

**Family and Children's Trust Committee, Minutes of Meeting
December 5, 2016**

Members Present: Joe De Luca, Karin Kauzer, Olga Jones, Carol Carillo, Mary Flott, , Marianne Gagen, Gene Price, Julia Miner. Lisa Johnson arrived at 9:45 and Deborah McGrath arrived at 10:00.

Members Absent: Alicia Coleman-Clark, Nora Foster.

Staff Present: Juliana Mondragon. Elaine Burres

Call to Order The meeting was called to order at 9:40.

Acceptance of minutes of November 7, 2016: Gene moved, and Olga seconded the acceptance of the minutes. Motion passed. Yea: Joe De Luca, Karin Kauzer, Mary Flott, Julia Miner, Marianne Gagen, Gene Price Nay:0; Absent: Deborah McGrath, Lisa Johnson, Alicia Coleman-Clark. Nora Foster.

Development of Donor Database/reporter system

Gene and Julia will work on this.

Approach to Funds Development

Karin and Mary will work on this.

Membership

Joe reported that he attended a meeting of the Local Planning Council and made a request for a representative to be a member of FACT. We discussed other possibilities for soliciting people to represent Mental Health, District 1, etc.

Needs Assessment Survey update

We have received several surveys electronically and Candace Anderson put a link into her December newsletter.

RFP Review

Bidders' Conference will take place the week of 2/27. The review will be April 18, at 9:30.

Joe explained the evaluation and voting process.

Our areas of interest in the RFP are 1.2, and 1.3. We have a total of \$862,000.

\$122,000 will be set aside as a reserve. \$100,000 will be set aside for pilot programs for capacity building, which leaves \$640,000 for grant distribution.

Olga moved that we disperse \$640,000 for single grants not to exceed \$80,000. Gene seconded. It passed unanimously. Yea: Joe De Luca, Karin Kauzer, Mary Flott, Julia Miner, Marianne Gagen, Gene Price. Lisa Johnson, Deborah McGrath. NAY 0. Absent: Alicia Coleman-Clark. Nora Foster.

Joe brought up the issue of a report which would catalog the results of the grant after one year and then again after 18 months. That will be put into the contract and announced at the Bidders' Conference.

Discussion/Announcement/Public Comment:

Adjourn: Meeting was adjourned at 10:50.

Next meeting: January 9, 2017!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!