



**Policy Council Meeting Minutes**  
Virtual Meeting



**Date:** 3/17/2021

**Time Convened:** 6:07 PM

**Time Terminated:** 7:54 PM

**Recorder:** Zully Acosta

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Meeting Rules	Jasmine Cisneros, Chair, called the meeting to order at 6:07 PM. Matthew Carlson, Vice Chair, reviewed the desired outcomes and meeting ground rules.
Public Comment	None
Correspondence	None
Staff Recognition	<p>The following staff was recognized for going above and beyond in their work with the children and the families:</p> <ul style="list-style-type: none"> <li>• Josephine Diaz, Teacher at Lavonia Allen, Gemma Monreal Master Teacher, Chan Sivilay and Roxana Quintanilla Associate Teachers at George Miller III Richmond, were presented with a certificate and a book to acknowledge their dedication to the children and families.</li> </ul>
Ice Breaker	Policy Council Representatives participated in an icebreaker activity - "What personal skills have you developed or have you been working on during quarantine?" - To open communication and build connections among members.
<b>Administrative Reports</b> <ul style="list-style-type: none"> <li>• CSB Interim Director</li> <li>• Interim Division Manager</li> <li>• Fiscal</li> </ul>	<p>Katharine Mason, CSB Interim Director, welcomed Policy Council representatives and thanked them for attending.</p> <p>Administrative updates:</p> <ul style="list-style-type: none"> <li>• New Director and Fiscal Officer: Interviews for CSB Director are scheduled for March 17, 2020 and we hope to know the final selected candidate in April. Interviews for Fiscal Officer may happen as soon as April; the announcement is expected to go out the week of March 15th.</li> <li>• Coming soon.... COLA and COVID response funding: We will receive from Office of Head Start (OHS) a 1.22% COLA and additional COVID response funds for 2021, amount still to be determined. We are waiting for guidance from OHS around how and when to apply for this; at that time we will know how much COVID Response funding has been made available to us. We plan to apply.</li> <li>• Racial Equity and Social Justice efforts: The County has established an Office of Racial Equity and Social Justice, and activities are happening at all levels of the Department and Bureau around this important issue including: EHSD Equity &amp; Inclusion Core Team to guide the work of the department; Advancing Equity training series for Head Start staff to explore and understand issues of equity, racialized bias, and disparities and the impact on early childhood settings; and Gateways 4 Growth initiative to promote immigrant inclusion in our community.</li> <li>• CSB Strategic Priorities update: As a separate agenda item, I'll provide an update on our three Bureau Strategic priorities.</li> </ul> <p>Amy Wells, Interim Division Manager, provided enrollment and attendance statistics for the month of February as follows:</p>

- The month's enrollment was 58.25% for Head Start, 87.46% for Early Head Start, and 73% for Early Head Start Child Care Partnership #2.
- The month's attendance was 73.68% for Head Start, 82.81% for Early Head Start, and 82.60% for Early Head Start Child Care Partnership #2.

Program updates:

- **Classroom Operations** - Recently moved to the less restrictive Red tier. Must remain in current tier for three weeks before moving to less restrictive tier.
  - At present, CSB goes above and beyond any requirements from CA Dept. of Public Health and CCHSD-such as when to close, cleaning procedures, etc. We will be relooking at our currently laid out plan and make modifications in alignment to the Red tier. Classroom health/safety will not be impacted.
  - Currently enrolling families to reach max classroom capacity at this time (3, 4, 8, 10). Further enrollment increases and modifications to the classroom for in-class services will occur as we move to the Orange tier. Gradual process-still held to 16 person max capacity.
- CSB Connect-web portal for families/staff. No new updates from last month-just working hard to have it ready for roll out shortly.
- Dr. Seuss birthday celebrations occurred in many classrooms on March 2 with various activities including read-alouds, writing activities, and dressing up (hats included!).
- **Tandem** expansion- Book sharing program now expanded to all Infant Toddler classrooms. More info will be shared with your Site Supervisor in regards to virtual workshops for families and virtual read-alouds.
- **Making Parenting a Pleasure**- is focusing on Stress (Unit 4) this month. Key concepts include: stress is a normal part of parenting, managing stress effectively is critical to parenting children effectively, and as parents, we teach and model how to cope with stress.
- Virtual Professional Development continues
  - UCLA Health Care Institute Trauma Informed Care
  - CoP-Select CSB managers, teachers, and Site Supervisors participated in the first of a series of training sessions for the Office of Head Start's sponsored Community of Practice (CoP) in Advancing Equity series. The goal of the sessions are to begin to explore and understand issues of equity, racialized bias, and disparities and the impact on early childhood settings.
  - The Comprehensive Services team has started annual refresher trainings. Staff will attend trainings twice a month from January- April, to review on content areas.
  - Site Supervisors participated in a Peer Learning Community (PLC) meeting in collaboration with San Mateo Head Start in early Feb. The PLC was established as a way for site supervisors to share concerns, areas of strength, and feedback with one another while building partnerships with staff in another agency.

