



Economic Opportunity Council (EOC) Special Executive Committee Meeting Minutes



Location: Zoom Call

Date: 7/16/2020

Time Convened: 12:08 PM

Time Terminated: 1:45 PM

Recorder: Mele Tupou

Attendees: Renee Zimer, Tricia Piquero*, Devlyn Sewell, Christina Reich, Mele Tupou, Amanda Nelson (Prospective EOC Candidate)

Absentees: Katharine Mason (excused), Nancy Sparks (excused)

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Ground Rules	<ul style="list-style-type: none"> Zeimer reviewed the desired outcomes and ground rules.
Public Comment	<ul style="list-style-type: none"> None Present Zeimer recommended moving agenda item #9 to follow agenda item #3 so the group may interview the new prospective candidate. <p>A motion to approve the changes in the agenda stated above was made by Piquero and seconded by Zeimer.</p> <p>The motion carried. Aye: Piquero, Zeimer Nay: Abstain: Absent:</p>
Consider Interim Appointments of Vice-Chair and Secretary to the Executive Committee	<ul style="list-style-type: none"> Zeimer explained to the group that Miguel cannot continue as Vice-Chair and also as a member due to her health. The board is cheering her on and is still in touch with her. Zeimer stated she is grateful for those who have stepped up and appointed Tricia Piquero as Vice-Chair and Devlyn Sewell as Secretary. Zeimer thanked both ladies for stepping up and taking on this role.

TOPIC	RECOMMENDATION / SUMMARY
<p>Update/Action:</p> <ul style="list-style-type: none"> ➤ EOC Vacancies 	<ul style="list-style-type: none"> • Zeimer introduced Amanda Nelson to the group as an interested candidate for the Economic Opportunity Council. • Sewell asked Nelson if she has the time commitment while being part of other groups. Nelson explained she can make things work as far as making EOC meetings. • Nelson explained she did some background work on the members of the board. She also stated she has a strong background with finance. She explained she worked for the California State Assembly and she’s been involved with healthcare for almost 25 years. She has a long experience working with the public. • Nelson explained the reason she applied was because she wished her family, who struggled in the past could have used the help that this board provides to the community now. • Sewell thanked Nelson for applying and that her experience will be a great benefit to the team. • Piquero explained she is a perfect fit and she was looking forward to moving forward with her. • Zeimer explained to Nelson there are functional subcommittees and would she have a flexible schedule to be able to joining some of these subcommittees and also participating in the business meetings. • Nelson explained the nights are fine as her children are taken care of. She stated she is in process of interviewing with Blue Shield and has mentioned to them that she would need flexibility with her schedule to participate in this board. • Zeimer asked Nelson if there would be any Conflict of Interest working with Blue Shield and the work the EOC could be doing with healthcare. Nelson explained this is her personal obligation and she will not be representing her company, so there shouldn’t be any conflict of Interest. • Zeimer explained to Nelson the group now holds virtual business meetings every second Thursday of the month and the members will also be looking forward to their first virtual monitoring visit with our subcontractors. • Zeimer asked Nelson if she was interested in joining the Fiscal subcommittee who meets the 1st Thursday of the month from 11am- 12pm. Nelson stated she can make that work and shouldn’t be an issue with her job. • Zeimer stated the EOC will have a two-part meeting on July 23rd with a Roundtable discussion with subcontractors about their service demands during this pandemic. The second part is the EOC business meeting for the month and this is where the board would have to approve the recommendation for appointments. Zeimer explained staff will follow up with her as far as next steps and she is more than welcome to participate in the meeting.

TOPIC	RECOMMENDATION / SUMMARY
<p>Review and approve the draft January 9, 2020 Business meeting minutes</p>	<ul style="list-style-type: none"> • The executive committee reviewed the draft January 9, 2020 Business meeting minutes with no changes. <p>A motion to approve the draft January 9, 2020 Business meeting minutes with no changes was made by Piquero and seconded by Sewell.</p> <p>The motion carried. Aye: Piquero, Sewell, Zeimer Nay: Abstain: Absent:</p>
<p>Review and approve the draft June 4, 2020 Executive Committee meeting minutes</p>	<ul style="list-style-type: none"> • The executive committee reviewed the draft June 4, 2020 EOC business meeting minutes with no changes. <p>A motion to approve the draft June 4, 2020 business meeting minutes with no changes was made by Piquero and seconded by Sewell.</p> <p>The motion carried. Aye: Piquero, Sewell, Zeimer Nay: Abstain: Absent:</p>

TOPIC	RECOMMENDATION / SUMMARY	
Review and approve the draft June 11, 2020 EOC business meeting minutes	<ul style="list-style-type: none"> • The executive committee reviewed the draft June 11, 2020 EOC business meeting minutes with no changes. <p>A motion to approve the draft June 11, 2020 business meeting minutes with no changes was made by Sewell and seconded by Zeimer.</p> <p>The motion carried. Aye: Sewell, Zeimer Nay: Abstain: Absent: Piquero*</p> <p><i>*Member exited the meeting before this action item was made.</i></p>	
Review and approve the draft July 23, 2020 business meeting agenda	<ul style="list-style-type: none"> • The executive committee reviewed the draft July 23, 2020 EOC Business meeting agenda with the following changes: <ul style="list-style-type: none"> ○ Add Roundtable event as agenda item #3- COVID Impacts ○ Close out Roundtable Event and open EOC business meeting ○ Add Appointments for members under EOC Chair report ○ Add new agenda item #6 to appoint Amanda Nelson to a Private/ Non-Profit seat ○ Add new agenda item #7 for Onsite Monitoring Visits ○ Move Fiscal Actuals under Reports ○ Add 2020 Community Action Partnership Convention under CSB Staff report <p>A motion to approve the draft July 23, 2020 Executive Committee meeting minutes with the changes stated above was made by Sewell and seconded by Zeimer.</p> <p>The motion carried. Aye: Sewell, Zeimer Nay: Abstain: Absent: Piquero*</p> <p><i>*Member exited the meeting before this action item was made.</i></p>	
Next Steps	<ul style="list-style-type: none"> • Staff will send out Roundtable event agenda as a draft to Kaushal, Gudino and Merchant. • Staff will prepare business packet to send out to all members and subcontractors. • Staff will confirm with all EOC members and agencies of their attendance at the Business/ Roundtable event. 	
Meeting Evaluation	<p style="text-align: center;"><u>Pluses / +</u></p> <ul style="list-style-type: none"> • None 	<p style="text-align: center;"><u>Deltas / Δ</u></p> <ul style="list-style-type: none"> • None