



EMPLOYMENT &
HUMAN SERVICES

MEMORANDUM

Kathy Gallagher, Director

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To: All Staff, Code 2A

Date: October 16, 2020

From: Kathy Gallagher, EHSD Director

Subject: Reminder: COVID Testing Services Available

I want to remind all EHSD staff members that Contra Costa Health Services (CCHS) recommends that everyone who lives or works in the County go for a COVID-19 test, especially our essential workers. CCHS testing is free, the sites are drive-thru, quick and safe.

To make an appointment:

- Get Tested website: <https://www.coronavirus.cchealth.org/get-tested>
- Call Center 1(844) 421-0804 (8 a.m. to 3:30 p.m., 7 days a week)

I encourage all of you, as EHSD essential workers, to get tested. According to CCHS, widespread testing provides our county health officials with the data needed to document the spread of the virus in our county. The State policy on reopening businesses and schools hinges, in part, on this data. A high rate of negative tests may help move the County toward a quicker and broader reopening.

If you test positive, be sure to report your result to Personnel, as state law requires that employers be notified. Personnel will advise you on necessary documentation and special timekeeping arrangements. CCHS will follow up regarding contact tracing.

For more information, see [COVID-19 Exposure and the Workplace Guidelines: August 11, 2020](#).