Haydee Ilan, Accountant III, presented the following fiscal reports:

	<ul style="list-style-type: none"> <li>• <b>2020-2021 Head Start Program: January 2021</b> year-to-date cash expenditures were \$570,413 YTD, representing 3% of the program budget.</li> <li>• <b>2020-2021 Early Head Start Program: January 2021</b> year-to-date cash expenditures were \$49,506 YTD, representing 1% of the program budget.</li> <li>• <b>2020-2021 Early Head Start – CC Partnership: January 2021</b> year-to-date cash expenditures were \$1,441,746 YTD, representing 29% of the program budget.</li> <li>• <b>Credit Card expenditures</b> for all programs, including Head Start and Early Head Start, for the month of <b>January 2021</b> were \$15,589.52.</li> <li>• <b>Child and Adult Care Food Program: January 2021</b>, total meals served, including breakfast, lunch, and supplements, were 7,885.</li> </ul>
Bureau’s Stragic Goals	<p>Katharine Mason, CSB Interim Director, presented Community Services Bureau Strategic Goals Update.</p> <p><b>Strategic Goal #1:</b>  <b>Technology</b></p> <ul style="list-style-type: none"> <li>• <b>CSB will implement and refine technology projects, ensuring that they meet the needs of the organization by streamlining processes and enhancing efficiency.</b></li> </ul> <p><b>2020 Accomplishments</b></p> <ul style="list-style-type: none"> <li>• QR Code sign-in <ul style="list-style-type: none"> <li>○ Touchless sign-in/out process to promote health &amp; safety</li> <li>○ Expedite child drop-off</li> <li>○ Support recordkeeping using electronic signatures</li> </ul> </li> <li>• Communication tools: SMS, Email, Calling-out feature <ul style="list-style-type: none"> <li>○ Send text messages or emails to individual families or groups</li> <li>○ Support remote work through web-based voice calls</li> <li>○ Automates communication log</li> </ul> </li> </ul> <p><b>Strategic Goal #1:</b></p> <ul style="list-style-type: none"> <li>• Touchless Attendance using QR Code</li> <li>• QR System Kiosk Main Page</li> <li>• Teacher Scanning Parent QR Code</li> <li>• After Scan, Teacher can select</li> <li>• Stored Signature automatically fills</li> </ul> <p>Upcoming Technologies</p> <ul style="list-style-type: none"> <li>• Digital Work Place Hub (CSBConnect) <ul style="list-style-type: none"> <li>○ Public website to share information with parents, staff and partners</li> <li>○ Support community access to services via online applications/appointment scheduling</li> <li>○ Staff and Parent Portals</li> </ul> </li> </ul>



- Share classroom/child specific information through secure log-in
- Staff/family communication
- Virtual classroom (Zoom lessons, academic activities, resources)

#### Digital Work Place Hub for Public and Staff/Partners



#### Strategic goal #2:

#### Staff retention & wellness program update

- CSB will develop and implement a comprehensive staff retention and wellness program to ensure that once hired, staff are invested in the interests of the program and find CSB a healthy and positive work environment.

