

Agenda

Group/Meeting Name: Economic Opportunity Council (EOC) Business Meeting

Date: 11/14/2019 **Time: From:** 6:00 PM **To** 8:00 PM

Location: 1470 Civic Ct. Suite 200, Concord 207

Meeting Leader: Renee Zeimer, Chair

Purpose: To Conduct EOC Monthly Meeting

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.

PERSONS WHO WISH TO ADDRESS THE EOC DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.

*The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.
Your patience is appreciated.*

Desired Outcome: By the end of this meeting, we will:

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Reviewed and approve the draft September 12, 2019 EOC Business Meeting minutes for official record.
Update on the 2020-2021 CSBG funding allocations so that the members are aware of the upcoming CSBG funding amount.
Approve the 2020-2021 CSBG Budget so that the EOC members and staff can move forward accordingly with awarding subcontractors and sending required document to the Department of Community Services and Development (CSD).
Ratify the approved 2020-2021 Request for Interest (RFI).
Update on the 2020-2021 Request for Information (RFI) timeline and meeting schedule so that members are aware of the next steps by staff and members.
Discuss and approve the date for the upcoming December business meeting so that members and staff can prepare and move forwarding according.
Update from our EOC members who have already completed their site visits so that members are informed.
Receive the Community Services Bureau (CSB) Director's Report, EOC Chair, Subcommittee Reports, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
List next steps so that everyone is aware of their assigned tasks, upcoming meetings, and deadlines.
Evaluate the meeting.

Agenda			
What	How	Who	Time
1. Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	5 Minutes
2. Public Comment	Present	Members of the Public	2 Minutes
3. Action: ➤ Review and approval of the September 12, 2019 EOC Business Meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Secretary	5 Minutes
4. Update: ➤ 2020-2021 CSBG Funding Allocation	Present Clarify Check for Understanding	CSB Staff	5 Minutes
5. Action: ➤ 2020-2021 CSBG Budget	Present Clarify Check for Understanding Check for Approval	CSB Staff	15 Minutes
6. Action: ➤ Ratify the approved 2020-2021 Request for Interest	Present Clarify Check for Understanding Check for Approval	CSB Staff Group	5 Minutes
7. Update: ➤ Program Services- RFI Timeline	Present Clarify	CSB Staff Program Services Chair	20 Minutes
8. Action: ➤ Schedule December Business meeting date and time	Present Clarify Check for Understanding Check for Approval	CSB Staff	5 Minutes
9. Update: ➤ Subcontractor Site Monitoring Visits	Present Clarify	CSB Staff Group	30 Minutes
10. Reports: <ul style="list-style-type: none">• EOC Chair• Fiscal -Actual (July, August and September)• Governance Subcommittee• Outreach Subcommittee• CSB Staff• EOC Members	Present	Group	0 Minutes 5 Minutes 0 Minutes 0 Minutes 5 Minutes 10 Minutes
11. Next steps	Present Clarify Check for Understanding	Group	5 Minutes
12. Evaluate the Meeting	Plus/Delta	Group	3 Minutes

Public comments on matters listed on the agenda may be submitted at least one full work day prior to the published meeting time, to the Economic Opportunity Council Board via email: mtupou@ehsd.cccounty.us or nsparks@ehsd.cccounty.us ;or via electronic mail: 1470 Civic Court, Suite 200 Concord, Ca 94520.