



Contra Costa County



Meeting: Fiscal Sub-Committee meeting Date: June 19, 2019 Time: 5:00 pm to 5:45 pm

Location: 500 Ellinwood, Pleasant Hill Facilitator: Haydee Ilan Recorder: Haydee Ilan

Attendees: See sign-in sheet

TOPIC	SUMMARY	
<b>Desired Outcomes / Agreements Reached</b>	<p>Reviewed HS; EHS; EHS-CC Partnership Budget vs. Actuals Monitoring and Credit Card Reports for April 2019. Detailed discussion on budget line items were helpful for better understanding of financial reports.</p> <p>Delphine Smith volunteered to present the financial reports at the Policy Council. She zeroed in on highlighting percentage of utilization for a brief presentation of monthly reports.</p>	
<b>Next Steps</b>	<p>Members of the fiscal sub-com were encouraged to do the fiscal presentation during the Policy Council meeting with pointers from the team for confidence in presenting. Subcommittee updates presentation was also discussed.</p>	
<b>Meeting Evaluation</b>	<p><u>Plus</u> 3 members of the Fiscal Sub-com were present. Discussion of different program years for the 3 Federal programs were explained and understanding was achieved.</p>	<p><u>Deltas</u> 1 member of the Fiscal Sub-com was absent.</p>