#### 2020 Accomplishments

- **Staff Health Improvement Plan (SHIP)** – 3 pilot sites were chosen to complete an extensive survey called the Center for Disease Control and Prevention CDC Scorecard regarding staff wellness: Bayo Vista, GMC, and GMIII; results are in and the team is planning to review them and create an action plan in April.
- **Trauma Team and Trauma Informed Practice:** CSB is now working on level three of becoming a trauma-informed agency and has created a trauma team for staff to access to help cope with stressors.
- **Multiple Staff Trainings on Wellness:** Most notable are Workplace Wellness Academy™ by Generation Wellness and UCLA Health Care Institute Trauma Informed Care Training.
- **New break rooms and break room enhancements:** We have installed two new break sheds and are in the process of installing two more so staff at small centers have a place to take a nice break.
- **Motivation by Appreciation:** Continue to acknowledge and appreciate staff in the way they want to be appreciated by using the results of an assessment that accompanies this book.
- **3R's Staff Recognition Program: Respect, Responsiveness, and Relationship** – the 3 R's are by staff to recognize peers who embodies these qualities. Staff get a mug and a certificate when recognized.
- **Policy Council Recognition:** Each month the Policy Council recognizes staff and it is so appreciated!
- **Strength Finders:** This book and training also includes an assessment that give each employees top 5 strengths and helps staff work with one another in a new and exciting way that allows us to leverage what each person brings to the table.
- **EHSD Walking Challenge:** Each year the department organizes a walking challenge and this year, CSB took all top awards!
- **Motivation Monday and Wellness Wednesday:** Each Monday and Wednesday CSB sends out emails to help staff be well and motivated!

### **2021 – The Work Ahead**

- **Build the Team:** Currently in the process of onboarding new members that have shown interest in the work.
- **Creating Outcomes** to be accomplished by June 2022.
- **Continue the work of the SHIP.**
- **Continue to enhance break** areas by replacing old furniture and having wellness messaging in abundance that is beautiful to see.
- **Create opportunities for CSB staff to get together outside of work, centered on wellness.** For example, a bowling league, Zumba, or yoga.
- **Implement the plan that emerges from the UCLA Trauma Informed Practice** training.
- **Build resource library for wellness.**
- **Continue with Motivation Monday and Wellness Wednesday.**
- **Identify gym/fitness center discounts** for CSB Employees.
- **Create a “Welcome Packet”** for new employees.
- **Create multiple ways to appreciate employees.**
- **Do more walking challenges** and other similar challenges more than once a year.
- **Continue to LISTEN** to staff and learn what we can do better.

### **Strategic Goal #3:**

#### **Staffing & Professional Development Strategic Goal Update**

- CSB will meet the staffing and professional development the needs of the bureau by enhancing the Grow our Own programs, addressing compensation, and conducting innovative recruitment practices.

#### **2020 Accomplishments**

- **ECE Work Study Programs:** Partnerships with Contra Costa College and Diablo Valley College (DVC)
  - July 2020, 1 apprentice graduated, 4 completed the classes despite the pandemic.
  - Fall 2020, 5 TATs in the TAP Track of the ECE work study program
  - End of Fall 2020, 1 apprentice graduated and has submitted application for AT permit
- **Family Development Credential (FDC)**
  - 2020: 13 FDC graduates
- **Teaching Pyramid:**
  - 2020 – Cohort 3: 13 graduates from GMIII and GMC
- **Salaries & Stipends**
  - Completed as of January 2021, Salary increases in effect for select classifications
- **Recruitment & Onboarding**
  - Recruitment efforts included expanding to various websites/agencies such as Craigslist, EdJoin-21 varying agencies. Some efforts halted due to pandemic/shelter in place
  - Master Teacher (MT) positions at each site
  - Onboarding & Orientation system in place for all new CSB hires
  - Buddy System for newly hired staff

