



EMPLOYMENT & HUMAN SERVICES

MEMORANDUM

Kathy Gallagher, Director

40 Douglas Drive, Martinez, CA 94553 • (925) 608-5000 • Fax (925) 313-9748 • www.ehsd.org

To: All Staff, Code 2A

Date: September 15, 2020

From: Executive Team

Subject: EHSD's COVID-19 Intake Log

Below is a snapshot from EHSD's COVID-19 Intake Log as of September 14, 2020. The total number of reports and the percentage of each category are listed on the left. On the right, the categories are shown as a percentage of all EHSD employees including temp workers. Less than one percent of our staff members have tested positive for COVID-19, a testament to the entire department's diligence in following the County's health and safety guidance.

			Total EHSD	2000
TOTAL	73	Percentage		3.70%
NEG	47	64%		2.40%
PEND	1	1%		0.10%
NO TEST	7	10%		0.40%
POS	16	22%		0.80%
Unsure	2	3%		0.10%

You will find the most current snapshot on the [Staff Page on ehsd.org](#).

EHSD follows guidance from Contra Costa Health Services and Risk Management for every COVID-19 Incident Intake Form a manager submits to Personnel. In addition to the normal cleaning that our custodial staff provides, each EHSD office receives a weekly specialty cleaning. Any building where there is a report of a new known or suspected COVID case also receives a specialty cleaning.

Thank you for continuing to cooperate with our social distancing, face covering and other protocols that are now in place in all EHSD buildings.