

FACT Meeting

November 4, 2019

9:30 a.m. – 11:30 a.m.

40 Douglas Drive, Martinez, CA

Conference Room 208



AGENDA

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| 9:30 – 9:35 | Call to Order |
| 9:35 – 9:40 | Review and Accept the Minutes (October 7, 2019) |
| 9:40 – 9:45 | FACT Membership Update, Organization and Action Items <ul style="list-style-type: none">• Open Positions• Recruitment |
| 9:45 – 9:50 | RFP Contract Status Update; Fiscal 2019-2020 FACT Budget Review <ul style="list-style-type: none">• FACT Contracted Agencies Listing and Status |
| 9:50 – 10:35 | FACT Charter Discussion, continuation <ul style="list-style-type: none">• Discussion – how to increase our profile in the community and how do we “sell” being on the committee• Review updates to FACT Policies and Procedures document |
| 10:35 – 11:15 | Site Visit Planning, continuation <ul style="list-style-type: none">• FACT Team Lead Assignments, FACT Member Assignments• Preparation Process• Scheduling Process |
| 11:15 – 11:20 | Updates <ul style="list-style-type: none">• 2020 Schedule & Meeting Location Review/Decision• December FACT Committee Meeting Date |
| 11:20 – 11:30 | Discussion/Announcements/Public Comment |
| 11:30 | Adjourn |

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Laura Malone at least **48 hours before** the meeting at 925.608.4943.