	<p><b>2021 – What’s Ahead/ In Progress</b></p> <ul style="list-style-type: none"> <li>• <b>ECE Work Study Programs:</b> <ul style="list-style-type: none"> <li>○ March 24th info session with Diablo Valley College DVC for prospective participants (TATs looking to get the AT permit)</li> <li>○ AA/AS Track with CCC- Part of the ECE Work Study Program in an effort to continue our initiative to grow our own – Professional Development for ATs, 3+ years of the track, program begin Fall 2021. The goal is to accept 3 ATs into the program and have them all obtain AS Degree in Early Childhood Education from CCC by Fall 2025</li> </ul> </li> <li>• <b>Family Development Credential (FDC)</b> <ul style="list-style-type: none"> <li>○ 2021 - In progress: Classes began March 2, 2021 thru August 2021, 14 participants</li> </ul> </li> <li>• <b>Teaching Pyramid</b> <ul style="list-style-type: none"> <li>○ Cohort 4, January to July 2021; 39 participants include teaching staff/Site Supervisor from Bayo Vista, Balboa, GMC, GMIII, Lavonia, Los Nogales, YMCA, Partner Ed Manager</li> <li>○ Plan for Infant Toddler module for 21-22 Part Year</li> </ul> </li> <li>• <b>Salaries &amp; Stipends</b> <ul style="list-style-type: none"> <li>○ 2021-stipends; Exploring options in regards to voluntarily permitting up, obtaining AA, obtaining BA</li> </ul> </li> <li>• <b>Recruitment &amp; Onboarding</b> <ul style="list-style-type: none"> <li>○ April 2021-Reinstating New Employee Orientation NEO in collaboration with EHSD; look at strengthen current systems to align with daily practice</li> <li>○ In 2021 we will look to strengthen and refine recruitment strategies</li> </ul> </li> </ul>
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**Action:** Conduct Executive Committee Secretary Election consider approval of elected PC Executive Committee Secretary

Ana Araujo, Comprehensive Services Manager for Parent, Family, and Community Engagement and Michelle Mankewich, ASAIII, conducted the Executive Committee Secretary Election. Nomination forms to be considered for the election of secretary were read. Nomination for the secretary was seconded before voting took place. The 2020-2021 PC Executive Secretary is as follows:

- Secretary: Carmina Hernandez

**A motion to approve the 2020-2021 Executive Committee Secretary was seconded by Matthew Carlson. The motion was approved.**

Ayes		Nays	Abstentions	Not Present
Deniedre Henry	Melanie Gravez		Melrease Epperson	Kara Simmons
Joel Nickelson-Shanks	Devlyn Sewell			Jasmine Jackson
Delia Zarges	Deanna Carmona			Evelyn Garcia
Dana Von Austin	Nivette Moore-Abalo			Myriah Herrington
Matthew Carlson				Denae Johnson
Folakemi Omole				Karen Medrano
Maria Palestino				Jason Streffery
Maria Chavez				

**Subcommittee Updates**

**Fiscal:** Nivette Moore-Abalo shared the information reviewed during their subcommittee meeting, including Fiscal reports from January.

**Action:**  
Consider approval of 2020 Self-Assessment Plan of Corrections

Monica DeVera, ASA III, provided an overview of the 2020 Self-Assessment Report. The Community Services Bureau (CSB) conducted its annual Program Self-Assessment for the 2020-21 year on December 7 – 11, 2020. The purpose of the annual self-assessment is to implementing Federal regulations. CSB’s self-assessment was made up of the following:

- Select Directly-Operated and Partner sites, including Family Childcare Providers (FCC)
- Teams comprised of both grantee and delegate staff, board members, community partners and parents
- The 2021 FA1 Monitoring Protocol and the COVID Addendum
- Ten Centers/areas were assessed during the week of the self-assessment

The six self-assessment program components were reviewed utilizing six instruments; Program Management & Quality Improvement, Quality Health Services, Education & Child Development, Family & Community Engagement, ERSEA/Fiscal Infrastructure and Health & Safety .

Areas of concern: There were no areas of concern or non-compliances identified during the 2020 Self-Assessment.

