

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct. Suite 200, Concord, CA 94520 during normal business hours.

# Agenda

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**Group/Meeting Name:** EOC Fiscal Subcommittee Meeting

**Date:** 4/1/2021 **Time: From:** 11:00 a.m. **To** 12:00 p.m.

**Location:** Teleconference/ Video Meeting (Zoom)

**Online:**

- Visit <https://zoom.us/j/6694657121?pwd=OFZsZzg2aS9qK2R5L3NweW11K2JaQT09>

- Click Join meeting and enter the following ID 669 465 7121
- You will be prompted to enter *your name* and the following password: 528584
- Wait for host to join

**Call in:**

- Dial 1.669.900.9128 (San Jose)
- Enter Conference code: 528584

**Meeting Leader:** Ajit Kaushal, Chair

**Purpose:** Review Reports and CSBG Budgets

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact Nancy Sparks at least 24 hours before the meeting at [nsparks@ehsd.cccounty.us](mailto:nsparks@ehsd.cccounty.us).*

**Opportunities for Public Comment:** *Persons who wish to address the EOC during the public comment or with respect to an agenda item may email their comments to [nsparks@ehsd.cccounty.us](mailto:nsparks@ehsd.cccounty.us) before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes.*

*All votes taken during a teleconference will be by roll call.*

*The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.  
Your patience is appreciated.*

**By the end of this meeting, we will have:**

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Received any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discuss unfinished business so that members are aware and fully informed.
Presentation of the 2020 and 2021 CSBG Monthly Expenditure Report for February so that EOC Fiscal subcommittee members have an understanding and can present the report at the next EOC Business Meeting.
Presentation of the CARES funding expenditure report so that the EOC Fiscal subcommittee members have an understanding and can present the report at the next EOC Business meeting.
Identification of next steps necessary to move the process forward.

Evaluation of the meeting.

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ Unfinished business	Present Clarify	Group	5 Minutes
<b>Update:</b> ➤ 2020 and 2021 CSBG February Expenditure report	Present Clarify	CSB Staff	30 Minutes
<b>Update:</b> ➤ CARES Funding Expenditure report	Present Clarify	CSB Staff	15 Minutes
➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/ $\Delta$	Group	2 Minutes