

Agenda

If you wish to call in please see the instructions below:

- Dial 1-888-278-0254
- You will be asked to enter your access code: 8934051
- Once the access code is entered you will join the meeting

Group/Meeting Name: EOC Outreach Subcommittee Meeting

Date: 7/8/2019 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

Location: 1470 Civic Ct. Suite 200 Concord, Conference room 221

Purpose: To discuss and approve edits on the Community Action Trifold.

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
To discuss and approve edits on the Community Action Trifold so that staff can move forward with the printing process.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	3 Minutes
➤ Public Comment	Present	Members of the Public	2 Minutes
➤ Action Item: Community Action Trifold	Present Clarify Check for Understanding	Group	50 Minutes
➤ Next Steps	Present	CSB Staff	3 Minutes
➤ Meeting Evaluation	+/-	Group	2 Minutes