Key Findings – Strengths

Components	Areas of Strength
<b>Program Management &amp; Quality Improvement</b>	<ul style="list-style-type: none"> <li>• Communication Systems: Management system and organization structure allows for two-way information sharing with staff and governing bodies; effective systems for communicating with families remotely.</li> <li>• Adaptations to service design during the pandemic: virtual socialization opportunities connecting in-class and distance learning children.</li> </ul>
<b>Quality Health Services</b>	<ul style="list-style-type: none"> <li>• Staff knowledge of key policies and procedures, and collaborative efforts between staff and parents.</li> <li>• Training around COVID, extra measures set in place: i.e. to eliminate cross contamination in high touch point areas.</li> </ul>
<b>Education &amp; Child Development</b>	<ul style="list-style-type: none"> <li>• Staff shift and adaptation to distance learning and its techniques, preserving effective engagement with families.</li> <li>• Implementation of evidence-based curriculum at critical times of a new parent’s and child’s life that provides comprehensive support.</li> </ul>
<b>Family &amp; Community Engagement</b>	<ul style="list-style-type: none"> <li>• Transparent communication with parents; diverse ways in implementing parent engagement throughout all service areas.</li> <li>• Strong and effective communication between staff and parents regarding resources, engagement opportunities and wellness check-ins.</li> </ul>

<b>ERSEA/Fiscal</b>	<ul style="list-style-type: none"> <li>Both ERSEA &amp; Fiscal teams employ multiple layers of oversight and checks and balances to ensure the accuracy of their respective work. Fiscal includes data and input from the various groups within CSB when developing the budget.</li> </ul>
<b>Health &amp; Safety Checklist</b>	<ul style="list-style-type: none"> <li>Health and safety practices observed and followed well, including implementation of COVID health and safety guidelines and other measures set in place to enhance health and safety for our staff and families.</li> </ul>

**A motion to approve the 2020 Self-Assessment Plan of Corrections was made by Matthew Carlson and seconded by Delia Zarges. The motion passed**

Ayes		Nays	Abstentions	Not Present
Deniedre Henry	Melanie Gravez		Carmina Hernandez	Kara Simmons
Joel Nickelson-Shanks	Devlyn Sewell			Jasmine Jackson
Delia Zarges	Deanna Carmona			Evelyn Garcia
Dana Von Austin	Nivette Moore-Abalo			Myriah Herrington
Matthew Carlson				Denae Johnson
Folakemi Omole				Karen Medrano
Maria Palestino				Jason Streffery
Maria Chavez				
Melrease Epperson				

**Action:**  
Consider Approval of February 17, 2021, Policy Council Minutes

The minutes of the February 17, 2021, Policy Council meeting were reviewed and no corrections were noted.  
**A motion to approve the minutes from the February 17, 2021, Policy Council meetings was made by Matthew Carlson and seconded by Nivette Moore-Abalo. The motion was approved.**

Ayes		Nays	Abstentions	Not Present
Deniedre Henry	Melrease Epperson			Kara Simmons
Joel Nickelson-Shanks	Devlyn Sewell			Jasmine Jackson
Delia Zarges	Deanna Carmona			Evelyn Garcia
Dana Von Austin	Nivette Moore-Abalo			Myriah Herrington
Matthew Carlson	Melanie Gravez			Denae Johnson
Folakemi Omole				Karen Medrano
Maria Palestino				Jason Streffery
Maria Chavez				
Carmina Hernandez				

**Report:**

Ron Pipa & Afi Fiaxe, Education Managers, provided an overview of the 1<sup>st</sup> DRDP Child Outcomes Baseline Assessment and School Readiness Goals for 2020-2021. Community Services Bureau (CSB) utilizes DRDP-2015 © to assess the development of all children



1<sup>st</sup> DRDP Child Outcomes Baseline Assessment report and School Readiness Goals for 2020-2021

enrolled in the program. The tool assesses children based on different domains, measures, and levels. Three assessments are conducted each program year using this instrument to monitor children's development. Results of the **first assessment**, also called the **baseline**:

This program year we used the **Modified Essential Domains & Measures tool**

Using the DRDP-2015© Modified Essentials, CSB staff assesses the development of preschoolers on the following 3 thematic **domains**:

- Social and Emotional Development (**SED**)
- Language and Literacy Development (**LLD**)
- English Language Development (**ELD**)
- Cognition Including Math and Science. (**COG**)

**DRDP 2015 Assessment Developmental Levels**



**Key Findings for Infants & Toddlers**

The scores for all infants and toddlers in Language and Literacy Development, Cognition, including Math and Science, and Social Emotional Development are as follows:

- 54.5% of infants and toddlers scored at the Exploring Later and Above level in the Language and Literacy measure of Interest in Literacy
- 41.7% of infants and toddlers scored at the Exploring Later and Above level in the Cognition measure of Spatial Relationships
- 34% of infants and toddlers scored at the Exploring Later and Above level in the Social Emotional Development Measure of Identify of Self in Relation to Others.

