

**AGENDA:**

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| Group/Meeting Name: | 2022-2023 Community Action Projects Request for Interest Meeting |
| Date: | **Thurs, Dec. 9th, 2021** | Time: from: | **1:30 pm**  |  | **2:30 pm**  |
| Location: | ZOOM: [[https://us06web.zoom.us/j/88486324888?pwd=OWpac2NKTWxjUkROYmw1NVRseXkxQT09](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus06web.zoom.us%2Fj%2F88486324888%3Fpwd%3DOWpac2NKTWxjUkROYmw1NVRseXkxQT09&data=04%7C01%7Cvkaplan%40ehsd.cccounty.us%7C9e7df66b997146b62ea408d9a5efd21c%7C76c13a07612f4e06a2f4783d69dc4cdb%7C0%7C0%7C637723272766701282%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=DqSDYZbXDi6XRPhiJ%2FonLQOo5zuR2p8pLT%2BDsr7ahP8%3D&reserved=0)](https://cccounty-us.zoom.us/j/88651225777?pwd=VzB1ZUkwL0lrZWJmREhIT0RjVmhKZz09) Passcode: 186785 |
| Facilitator: | Nancy Sparks, Community Services Bureau (CSB) |
| Purpose: | RFI #732 Community Action Projects - prospective respondents meeting |

Desired Outcomes: **By the end of this meeting, we will have:**

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| 1. All attendees understand what requirements must be met for proposal to be reviewed.
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| 1. All attendees understand what will be expected of the contractor(s).
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**Meeting Ground Rules**

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| * **No Side Bars**
* **Limit Discussion Time**
 | * **Stay within the Agenda**
* **No Speaking Over Someone Else**
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| **What** (Content) | **How** (Process) | **Who** | **Time** (Minutes) |
| Welcome & Introductions | Present | Nancy Sparks, CSB | 5’ |
| Community Services Block Grant Program/ | Review, Discuss, Check for Understanding | Nancy Sparks, CSB | 5’ |
| Letter of Interest /Response Components / Response Formats | Review, Discuss, Check for Understanding | Nancy Sparks, CSB  Vickie Wetzel, C&G Analyst | 5’ |
| CSBG Fiscal requirementsFederal Sub-award requirements | Review, Discuss, Check for Understanding | Michael MorrisCSB Fiscal | 10’ |
| Community Action Priority Areas* Review Goals & Objectives
* Required reports
 | Review list, Discuss, Check for Understanding | Nancy Sparks, CSB | 20’ |
| RFI Deadline & Methods to respond***Monday, December 20, 2021*** | Present | Vickie Wetzel, C&G Analyst | 5’ |
| *Question & Answers* | Discuss | C&G and CSB Staff | 10’ |