



Contra Costa County



Meeting: Program Services Subcommittee Date: 5/12/2021 Time: 5:00pm to 6:00pm

Location: Zoom: 894 244 13051 PW: 593040 Facilitator: Magda Bedros Recorder: Salvadora Castro

Attendees:

Conference Call Attendees: **Magda Bedros, Amy Wells, Amanda Cleveland, Matthew Carlson, Joel Nickelson-Shanks, Sarah Reich, Salvadora Castro, Myriah Herrington**

TOPIC	SUMMARY
<p>Desired Outcomes (Document who reviews meeting outcomes and ground rules)</p>	<ul style="list-style-type: none"> Matthew Carlson read desired outcomes, Magda Bedros went over ground rules. Site changes so that all are aware of Informed of upcoming future plans and how staff and families will be supported. Reviewed the Summary of Changes made to the 2021-2023 CSB Policies & Procedures & discussed timeline for draft review to ensure parent input is obtained. Shared results from the 2021 Self-Assessment so parents are aware of ongoing internal program monitoring to identify strengths and opportunities for growth.
<p>Public Comment</p>	<ul style="list-style-type: none"> N/A
<p>Reports / Presentations / Discussions / Comments</p>	<ul style="list-style-type: none"> Amy Wells gave site update: Las Deltas will be closing June 30th (Subcommittee had no questions) Amanda Cleveland presented the draft copy of Summary of Changes. Sarah Reich updated on ERSEA: updated matrix maintaining ongoing eligibility for CSPP and CCTR and maintain ongoing need for CSPP and CCTR to align with 24-month eligibility. Updated section on CLOUDS waitlist, including information on maintain and accepting families from waitlist & responsibilities of CEU staff and site supervisors. Updated General Enrollment Policy to note that children are eligible for 24 months before needing income recertification Updated Re-Certification for Part Day State Preschool Children section to note certification valid for two 180 day programs within a 24-month period. Under General Recertification Procedures changed 12-month period to 24; also deleted sentence re previously enrolled part day preschool children and updated to "Continuing Part-Day State Preschool children are not re-enrolled as part of the roll-over process as the program year does not start on July 1. Staff will follow guidelines for continuing eligibility." Alternative Payment Program: Section H "Sex Harassment" updated to "Anti-Harassment" Financial & Administrative requirements: Under section C, Family files, updated to include how confidentiality is maintained for family files. No questions or comments from subcommittee. Amanda explained that 2021-2022 calendar will be coming out soon different leads are getting together to plan the calendar year.

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Next Steps	<ul style="list-style-type: none">• Magda will share the final Child Outcomes.	
Meeting Evaluation	<u>Plus</u> <ul style="list-style-type: none">• Myriah: great breakdown of information.• Magda: informing us of the closure of Las Deltas• Magda: Amanda shared great information and thankful that Sarah come to the meeting during her vacation.	<u>Deltas</u> <ul style="list-style-type: none">• N/A