**School Readiness Goals for Infants & Toddlers**

Domain & Measures	Goals
<b>Social and Emotional Development: Identify to self in Relation to Others (SED 1)</b>	<i>Children will develop the ability to identify of self in relation to others.</i>
<b>Language and Literacy Development: Interest in Literacy (LLD 5)</b>	<i>Children will show interest in books, songs, rhymes, stories and other literacy activities in increasingly complex ways.</i>
<b>Cognition Including Math and Science: Spatial Relationships (COG 1)</b>	<i>Children will increasingly show an understanding of how objects move in space or fit in different spaces</i>

**Baseline and Year End Expected Outcomes**

Baseline	Expected
<b>Baseline 2020 results: 34% of all combined infants and toddlers at the developmental level of Exploring Later and above for Identify to self in Relation to Others (SED 1)</b>	By June 2021, 65% of all infants and toddlers will have reached the developmental level of Exploring Later and above on the measure: Identify to Self in Relation to Others.
<b>Baseline 2020 results: 54% of all combined infants and toddlers at the developmental level of Exploring Later and above for Interest in Literacy (LLD 5)</b>	By June 2021, 65% of all infants and toddlers will have reached the developmental level of Exploring Later and above on the measure: Interest in Literacy.
<b>Baseline 2020 results: 41% of all combined infants and toddlers at the developmental level of Exploring Later and above Spatial Relationships (COG 1)</b>	By June 2021, 65% of all infants and toddlers will have reached the developmental level of Exploring Later and above on the measure: Spatial Relationships.

**Key Findings for Preschool**

The scores for all preschool children in Social Emotional Development, Language and Literacy Development, Cognition, including Math and Science, and English Language Development are as follows:

- 62% of preschoolers scored at the Building Earlier and Above level in the Social Emotional Development Measure of Social Emotional Understanding
- 53% of preschoolers scored at the Building Earlier and Above level in the Language and Literacy measure of Phonological Awareness
- 44% of preschoolers scored at the Building Earlier and Above level in the Cognition measure of Number Sense of Math Operations
- 43% of preschoolers scored at the Building Earlier and Above level in English Language Development measure of Symbol, Letter and Print Knowledge in English

**School Readiness Goals for Preschool & Pre Kindergarten**

Domain & Measures	Goals
<b>Social and Emotional Development: Social Emotional Understanding (SED 2)</b>	<i>Children will show developing understanding of people’s behaviors, feelings, thoughts, and individual characteristics</i>
<b>Language and Literacy Development: Phonological Awareness (LLD 8)</b>	<i>Children will show increasing awareness of the sounds (elements) that make up language, including the ability to manipulate them in language</i>
<b>Cognition Including Math and Science: Number Sense of Math Operations (COG 4)</b>	<i>Children will show increasing ability to add and subtract small quantities of objects</i>
<b>English Language Development: Symbolic, Letter and Print Knowledge in English (ELD 4)</b>	<i>Children will show increased understanding that print in English carry meaning</i>

**Baseline and Year End Expected Outcomes for Preschool**

Baseline	Expected
Baseline 2020 results: 62% of all combined preschoolers are at Building Earlier and above for Social and Emotional Understanding (SED 2).	By June 2021, 75% of all preschool children will have reached the developmental level of Building Earlier and Above for the measure: Social and Emotional Understanding
Baseline 2020 results: 53% of all combined preschool children are at Building Earlier or above for measure Phonological Awareness (LLD 8).	By June 2021, 75% of all preschool children will have reached the developmental level of Building Earlier and Above for the measure: Phonological Awareness
Baseline 2020 results: 44% of all combined preschool children will be at Building Earlier or above for measure Number Sense of Math Operations (COG 4).	By June 2021, 75% of all preschool children will have reached the developmental level of Building Earlier and Above for the measure: Number Sense of Math Operations
Baseline 2020 results: 43% of all combined preschool children will be at Building Earlier or above for measure , Symbol, Letter and Print Knowledge in English (ELD 4).	By June 2021, 75% of all preschool children will have reached the developmental level of Building Earlier and Above for the measure: Symbol, Letter and Print Knowledge in English

