

## MEMORANDUM

Kathy Gallagher, Director

## Employment & Human Services

40 Douglas Drive, Martinez, CA 94553 • (925)608-5000 • Fax (925) 313-9748 • www.ehsd.org

To:	Code 2A, All Staff	Date: June 21, 2021
CC:	Debora Boutte, Personnel Director	
From:	Kathy Gallagher, Agency Director	
Subject:	Guidance on Use of Face Coverings / Mask Mandate	

Effective June 21, 2021, the County Administrator's Office has issued guidance on the use of face coverings. On June 17, 2021, Cal OSHA's Standard Board approved a revised Emergency Temporary Standards (ETS) for COVID-19 to be effective immediately.

Employers may allow fully vaccinated employees not to wear a face covering indoors, but must document their vaccination status.

If a vaccinated EHSD employee chooses not to continue wearing a face covering on-site at a County office or while on County time working off-site, he/she must complete the attached Employee Self-Attestation of COVID-19 Vaccination Status form. <u>CSB employees working and visiting the Site Centers are required to wear masks at all times regardless of vaccination and subject to special OSHA guidelines for child care and Pre-K.</u> Vaccinated employees may voluntarily choose to continue wearing a face covering at their discretion.

If you are vaccinated and do not want to wear a mask in the workplace, you must submit a signed copy of the Employee Self-Attestation Form via email to your direct supervisor and copy Personnel by emailing Julie Bloxham at <u>julie.bloxham@ehsd.cccounty.us.</u>

<u>Employees who are unvaccinated must continue to wear a face covering</u>. They may request an N95 mask or use a cloth face covering of their choice. If using an N95 mask, you must take an online class on the proper use and fit.

For instructions on how to access the N-95 Mask Training:

- 1. Click this link to access Vector Solutions: https://app.targetsolutions.com/auth/index.cfm?action=login.showlogin&customerpath=ccc
- Login to Vector Solutions. If you need help logging in, SMART has login instructions at: https://contracosta.csod.com/samldefault.aspx?ReturnUrl=%252fDeepLink%252fProcessRedirect.aspx%253f module%253d39

3. Click the 'Self Assign' Tab at the left side of screen; enter N95 into the search box.

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- 4. Select 'CCC FILTERING FACEPIECE RESPIRATOR (N95) USE'
- 5. Launch Course and complete all quizzes during the course and any Exam that may be at the end.

CCC FILT	ERING FACEPIECE RESPIRATOR (N95) USE
Overview	This training is for employees who only use filtering facepiece respirators (e.g. N95), either mandatory or voluntary use. It covers the requirements for use, limitations, storage and care, and disposal.
	Disclaimer: This is a custom course. Vector Solutions does not own or maintain the content herein and does not ensure the accuracy of the presented material. The material is eligible for continuing education credit(s) if your department is a CE provider. Contact your site administrator for more information. Students taking this course will not receive a Vector Solutions certificate upon completing the course and course completions may not be presented for continuing education credit as Vector Solutions material. To optimize your online course experience, please disable any popup blockers for this site.

6. Verify your course is complete by click the 'My History' tab on the left of the screen. If it does not show, you need to return to the course and complete it.

Questions? Regarding this policy, contact your supervisor or Personnel. For the N95 instructions, contact Staff Development at 925-608-4578 or <u>SMARTHelp@ehsd.cccounty.us</u>