



CONTRA COSTA COUNTY EMPLOYMENT AND HUMAN SERVICES DEPARTMENT  
WORKFORCE DEVELOPMENT BOARD

WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)  
PRE-APPRENTICESHIP CONSTRUCTION TRAINING PROGRAM AND PLACEMENT SERVICES  
REQUEST FOR PROPOSALS RFP #1176

## Bidder's Conference Questions and Answers

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### CONTRACTS

- Q1. I submitted my request for RFP submission instructions. It has been over 24 hours and I have not heard back.** Attached you will find the electronic submission instructions, including the forms, attachments and proposal checklist. Please do not hesitate to call (925) 608-4969 or e-mail [contract\\_bid@ehsd.cccounty.us](mailto:contract_bid@ehsd.cccounty.us) if you have additional questions regarding the RFP process. You will receive a separate e-mail from the EHSD Contract Clerk containing the link to upload your proposal.
- Q2. Please refer to page 23 of the instructions, section 6.1.A and you'll note that I should hear within 24 hours the unique link to upload my proposal submission.** The link was sent to the respondent on February 1, 2021.
- Q3. When might I expect the submission instructions and especially the budget templates?** Please be advised the MS Word versions of Forms#1-4, Attachments A-C, and Form #5 MS Excel Budget template provided in the attached e-mail are considered fillable and may be edited to include information requested by WDBCCC. If you have any further questions, please contact the Contracts Division by phone (925) 608-4969 or e-mail [contract\\_bid@ehsd.cccounty.us](mailto:contract_bid@ehsd.cccounty.us). E-mail sent February 1, 2021.
- Q4. Please advise the signatures required on Form #2.** The required signatures for Form #2 are the Executive Director and the President of the Board of Directors.
- Q5. Please advise the partners' signatures required on Form #2.** Page 9 of the RFP discusses consortium or partner agency proposals. In this situation, ONE lead agency is identified and that lead agency submits the required signature pages. Said lead agency is responsible for all content of the RFP submission. Signatures are only required from the ONE lead agency.

### PROGRAM

No questions submitted

### FISCAL

No questions submitted