**Key Findings for Pre Kindergarten**

The scores for all pre kindergarten children in Social Emotional Development, Language and Literacy Development, Cognition, including Math and Science, and English Language Development are as follows:

- 52% of pre kindergarteners scored at the Building Later and Above level in the Social Emotional Development Measure of Social Emotional Understanding
- 40% of pre kindergarteners scored at the Building Later and Above level in the Language and Literacy measure of Phonological Awareness
- 49% of pre kindergarteners scored at the Building Later and Above level in the Cognition measure of Number Sense of Math Operations
- 47% of pre kindergarteners scored at the Building Later and Above level in English Language Development measure of Symbol, Letter and Print Knowledge in English

**Baseline and Year End Expected Outcomes for Pre Kindergarten**

Baseline	Expected
<b>Baseline 2020 Outcomes: (52%) of all combined pre kindergarten are at Building Later and Above for Social and Emotional Understanding (SED 2).</b>	By June 2021, 75% pre kindergarten children will have reached the developmental level of Building Later and Above for the measure: Social and Emotional Understanding

	<p><b>Baseline 2020 Outcomes: (40%) of all combined pre kindergarten children are at Building Later and Above for measure Phonological Awareness (LLD 8).</b></p>	<p>By June 2021, 75% pre kindergarten children will have reached the developmental level of Building Later and Above for the measure: Phonological Awareness</p>
	<p><b>Baseline 2020 Outcomes: (49%) of all combined pre kindergarten children will be at Building Later and Above for measure Number Sense of Math Operations (COG 4).</b></p>	<p>By June 2021, 75% pre kindergarten children will have reached the developmental level of Building Later and Above for the measure: Number Sense of Math Operations</p>
	<p><b>Baseline 2020 Outcomes: (47%) of all combined pre kindergarten children will be at Building Later and above for measure , Symbol, Letter and Print Knowledge in English (ELD 4).</b></p>	<p>By June 2021, 75% pre kindergarten children will have reached the developmental level of Building Later and Above for the measure: Symbol, Letter and Print Knowledge in English</p>
<p>Site Reports</p>	<p><b>Balboa</b></p> <ul style="list-style-type: none"> <li>• Distance Learners continue to be supported with Zoom circle times and activities, weekly check in's and Grab and Go bags.</li> <li>• Preschool in person students have been enjoying The Tree Study and The Ball Project in their classrooms.</li> <li>• Toothbrushes and Dental Health family activities were sent home with each student (In person and Distance learners).</li> </ul> <p><b>Contra Costa College</b></p> <ul style="list-style-type: none"> <li>• We are celebrating the success of Ms. GG completing her AA Degree from Contra Costa College in the field of Early Childhood Education. Way to go Ms. GG.</li> <li>• Contra Costa College Janitorial Staff has cleaned all carpets in the facility.</li> <li>• Dr. Seuss was the special project this month. Teacher's did activities and did many wonderful decorations.</li> <li>• We shared with the parents about the rental help they can receive from COVID 19 Rental Assistance, as well as Cal Fresh.</li> <li>• The teachers are receiving their vaccinations, most teachers have taken their first dose and some are finished. We are excited to participate in stopping the spread of COVID 19!!</li> </ul> <p><b>George Miller</b></p> <ul style="list-style-type: none"> <li>• Dr. Seuss Birthday was celebrated with wonderful activities and parent involvement. Parents engaged in at-home activities that teachers provided and brought their pieces back to the classroom.</li> <li>• Evangeline Ward of the Dental Hygiene Program, Diablo Valley College, and Catherine Lucero, CSB Health Manager, came to George Miller to donate toothbrushes and toothpaste from the National Dental Hygiene Association and National Dental Association.</li> <li>• New student interns supporting the site.</li> <li>• Andrea Lebron of Rocketship Academy discussed the Transitional Kindergarten and Kindergarten program during the Parent meeting.</li> <li>• Andrea Lebron shared information about the registration and program services of Rocketship Academy.</li> </ul> <p><b>GMIII</b></p> <ul style="list-style-type: none"> <li>• Some teaching staff are currently taking classes towards professional ECE growth.</li> <li>• Classroom #3- Study of buildings project.</li> <li>• Classroom #8- Water Cycle Project.</li> </ul>	

