

Agenda

Group/Meeting Name: Economic Opportunity Council (EOC) Executive Meeting

Date: 11/7/2019 **Time: From:** 12:00 PM **To** 12:30 PM

Location: 1470 Civic Ct. Suite 200, Concord 221

Meeting Leader: Renee Zeimer, Chair

Purpose: To set agenda for the next EOC Business meeting

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.

PERSONS WHO WISH TO ADDRESS THE EOC DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.

The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.

Your patience is appreciated.

Desired Outcome: By the end of this meeting, we will:

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and approve as official record the draft October 3, 2019 EOC Executive Committee Meeting minutes.
Review and approve as official record the draft October 18, 2019 EOC Special Executive Committee Meeting minutes.
Review and approve the November 14, 2019 business meeting agenda to distribute to the EOC members.
List next steps so that everyone is aware of their assigned tasks, upcoming meetings, and deadlines.
Evaluate the meeting.

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What	How	Who	Time
1. Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	3 Minutes
2. Public Comment	Present	Members of the Public	2 Minutes
3. Action: ➤ Review and approve the draft October 3, 2019 Executive Committee Meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Group	5 Minutes

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What	How	Who	Time
4. Action: ➤ Review and approve the draft October 18, 2019 EOC Special Executive Committee Meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Group	5 Minutes
5. Action: ➤ November EOC agenda	Present Draft Clarify Check for Understanding Check for Approval	Group	10 Minutes
6. Next steps	Present Clarify Check for Understanding	Group	3 Minutes
7 Evaluate the Meeting	Plus/Delta	Group	2 Minutes

Public comments on matters listed on the agenda may be submitted at least one full work day prior to the published meeting time, to the Economic Opportunity Council Board via email: mtupou@ehsd.cccounty.us or nsparks@ehsd.cccounty.us ;or via electronic mail: 1470 Civic Court, Suite 200 Concord, Ca 94520.