explained the Community Action Committee shared they will be giving agencies another extension, but this will cause more administrative burden so staff is working with each subcontractor to ensure they meet the May 31st deadline. • Mckee asked what happens when an agency doesn't spend down their entire contract. Reich stated usually they will not be funded the following year. This is made very clear during the annual Request for Information sessions that are held prior to proposal reviews. • Reich explained if it comes down to where there are funds left, the bureau (Community Services Bureau) will then take the unspent funds and spend it down. • Morris reported the 2021 CSBG expenditure report for December. • Mckee asked for the line items that are overspent, can fiscal move funds between line items. Morris explained as long as the line item stays at 100% and it balances out for the overall contract we should be okay. • Navarro asked for those subcontractors who are at a low percentage in spending and have already been funded for the next round of grants, how does this play out if they don't spend down the current contract(s). • Reich stated we are confident they will spend down this contract, but if it does happen their budget will not be funded next year and a budget adjustment would be done and will be spent down. • Reich explained there will be a special call with subcontractors regarding spend down.
<p>Subcommittee Updates</p> <ul style="list-style-type: none"> ➤ Governance Subcommittee ➤ Outreach Subcommittee 	<ul style="list-style-type: none"> • Zeimer explained she's been working on subcommittee assignments and thanked those members who stepped up. • Medlen shared with the group the Governance subcommittee reviewed and revised the Economic Opportunity Council's (EOC) Bylaws in accordance with the Brown Act. • Medlen shared the group added verbiage regarding social media use, meeting virtually and reviewing for any other revisions. • Another meeting will be held to finalize the Bylaws before moving forward to the full board and the Board of Supervisors (BOS) for approval. Another meeting will be scheduled regarding the consultant and how the group will best utilize her once she is on board. • Merchant shared the Outreach committee met to discuss the upcoming Roundtable event that takes place annually. • Tupou walked through the drafted agenda with the group explaining the event will take place in May some time in hopes this will be a hybrid meeting with a possible service project the EOC may participate

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	<p>in. The group agreed to host this event during the Community Action month since the board usually receives a proclamation from the BOS.</p> <ul style="list-style-type: none"> • Kaushal shared he will be reaching out to David Bradley to present during this Roundtable once staff sets a date. • Kaushal shared Legislation day will be held on March 21st-March 22nd.
<p>Reports:</p> <ul style="list-style-type: none"> • <u>CSB Director</u> • <u>EOC Chair</u> • <u>CSB Staff</u> • <u>EOC Members</u> 	<p><u>CSB Director:</u></p> <ul style="list-style-type: none"> • None <p><u>EOC Chair:</u></p> <ul style="list-style-type: none"> • Zeimer thanked Houston for all that he’s done on the EOC board and in the community. Zeimer shared he will be departing with the group with this being his final meeting. • Zeimer shared she was able to attend a briefing on the roll out of the Biden bipartition infrastructure law. She learned that 38% of the funding contained provisions that allowed for the expanded federal cost sharing arrangements, infrastructure to assist and help disadvantage and rural communities. • Zeimer shared there is money already rolling out for The Low Income Home Energy Assistance Program (Liheap), additional money for state allocations, and weatherization assistance. • Zeimer shared the White House put out a website that contains a guidebook called Build.gov. • Zeimer shared she also attended the Black History month program and Dr. Shirley Weber talked about the Voting Rights Act of 1965 which has yet to be authorized. • Zeimer encouraged members to listen to Dr. King’s speech called the “Other America”, which addressed topics of race, poverty and economic injustices. <p><u>CSB Staff:</u></p> <ul style="list-style-type: none"> • Reich shared a letter from the BOS in support of SB843- Glazier Taxation Renters credit. Reich explained this was sent off in the afternoon and has paved the way for the EOC to write their own letters of support. • Tupou shared every year the board must fill out what’s called a Form 700- Economic Interest which gives the public information about the board member’s financial interest. All forms will be done via online and will need to be submitted by April 1st. • Staff shared Dr. Aaron could not make it tonight and he apologizes. Staff shared there are three vacancies in the low-income sector. Staff is asking the members to please share the flyer that staff will send out. <p><u>EOC Members</u></p>

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	<ul style="list-style-type: none"> Mckee shared a link regarding an event around Measure X: https://ccclib.bibliocommons.com/events/61d889d85ac55041007f676f
Next Steps:	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> Staff will update the group regarding Community Action Day with the BOS. Staff will send out a survey monkey to all subcontractors regarding projects for the year. Staff will send out a flyer regarding EOC vacancy for the low-income sector. Staff will send out CalCAPA Legislation day information once received. Staff will share with the group the FESP meeting zoom information. Staff will send out the Measure X link to the group.
Evaluate the Meeting	<ul style="list-style-type: none"> Thank you! Thank you Houston for everything!