	<ul style="list-style-type: none"> <li>• CalFresh Food Stamp program informational pamphlets distributed to all families this week.</li> </ul> <p><b>Lavonia Allen</b></p> <ul style="list-style-type: none"> <li>• Ms. Josie was recognized for her outstanding teaching and commitment to the children.</li> <li>• Teachers received new education supplies for their classrooms.</li> <li>• Teachers are presenting oral health to children and families.</li> <li>• Parents are given information for vaccinations.</li> </ul> <p><b>Los Arboles</b></p> <ul style="list-style-type: none"> <li>• The center celebrated Dr. Seuss Birthday; children had a great time reading Dr. Seuss’s books, doing art activities, and dressing up.</li> <li>• Preschool children got new chairs &amp; many art materials. Toddlers got new books that help with their social-emotional development.</li> <li>• Children are getting better at wearing their masks in the preschool room. Toddlers are still struggling with wearing a mask.</li> <li>• Preschool children are working on insects project “reading about insects, making collages, drawing &amp; shading insects body parts.” Toddlers are working on exploring balls.</li> <li>• Patricia Dalbey from La Clinica will be presenting about “The Importance of COVID Vaccine” in our parent meeting</li> <li>• Distance learner children are receiving bi-weekly educational packets.</li> </ul> <p><b>Marsh Creek</b></p> <ul style="list-style-type: none"> <li>• Thursday, March 11, 2021, Marsh Creek had a parent meeting; the presenter was Ms. Claudia Guerrero and Ms. Francesca from Nutrition &amp; Physical Activity Promotion Program. The topic was “18 Reasons Virtual Cooking Class.” The program provided all the recipes and ingredients to the parents. It was a big success! Parents were cooking the vegetables, cooking the pasta, and, of course, tasting the delicious food they prepared at the end. All the families in CSB should benefit from this beautiful program, “18 Reasons Virtual Cooking Class.”</li> <li>• We just started the “Insects Study.” Children are so excited learning about insects.</li> <li>• To motivate children to help their parents at home in preparing meals, Today March 10, we made lemonade with the children as a hands-on activity. It was a WOW! And delicious experience.</li> <li>• Mrs. Amy Wells came to visit Marsh Creek children on Monday, March 18. On Friday, March 12, Mrs. Isabel came to Marsh Creek to talk with teachers. We shared with her about the great success with the virtual cooking class we had a day before her visit.</li> </ul> <p><b>Review</b></p> <ul style="list-style-type: none"> <li>• A new Associate Teacher started this month. She comes to us with many years of experience, and she will be in room 1.</li> <li>• We just got a big art order in from Lakeshore, so we are looking forward to making many beautiful projects.</li> <li>• Both classrooms are working on animals. Room 1 is concentrating on zoo animals, and room 2 is working on farm animals. Room 2 is also using some unique materials given to us by the dairy farmers association.</li> <li>• We are looking forward to seeing Mrs. Isabel in person when she drops by later this week.</li> </ul>
Announcements	<p>Ana Araujo, Comprehensive Services Manager for Parent, Family, and Community Engagement, provided the following announcements and resources:</p> <ul style="list-style-type: none"> <li>• California COVID-19 Rent Relief Program - Check Eligibility and apply at <a href="http://www.housingiskey.com">www.housingiskey.com</a> or call (833) 430-2122</li> <li>• Strength Breakthrough Training</li> </ul>

	<ul style="list-style-type: none"> <li>• Opportunity Junction – Administrative Career Training</li> <li>• COPE Family Support Center – Family Transitions Co-Parenting Counseling</li> </ul> <p>The next meeting is scheduled for April 21, 2021.</p>	
Meeting Evaluation	<p style="text-align: center;"><b><u>Pluses / +</u></b></p> <ul style="list-style-type: none"> <li>• Excellent facilitation from Jasmine Cisneros</li> <li>• Informative discussion</li> </ul>	<p style="text-align: center;"><b><u>Deltas / Δ</u></b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>