### TOPIC

#### Desired Outcomes / Agreements Reached

- **Reviewing Recruitment Plan:** Updated annually 3 recruitment goals:
  1.) To recruit eligible pregnant women, infants, toddlers, and children.
  2.) To recruit children with disabilities.
  3.) To recruit special populations as per our community assessment and selection criteria: CPS/At-Risk, Domestic Violence, Limited English, Need for full Day Care. Homeless, TANF/CalWORKS Recipient, Children with Health Impairments, Teen Parents, Grandparent Caregivers, and children of currently or formerly incarcerated parents.
- Disability add the fact that income limits will be different.
- Flyers should be available in different languages to reach more people.
- Review of Admission priorities/selection criteria for 2020-2021 program year.
- LMC/DVC meeting to get onsite childcare facility

#### Program Improvement Plan Review:

- Check child’s interaction with person during picking up.
- Review and update pick-up/drop off policy/training for all staff & parents
- Distribution of safety documentation for parent meetings, staff and teachers.
- Suggestion: Use different languages for the safety tips for parents, Magda will coordinate it
- After non-parent picks up? Use Text messaging notification. Magda will check with IT, if possible

#### Next Steps

- Magda will check with IT about possible send a text message for parent when the pick-up happened by one of the emergency card authorized family or friend member
- Magda will get the report of languages of families in the program. Coordinate translation to make sure families receive the safety tips in their own language

### SUMMARY

### Meeting Evaluation

#### Plus

- N/A

#### Deltas

- N/A