



## Economic Opportunity Council (EOC) Executive Committee Meeting Minutes

Location: 1470 Civic Ct., Suite 200 Concord, CA 94520



**Date:** 9/5/2019      **Time Convened:** 12:01 PM      **Time Terminated:** 12:11 PM      **Recorder:** Mele Lolohea

**Attendees:** Dawn Miguel (conference call) Lauren Babb (conference call), Mele Lolohea

**Absentees:** Renee Zeimer (excused), Camilla Rand (excused), Christina Reich (excused), Nancy Sparks (excused)

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Ground Rules	<ul style="list-style-type: none"><li>• Tupou reviewed the desired outcomes and ground rules.</li></ul>
Public Comment	<ul style="list-style-type: none"><li>• None Present</li></ul>
Review and approve the draft August 1, 2019 Executive Committee Meeting minutes	<ul style="list-style-type: none"><li>• The executive committee reviewed the draft August 1, 2019 EOC Executive Committee meeting minutes with no changes. <b>A motion to approve the draft August 1, 2019 Executive Committee meeting minutes was made by Babb and seconded by Miguel.</b>  <b>The motion carried.</b> <b>Aye: Babb, Miguel</b> <b>Nay:</b> <b>Abstain:</b> <b>Absent: Zeimer</b></li></ul>

TOPIC	RECOMMENDATION / SUMMARY	
Review and approve the draft September EOC Business meeting agenda	<ul style="list-style-type: none"> <li>• The group reviewed the draft September Business meeting agenda and made the following changes:               <ul style="list-style-type: none"> <li>○ Agenda item #9 2019-2020 Executive Team Elections- Allocate 20 minutes</li> <li>○ Move up the status of subcommittees under reports</li> <li>○ <b>Reports:</b> <ul style="list-style-type: none"> <li>Fiscal</li> <li>-Actual</li> <li>-CalCAPA</li> </ul> </li> </ul> </li> </ul> <p><b>A motion to approve the draft September Business meeting agenda with the changes stated above was made by Babb and seconded by Miguel.</b></p> <p><b>The motion carried.</b>  <b>Aye: Babb, Miguel</b>  <b>Nay:</b>  <b>Abstain:</b>  <b>Absent: Zeimer</b></p>	
Next Steps	<ul style="list-style-type: none"> <li>• Staff will make changes to the agenda and prepare business packet.</li> <li>• Staff will contact Merchant to ensure she will present her item on the agenda.</li> </ul>	
Meeting Evaluation	<p style="text-align: center;"><b><u>Pluses / +</u></b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	<p style="text-align: center;"><b><u>Deltas / Δ</u></b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>