

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours. (Gov. Code, section 54957.5(b) (2)). To slow the spread of COVID-19, the CSB Policy Council Executive Meeting will be accessible via Zoom as permitted by Government Code section 54953 (e).

Agenda

Group/Meeting Name: CSB Policy Council Meeting	
Date: January 19, 2022	Time: 6:00 PM – 8:00 PM
Zoom Meeting ID: 846 2326 0882 Password: 092863	
Meeting Leader: Jasmine Cisneros	
Purpose: Conduct Regular Monthly Meeting	

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings. Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at aaaraujo@ehsd.cccounty.us or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.

Opportunities for Public Comment: *Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item may email their comments to aaaraujo@ehsd.cccounty.us before or during the meeting. Please raise your hand in the Zoom app when your item is called and you will be limited to two minutes comment. All votes taken during a teleconference will be by roll call.*

Desired Outcome: By the end of this meeting, we will have:

- Agreement on desired outcomes and ground rules so that our meeting is productive.

- Parent Recognition of Staff Excellence Award presentation to validate employee dedication and uniqueness while working with children and families.

- Review and approve the Recruitment and Enrollment Plan and the Admissions Priorities/Selection Criteria for the 2022-2023 PY.

- An approval of the November 17, 2021, Policy Council Minutes.

- An understanding of the monthly updates and approvals to ensure ongoing communication and necessary actions take place for seamless program operation.

- An understanding of subcommittee updates so that representatives are informed of subcommittee discussions and outcomes.

- Do a wellness activity to open communication and enhance overall wellbeing

- A review the 2020-21 Head Start and Early Head Start Program Information Report (PIR) so that all will have an understanding of key indicators for program services provided over the program year.

- Understanding of the new CSB Reads Program for Head Start classrooms so that parents and teachers can continue to partner in early learning.

- Heard an update on new Health and Safety Head Start Performance Standards to ensure implementation at CSB and Partner centers.

- An understanding of Site Reports so that we may celebrate our children, families, and staff's co-parenting efforts to build partnership.

- Heard announcements so that we may be informed of Bureau news and/or available community resources.

- A Meeting Evaluation so that we may review our strengths and make any improvements as needed.

What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present Clarify Check for understanding	Juan Batiz	2 Minutes
Meeting Ground Rules	Present Clarify Check for understanding	Myriah Herrington	2 Minutes
Public Comment	Present	Public	2 Minutes
Correspondence	Present Clarify	Karen Medrano	7 Minute
Parent Recognition of Staff Excellence Award Recognition	Present Clarify	Jasmine Cisneros	5 Minutes
Action: <ul style="list-style-type: none"> Consider approval of the 2022-2023 Recruitment & Enrollment Plan 	Present Clarify Check for understanding Check for Agreement	Tracy Lewis	10 Minutes (Reserve 3 minutes for roll call)
Action: <ul style="list-style-type: none"> Consider approval of November 17, 2021, Policy Council Minutes 	Present Clarify Check for understanding Check for Agreement	Karen Medrano	5 Minutes (Reserve 3 minutes for roll call)
Administrative Reports: <ul style="list-style-type: none"> CSB Director 	Present Clarify Check for understanding	Dr. Aaron Alarcon-Bowen	15 Minutes
Administrative Reports: <ul style="list-style-type: none"> Interim Division Manager 	Present Clarify Check for understanding	Amy Wells	10 Minutes
Administrative Reports: <ul style="list-style-type: none"> Fiscal 	Present Clarify Check for understanding	Haydee Ilan	10 Minutes
Report: <ul style="list-style-type: none"> Subcommittee Updates 	Present Clarify Check for understanding	Subcommittee Leads	5 Minutes
Wellness Activity	Present Clarify Check for understanding	Jasmine Cisneros	5 Minutes
Report: <ul style="list-style-type: none"> 2020-2021 HS/EHS Program Information Report (PIR) 	Present Clarify Check for understanding	Sarah Reich	15 Minutes
Presentation: <ul style="list-style-type: none"> CSB Reads 	Present Clarify Check for understanding	Amanda Cleveland	10 Minutes
Presentation: <ul style="list-style-type: none"> Health and Safety Head Start Performance Standards 	Present Clarify Check for understanding	Michelle Mankewich	5 Minutes
Site Reports	Present Clarify Check for understanding	Site Representatives	5 Minutes

Announcements	Present Clarify Check for understanding	Michelle Mankewich	5 Minutes
Meeting Evaluation	Plus/Delta	Volunteer	2 Minutes