

Contra Costa County
EHSD – Community Services Bureau
Head Start Policy Council Executive Committee Meeting Minutes
 Location: Teleconference - 1470 Civic Court, Concord Ca 94520

Date: 8/5/2020

Time Convened: 6:07 p.m.

Time Terminated 6:38 p.m.

Recorder: Imelda Prieto Martinez

Attendees: Katie Cisco, Daisy Templeton, Andres Torres, Jasmine Cisneros, Amy Wells, Ana Araujo, and Imelda Prieto Martinez

Absentees: None

TOPIC	RECOMMENDATION / SUMMARY	
<ul style="list-style-type: none"> Review Desired Outcomes and Ground Rules 	<ul style="list-style-type: none"> Katie Cisco, Chair, called the meeting to order at 6:07 p.m. Daisy Templeton, Vice-Chair, reviewed the desired outcomes. Katie Cisco, Chair, reviewed the meeting ground rules. 	
<p>Action:</p> <ul style="list-style-type: none"> Review and approve June 10, 2020 Executive Meeting Minutes 	<p>The minutes were reviewed; no corrections were noted.</p> <p>A motion to approve June 10, 2020 Executive Meeting Minutes was made by Daisy Templeton and seconded by Andres Torres. The motion passed.</p>	
Staff Report	<p>Amy Wells, Division Manager (TU), provided updates on the following items:</p> <ul style="list-style-type: none"> CSB recently made the difficult decision to re-close all thirteen childcare centers August 10 through September 7, 2020. This action is due to the surge in cases in the county coinciding with the July re-opening. Teaching staff and Site Supervisors are continuing to work during the closure and centers will be open for this purpose so that staff can access office space, technology and classrooms. In addition to CSBs taskforce, the HSD has also created a taskforce that is specific to providing guidance for childcare centers (as opposed to K-12). We plan to merge this guidance with CSBs plan to reopen. CSB remains in close contact with the HSD as well. During this time, we are also securing additional PPEs and necessary equipment. We hope that our September 8 reopening date is firm, but we will make a decision no later than August 31 and inform families. At the time of reopening, we hope to have at least preliminary guidance for childcare from the HSD; we hope to see a reduction in cases in the county from late July, and to have all additional PPEs in place at the sites. 	
<ul style="list-style-type: none"> Review June 17, 2020 Policy Council Minutes 	<ul style="list-style-type: none"> The group reviewed the June 17, 2020, Policy Council Minutes. 	
<ul style="list-style-type: none"> Set Agenda for August 19, 2020, Policy Council Meeting 	<ul style="list-style-type: none"> The group reviewed and set the agenda for August 19, 2020 Policy Council Meeting. Executive Committee agreed to remove the icebreaker from the agenda. 	
Meeting Evaluation	<p><u>Pluses / +</u></p> <ul style="list-style-type: none"> Good participation 	<p><u>Deltas / Δ</u></p> <ul style="list-style-type: none"> None