



Emergency Economic Opportunity Council (EOC) Business Meeting Minutes
Location: Teleconference



Date: 4/29/2020 **Time Convened:** 6:03 pm **Time Terminated:** 7:05 pm **Recorder:** Mele Tupou/ Nancy Sparks

Conference Call attendees: Renee Zeimer, Tricia Piquero, Monisha Merchant, Devlyn Sewell, Lauren Babb, Ajit Kaushal, Kimberly McCarl, Tanya Brown, Cloudell Douglas

Absentees: Samuel Houston (excused), Dawn Miguel (excused), Armando Morales (unexcused),

Staff: Camilla Rand, Christina Reich, Nancy Sparks, Mele Tupou

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes	<ul style="list-style-type: none"> • Zeimer called the meeting to order at 6:03 PM and read the desired outcomes.
Public Comment	<ul style="list-style-type: none"> • None present • Staff shared the teleconference ground rules with the group.
<p>Action: CSD Discretionary Contract amendment #20F-3007</p>	<ul style="list-style-type: none"> • Sparks reported that staff had received The Department of Community Services and Development (CSD) allocation letter regarding discretionary funding in the amount of \$32,000. • Staff shared the allocation attachment in the packet showing how much funds each county received. Sparks explained this is an action item and the group must figure out which direction they would like to go in distributing the discretionary funding. • Reich explained during the budget development for the current year, the Fiscal committee had an agreement to restore her salaries as she took a reduction to cover the other staff salary increases using the discretionary dollars. She also pointed out that there are CARES Act dollars coming in which are separate funds from the regular and discretionary funds. • The group agreed to use the supplemental funds from the Coronavirus Aid, Relief, and Economic Security (CARES) Act dollars to restore Reich’s salary and anything else that needed restoring. • Zeimer recommended splitting the discretionary dollars equally between all thirteen (13) 2020-2021 subcontractors. <p>A motion to approve allocating equal discretionary funds between all 2020-2021 subcontractors was made by Zeimer and seconded by Piquero.</p>

TOPIC	RECOMMENDATION / SUMMARY
	<p>The motion DID NOT pass with EOC members voting as followed: Ayes: Brown, Zeimer, Piquero Nays: Babb, Sewell, McCarl, Douglas, Kaushal, Merchant Abstentions: Absent: Houston, Miguel, Morales</p> <p>A second motion to approve allocating \$8,000 of discretionary funds to four 2020-2021 subcontractors; Bay Area Community Resources, Contra Costa Clubhouses, Monument Crisis Center, and STAND! For Families Free of Violence was made by Merchant and seconded by Douglas.</p> <p>The motion passed with EOC members voting as followed: Ayes: Brown, Zeimer, Piquero, Babb, Sewell, McCarl, Douglas, Kaushal, Merchant Nays: Abstentions: Absent: Houston, Miguel, Morales</p>
<p>Action: ➤ Annual Report</p>	<ul style="list-style-type: none"> • Sparks shared with the group, the drafted Annual Report with changes recommended by the Executive team. • Sparks read through the report explaining the changes in each section of the report. The group was satisfied with the changes. <p>A motion to approve the Advisory Body Annual report was made by Douglas and seconded by Babb.</p> <p>The motion passed with EOC members voting as followed: Ayes: Brown, Zeimer, Piquero, Babb, Sewell, McCarl, Douglas, Kaushal, Merchant Nays: Abstentions: Absent: Houston, Miguel, Morales</p>
<p>Action: ➤ Kim McCarl to Low-Income sector</p>	<ul style="list-style-type: none"> • Sparks explained to the group that McCarl has left the private sector and has joined Contra Costa County Health Services Department and therefore no longer a representative of the private sector. • Sparks stated, now that she is working with the county, she should be moved under the Low-Income sector. Staff has asked the group to move McCarl from Private/ Non-Private 2 to Low-Income seat No. 2. <p>A motion to approve Kim McCarl to Low-Income Seat No. 2 was made by Babb and seconded by Piquero.</p>

TOPIC	RECOMMENDATION / SUMMARY
	<p>The motion passed with EOC members voting as followed: Ayes: Brown, Zeimer, Piquero, Babb, Sewell, McCarl, Douglas, Kaushal, Merchant Nays: Abstentions: Absent: Houston, Miguel, Morales</p>
<p>Reports:</p> <ul style="list-style-type: none"> ➤ CSB Staff ➤ EOC members 	<p><u>CSB Staff</u></p> <ul style="list-style-type: none"> • Reich confirmed that CSB is following closely the directive and guidance from County Counsel and Clerk of the Board about how to handle advisory boards during the COVID-19. • Reich thanks Sparks for ensuring agenda follows guideline from Clerk of the Board for moving forward with meetings. • Two weeks ago, CSB opened childcare centers in Concord, Richmond, and Brentwood for first responders healthcare workers. <p><u>EOC MEMBERS</u></p> <ul style="list-style-type: none"> • Time ended
<p>Next Steps:</p>	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> • Staff will reach out to members about updates on discretionary contracts and Coronavirus Aid, Relief, and Economic Security (CARES) Act dollars as soon as staff receives more information.
<p>Evaluate the Meeting</p>	<ul style="list-style-type: none"> • None