

Contra Costa County
EHSD – Community Services Bureau
Head Start Policy Council Executive Committee Meeting Minutes
 Location: Zoom Virtual Meeting

Date: 01/05/2022 Time Convened 6:02 p.m. Time Terminated 6:30 p.m. Recorder: Zully Acosta

Attendees: Juan Batiz, Karen Medrano, Myriah Herrington, Jasmine Cisneros, Ana Araujo, and Michelle Mankewich

Absentees: None

TOPIC	RECOMMENDATION / SUMMARY
<ul style="list-style-type: none"> Review Desired Outcomes and Ground Rules 	<ul style="list-style-type: none"> Jasmine Cisneros, Chair, called the meeting to order at 6:02 pm. Juan Batiz, Vice-Chair, reviewed the desired outcomes. Myriah Herrington, Parliamentarian, reviewed the meeting ground rules.
<ul style="list-style-type: none"> Staff Reports 	<p>Michelle Mankewich, ASA III, provided updates on the following items:</p> <ul style="list-style-type: none"> Covid is on the rise again, to keep everyone safe we ask that all families ensure they are washing their hands, keeping social distance when in public, and following all COVID protocols. With everyone doing their part, we can keep each other safe. As cases increase, we see classroom closures on the rise, your sites will be in contact with you if your child’s classroom needs to close. Head Start has released new Health and Safety Performance standards mandating mask usage for everyone over two years old and requiring all staff and volunteers to be fully vaccinated. More information will be shared at this month’s Policy Council meeting. CSB has been invited to participate in a Nationwide data collection program called Baby Faces. A select few Early Head Start programs across the nation will participate to provide information that will help develop training and program planning for Early Head Start programs. Please join us Thursday, January 13th for a presentation on Picky Eaters by our Nutrition Team. CSB is pleased to offer a Strength Discovery training on January 13th we hope you can join us to explore your natural strengths and learn how to enhance them.
<p>Action:</p> <ul style="list-style-type: none"> Review and approve November 03, 2021, Executive Meeting Minutes 	<p>The minutes were reviewed; no corrections were noted.</p> <p>A motion to approve November 03, 2021, Executive Meeting Minutes was made by Myriah Herrington and seconded by Juan de Dios Batiz. The motion passed.</p>
<ul style="list-style-type: none"> Review and Make a Decision on Parent Recognition of Staff 	<ul style="list-style-type: none"> The group reviewed all nomination forms and selected Ms. Sima Wardak teacher at George Miller Concord, Ms. Krystal Robertson and Ms. Alma Bennett Teachers at Martinez Early Childhood Center to receive recognition on January 19, 2022, Policy Council Meeting for their outstanding work with the children and families. Romina Gonzalez, Policy Council clerk, will invite them to attend the January 19, 2022, Policy Council meeting to receive their recognition.

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<ul style="list-style-type: none"> Review November 17, 2021, Policy Council Minutes 	<ul style="list-style-type: none"> The group reviewed November 17, 2021, Policy Council Minutes and no changes are needed. 	
<ul style="list-style-type: none"> Review and set Agenda for January 19, 2022, Policy Council Meeting 	<ul style="list-style-type: none"> The group reviewed and set the agenda for January 19, 2022, Policy Council Meeting. Wellness activity: “ What word are you going to focus on during the year” 	
Meeting Evaluation	<u>Pluses / +</u>	<u>Deltas / Δ</u>
	<ul style="list-style-type: none"> Perfect items in agenda Staff recognition to learn about staff Grateful for full attendance 	<ul style="list-style-type: none"> None