

Economic Opportunity Council (EOC) Business Meeting Minutes

Location: Zoom Call



Date: 1/14/2021 Time Convened: 6:10 pm Time Terminated: 7:40 pm Recorder: Nancy Sparks

Conference Call attendees: Renee Zeimer, Monisha Merchant, Devlyn Sewell, Lauren Babb, Cloudell Douglas, Noe Gudino, Amanda Nelson, Ajit Kaushal, Sam Houston (Arrived 6:16pm), Desire Medlen (Interviewee), Brendan Foley (Interviewee)

Absentees: Armando Morales (unexcused), Tricia Piquero (excused)

Staff: Nancy Sparks, Angela Winn

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground	Zeimer called the meeting to order at 6:10 PM. Zeimer read the desired outcomes.
rules	Sparks called the roll for EOC members in attendance.
Public Comment	None Present
Interview of Prospective EOC	The board welcomed and interviewed Desire Medlen, representateive of East County.
Applicants:	The board welcomed and interviewed Brendan Foley, representative of Central County.
Desire Medlen	
Brendan Foley	A motion to approve and recommend Desire Medlen for the Low-Income sector and Brendan Foley for the
	Private/Non-Profit Seat No. 2 on the Economic Opportunity Council was made by Douglas and seconded by Merchant.
	The motion passed with EOC members voting as follows:
	Ayes: Houston, Gudino, Nelson, Babb, Sewell, Merchant, Douglas, Zeimer, Kaushal
	Nays:
	Abstentions:
	Absent: Morales, Piquero

TOPIC	RECOMMENDATION / SUMMARY
Option #4 CSBG 2021 Budget	 Sparks presented the Option #4 CSBG budget to the group after it was presented to the fiscal subcommittee. The budget was reviewed and approved for recommendation by the Fiscal subcommittee on January 7th. CSB was notified by The Department of Human Resources of the increase on January 4th. The hourly rate increase of \$17.02 went into effect on 1/1/2021. Option #4 now has the Student Intern program at \$126,014 which represents a \$9,033.00 increase from Option #3 CSBG budget previously approved. Zeimer reminded the board that the Fiscal subcommittee made a motion to approve the increase to the Student Intern program with the agreement that additional CSBG dollars received would be allocated to the subcontractor services to restore back to the origional allocation. A motion to approve Option #4 proposed 2021-2022 budget was made by Kaushal and seconded by Nelson. The motion passed with EOC members voting as follows: Ayes: Houston, Gudino, Nelson, Babb, Merchant, Douglas, Zeimer, Sewell, Kaushal Nays: Abstentions: Absent: Morales, Piquero
Action: December 10th 2020 EOC Business Meeting minutes	 The group reviewed the draft December 10⁻ 2020 Business meeting minutes. Nelson pointed out that the meeting minutes state "Loaves and Fishes" and should read "Shelter Inc." on page 3 of the meeting minutes. A motion to approve the December 10th 2020 Business meeting minutes with changes stated above was made by Kaushal and seconded by Nelson. The motion passed with EOC members voting as follows: Ayes: Houston, Gudino, Nelson, Babb, Merchant, Douglas, Zeimer, Kaushal, Sewell Nays: Abstentions: Absent: Morales, Piquero
Update:	Agenda item tabled due to time.
> Brown Act update	

TOPIC	RECOMMENDATION / SUMMARY
Request For Information (RFI) Timeline update & Information Session Reports	 Sparks shared that the RFI 722 deadline was extended until January 22, 2021. Sparks informed the group that the RFI information session was held on January 6th 2021, and was attended by six (6) community agencies. A Program Services subcommittee meeting will be scheduled once staff knows when they will receive proposals from the Contracts and Grants unit. EOC Chair:
• <u>EOC Chair</u>	Forgo chair report at this time. Fiscal November Actuals
• Fiscal	 Winn shared the report through November 2020 which is about 61% expended. Salaries and wages: \$913.00 and are 85% expended. Fringe Benefits: \$728.00 and 65% expended. Other Cost: 96% expended and no charges in the month of November. Administrative Cost for November: \$91,604 and \$10,464 remaining under Administrative cost. Program Cost: Spent \$13,698.00 in November and 85% expended. Fringe Benefits: \$1,176 and 95% expended. Total Salaries and Wages: 85% expended year-to-date. Operating Expenses: \$65.00 and 25% expended. Out-of-State Travel: Fully expended. Subcontractor Services: \$6,050.00 for November and balance of \$266,810. Total Program Cost: \$23,989.00 Total Expenditure: \$25,630 and 61% expended. A motion to extend the meeting for 5 minutes was made by Nelson and seconded by Babb. The motion passed with EOC members voting as follows: Ayes: Houston, Gudino, Nelson, Babb, Merchant, Sewell, Douglas, Zeimer, Kaushal Nays: Absent: Morales, Piquero
• CSB Staff	

TOPIC	RECOMMENDATION / SUMMARY
	 Work Plan: Sparks reminded members to use the Work Plan calendar for upcoming meetings and events. Work Plan will be updated with public hearings and Roundtable date and time. Group asked for Roundtable event to be added to the Executive Committee agenda. Outreach will begin meeting in preparation for public hearings.
Next Steps:	 Next Steps Staff will add Roundtable event to the Executive Committee agenda in February. Staff will schedule an Outreach subcommittee in preparation for the public hearings in the spring.
Evaluate the Meeting	Thumbs up by members.