



EMPLOYMENT &
HUMAN SERVICES

M E M O R A N D U M

Kathy Gallagher, Director

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To: All Staff - Code 2A Date: August 17, 2021
From: Cora Young, Emergency & Safety Coordinator
Subject: Safety Committee Meeting Minutes – August 17, 2021

**Employment & Human Services Department
Safety Committee Meeting Minutes**

COMMITTEE MEMBERS PRESENT:

Betty Geishert-Cantrell, Candace Yates, Connie Delaney, Fred Routt, James Gibson, Jody Silva, Kellie Ellison, Maria Velez, Sheila Walker, Theresa Bradshaw, Kerri Greene, Rochelle Soriano, Tom Ta, Jennifer Joel

I. ISSUES DISCUSSED:

- A. Review and Q&A of Loss Run Report:
 - Due to technology issues, there is no Loss Run Report for this meeting. Will have two reports to share at next month’s meeting.

- B. COVID-19 Protection Program Update
 - Information, policies and regulations from the CDC, State and County are continuing to change with the COVID-19 case landscape. Risk Management and EHS will continue to monitor and notify staff of relevant changes via emails and memos from ET and the CAO.
 - Cal/OSHA is expected to finalize more changes next week, or by the end of August. The County’s COVID-19 Protection Program will be updated to reflect the decisions made by Cal/OSHA. Be sure to check the Risk Management Intranet COVID Resources Hot Spot for the latest information.

- County Safety Coordinators and Personnel Officers will be attending a forum on Thursday with Risk Management for an opportunity to ask COVID-19 or other related questions.

C. Evacuation Drills 2022

- Cora will be taking the lead on resurrecting the evacuation drills for 2022. As with previous years, the goal is to conduct all evacuation drills by April 30, 2022. Cora will be working with buildings on an as needed basis. Every building has been advised to start considering any changes or issues due to our current working conditions (employees on hybrid schedules or working from home, evacuation roles that may be unfulfilled, etc.).

D. The Great ShakeOut 2021

- EHSD will once again be participating in the statewide earthquake preparedness drill which will take place on October 21, 2021.

E. Round Table Discussion:

- Safety members were asked to provide topics of interest for future meetings.