

# Agenda

**Group/Meeting Name:** Economic Opportunity Council (EOC) Business Meeting

**Date:** 1/9/2020 **Time: From:** 6:00 PM **To** 8:00 PM

**Location:** 1470 Civic Ct. Suite 200, Concord 207

**Meeting Leader:** Renee Zeimer, Chair

**Purpose:** To Conduct EOC Monthly Meeting

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.*

**PERSONS WHO WISH TO ADDRESS THE EOC DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.**

*The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.  
Your patience is appreciated.*

## Desired Outcome: **By the end of this meeting, we will:**

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Reviewed and approve the draft December 16, 2019 EOC Business Meeting minutes for official record.
An update and discussion on the upcoming Roundtable event and budget so that the members are aware and staff can move forward accordingly.
Discussion on the 2020 EOC Business meeting schedule so that members are aware.
Receive the Community Services Bureau (CSB) Director's Report, EOC Chair, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
List next steps so that everyone is aware of their assigned tasks, upcoming meetings, and deadlines.
Evaluate the meeting.

Agenda			
What	How	Who	Time
1. Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	5 Minutes
2. Public Comment	Present	Members of the Public	2 Minutes
3. <b>Action:</b> ➤ Review and approval of the December 16, 2019 EOC Business Meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Secretary	5 Minutes

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
4. 2020 Roundtable	Present Clarify Check for Understanding	CSB Staff	30 Minutes
5. <b>Action:</b> 2020 EOC Business meeting schedule <ul style="list-style-type: none"> <li>• May Community Action month event</li> </ul>	Present Draft Clarify Check for Understanding Check for Approval	CSB Staff Group	15 Minutes
5. <b>Reports:</b> <ul style="list-style-type: none"> <li>• EOC Chair</li> <li>• Fiscal -Actual</li> <li>• Governance Subcommittee</li> <li>• Outreach Subcommittee</li> <li>• CSB Staff</li> <li>• EOC Members</li> </ul>	Present	Group	5 Minutes 5 Minutes 0 Minutes 0 Minutes 10 Minutes 10 Minutes
6. <b>Next steps</b>	Present Clarify Check for Understanding	Group	5 Minutes
7. <b>Evaluate the Meeting</b>	Plus/Delta	Group	3 Minutes

Public comments on matters listed on the agenda may be submitted at least one full work day prior to the published meeting time, to the Economic Opportunity Council Board via email: [mtupou@ehsd.cccounty.us](mailto:mtupou@ehsd.cccounty.us) or [nsparks@ehsd.cccounty.us](mailto:nsparks@ehsd.cccounty.us) ;or via electronic mail: 1470 Civic Court, Suite 200 Concord, Ca 94520.