



## Election Season

# Do's and Don'ts

For County Officials and Employees<sup>1</sup>

### THE DO'S: County Officials and employees may:

- Participate in political activities during their person time.
- Make campaign contributions using personal funds
- Attend campaign events on their own personal time.

### THE DON'Ts: County Officials and employees may NOT:

- Solicit, directly or indirectly, a political contribution from another county official or employee.
- Distribute campaign literature through the county's internal mail or email system.
- Place campaign literature on county-related websites or elsewhere on county property.
- Do any campaign-related work during compensated work hours.
- Use county facilities (offices, conference rooms) or equipment (phones, computers, printers, copiers, fax machines, email system, paper) for political activities.
- Use official authority to influence voting or other political action.
- Use public funds for any campaign-related purpose.
- Use county seal, logo, or letterhead on any campaign-related communication.
- Participate in political activities while in uniform.

If you have any questions, please contact Kurtis Keller in the County Counsel's Office.

<sup>1</sup> See County Administrative Bulletin 405.5 Government Code Sections 3201-3209, 54964. These rules apply equally to all entities governed by the Board of Supervisors.