



**CONTRA COSTA COUNTY
EMPLOYMENT AND HUMAN SERVICES DEPARTMENT
CONTRA COSTA ALLIANCE TO END ABUSE**

Request for Interest (RFI) 729

Collective Impact Fund

The Contra Costa County Employment and Human Services Department's (EHSD) Alliance to End Abuse (Alliance), an initiative of the Contra Costa County Board of Supervisors, has led the way in addressing interpersonal violence (domestic/family violence, sexual assault, and human trafficking) in the County since 2001. The Alliance is built on the foundation of public systems and private providers working together to create a safe and nurturing community.

Alliance's approach includes:

- **Strengthening Systems:** Advocating with public and private entities to apply a violence prevention lens to the work they do, as well as piloting new projects.
- **Building Partnerships:** Facilitating open sharing of resources, ideas and people power.
- **Educating Professionals and the Community:** Hosting workshops and professional development trainings as well as developing tools.

The Alliance supports innovative projects and methods that will add to the collective impact of existing work to end interpersonal violence in Contra Costa County. These innovative project(s) will add value by implementing and/or piloting new or adapted approaches to meet unmet needs, support the well-being of all, and contribute to systems change and collaboration.

STATEMENT OF PURPOSE

The intent of this **Request for Interest (RFI) #729** is to invest up to \$100,000 in hiring one or more consultants (qualified individuals or agencies) to design and implement innovative and collaborative projects aimed at prevention and/or intervention in domestic/family violence, elder abuse, child abuse, sexual assault and/or human trafficking. The intent is to support best/emerging practices and address unmet needs. Examples of projects include: innovative technology-based reporting systems; creating whole family supports; targeted messaging and media campaign designed around primary prevention; reducing recidivism by implementing an offender focused model; expansion and standardization of risk assessment models; prevention approaches, and so on. The goal of this Collective Impact Fund RFI is to identify and select project proposals that will further the above stated mission through funding new, innovative projects.

A county standard contract will be awarded to the successful bidder(s) for the anticipated period of 12 months. Successful bidder(s) must meet insurance requirements before contract inception. The insurance requirements may include automobile liability, general liability,

professional liability and workers' compensation insurance. There is no guarantee that the contract will extend past the initial 12 months. A renewal application, documenting successes during the first contract period, and goals for the second 12 month contract, is required if an extension of the contract period is sought. A maximum of two renewals, for a maximum of 36 months of funding may be permitted depending on results achieved and available funding.

One or more awards may be made depending on the number of competitive responses received.

This RFI is not in itself an offer to work nor does it commit Contra Costa County to fund any proposals submitted. The County is not liable for any costs incurred in the preparation or research of proposals.

Each Statement of Interest (no more than five pages) must address the below noted Scope of Services and Minimum Qualifications

SCOPE OF SERVICES

- Identify the goal or goals of the project, cite data and/or research supporting those goals and describe the intended impact and outcomes;
- Describe the target audience by size, demographics and location;
- Describe activities to be undertaken to implement the project, including providing progress reports on a quarterly basis;
- Provide a schedule for implementation of activities (above), including a timeline with milestones stating when each milestone will be met;
- Describe data collection and reporting activities that will be used throughout the project to measure the quantitative and qualitative success of the project;
- Include a realistic plan for making the project self-sustainable in no more than 2-3 years.
- Include a proposed budget.

MINIMUM QUALIFICATIONS

- Consultant must have demonstrated success with collaboration and interagency and/or cross-section project management.
- Consultant must have demonstrated success in training professionals (if project includes a training component).
- Consultant must have knowledge or experience in violence prevention and trauma fields.

Consultant(s) may be asked to participate in an interview to further describe their project and/or their qualifications and experiences.

REVIEW AND SELECTION CRITERIA

The following criteria will be considered when awarding a contract:

- Project is based on best or emerging practices supported by research (15 points)
- Project identifies and addresses unmet needs (15 points)
- Project champions and expands interagency/system collaboration(s) and partnership(s) and considers the critical interdependency with other strategies, services and/or funding sources (15 points)
- Project includes effective plan to collect data to measure and evaluate all funded activities (15 points)
- Project has cultural responsiveness and/or linguistic capability component (15 points)
- Project includes a plan and activities that will ensure self-sustainability within a maximum of 2-3 years of funding (25 points)

SUBMISSION REQUIREMENTS

Interested parties must submit a statement of interest which includes a cover letter, proposed scope of work, budget, and presentation of qualifications. The submission should not exceed five pages, exclusive of budget. The cover letter should include an e-mail address and contact phone number. The RFI response packet should be sent to:

Contra Costa County - Employment and Human Services Department
Contracts Unit, Attention: **RFI #729**
40 Douglas Drive
Martinez, CA 94553

Telephone: (925) 608-4969
E-mail: contractbid@ehsd.cccounty.us
Website: www.ehsd.org/rfi

Submissions may be via postal mail or e-mail only. For email submissions, all email attachments must be in MS Word, MS Excel, and/or pdf file format.

Responses must be received no later than 5:00 p.m. Friday, May 14, 2021. Please note that responses will not be returned, and postmarks will **NOT** be accepted.