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Agenda

Group/Meeting Name: Policy Council Fiscal Subcommittee

Date: 01/15/2020 Time: from: 5:00 p.m. to: 5:45 p.m.

Location: 500 Ellinwood, Pleasant Hill

Facilitator: Haydee Ilan

Purpose: Overview of function and responsibilities of the Finance sub-committee. Overview of Budget vs. Actuals for HS; EHS; EHS-CCP Monitoring Reports and Credit Card Report for November 2019.

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or Subcommittee meetings. Please contact PC Staff at least 48 hours before the meeting at (925) 646-5595.

Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item, will be limited to two minutes.

Desired Outcome: **By the end of this meeting, we will have:**

Reviewed HS; EHS; EHS-CC Partnership Budget vs. Actuals Monitoring and Credit Card Reports for November 2019. Planned Next Steps and evaluated the meeting.

Agenda			
What (content)	How (process)	Who	Time (minutes)
Desired Outcomes Agree on ground rules	Present Clarify Check for understanding Check for agreement	Volunteer	2
Overview of function and responsibilities of the Finance Sub- committee.	Present Check for understanding Check for agreement	Haydee Ilan	5
Overview of HS; EHS; EHS-CCP Budget vs. Actual Reports and Credit Card Report for November 2019.	Present Check for understanding Check for agreement	Haydee Ilan	15
Plan Next Steps	Discuss Check For Agreement	Haydee Ilan	5
Meeting Evaluation	Plus/Deltas	Volunteer	3