

**Contra Costa County In-Home Supportive Services  
Advisory Committee Meeting  
March 20, 2018 Meeting Summary**

**Present:** Sydney Anderson, Wilson Cheng, Joe Juarez (On the phone), John Roe, Wendell Snyder, Chantana Vornnvilaipan (On the phone).

**Absent:** Mustafa Alsalihi

**Staff:** Elizabeth Dondi, Lorena Orellana and Beatriz Salgado

**Guests:** Kim Lee

**Roll Call and Introductions:**

Chair Sydney Anderson called the meeting to order at 1:12pm. Roll call was called and the sign-in sheet was completed. A quorum was established.

**Public Comment Period:**

None

**Individual Member Reports & Announcements**

John Roe reported on his experience with the Contra Costa County Fall Prevention Program. He was highly impressed with the free services they offer such as Physical Therapists, home safety assessments and home modifications to reduce preventable injuries. Sydney added that the program also offers free classes such as Matter of Balance and Tai-Chi.

Chantana commented to the AC members that recently she was informed that section 8 Housing Program can make accommodations for a Live-in care provider if the consumer so requires.

**January 16, 2018 Meeting Summary**

Wilson moved, John seconded, to approve the January 16, 2018 meeting summary as written. The motion carried; see votes below:

		<b>Meeting Summary</b>			
		<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>
1	Mustafa Alsaliyh			x	
2	Sydney Anderson	x			
3	Wilson Cheng	x			
4	Joe Juarez	x			
5	John Roe	x			
6	Wendell Snyder	x			
7	Chantana Vornviloipan	x			

**REPORTS:**

**Fraud / Quality Assurance Report:** None

**Staff Report:**

Elizabeth also announced that Lorena Orellana is the new PA’s Program Manager – Lorena has been with the Public Authority for 12 years as Registry/Training Specialist.

Elizabeth also mentioned that PA is in the process of hiring new Registry Specialist who will be in replacing Lorena.

Elizabeth reported that Effective February 12, 2018, CDSS (California Department of Social Services) introduced a new Online Direct Deposit Enrollment Service for IHSS providers. The new service allows current and active IHSS providers to electronically enroll, change or disenroll electronically.

Elizabeth also reported that the Tax year 2017 is the first year when IHSS W-2 forms will reflect the exemption of wages paid to live-in providers. If a provider lives with their recipient and has filed SOC 2298, any wages paid to them following the receipt of the form will not be reported as wages. However payments issued in 2017 before SOC 2298 form being processed will show as income.

Regarding EVV (Electronic Visitation Verification) Elizabeth reported that all the states are required to implement this new law by January 2019, however, California will not be able to meet this deadline, but will make a good faith effort to comply.

Regarding Rapid Response Program, Elizabeth reported that in consultation with Victoria Tolbert – the bureau Director for Aging and Adult Services, the number of shifts or services days in a month have been reduce from 5 to 3 in order to stay sensitive to the budget, avoid overuse and extended use of the program.

Elizabeth mentioned that the California Association of Public Authorities for IHSS (CAPA) has produce a document containing legislative bills of interest. She highlighted the following:

**AB 1909** - Would clarify that the State Department of Social Services is required to provide translations of written content, as defined, in languages spoken by a substantial number of providers of in-home supportive services. The is a CAPA co-sponsored bill with CWDA (California Welfare Directors Association)

**AB 3114** –This is a re-visitation of last year’s AB 432. It is CAPA Sponsored bill which would authorize a county board of supervisors to contract with a nonprofit consortium or to establish a public authority to provide waiver personal care services. The bill would authorize certain entities to meet and confer in good faith regarding wages, benefits, and other terms and conditions of employment with representatives of recognized employee organizations for an individual who is employed by a recipient of waiver personal care services.

**SB 1040** - Would expand the definition of “supportive services” to include all needs and services required during a natural disaster resulting in a declared state of emergency, and authorize, under those same circumstances, a county to allocate additional hours of supportive services. The bill would require a county to use a void and reissue warrant process for any provider who lost or had damaged and uncashed warrant because of a natural disaster resulting in a state of emergency. The bill would require a county, including a city and county, at the next update to its emergency plan, to integrate and require the assessment and provision of supportive services to IHSS recipients. This is a CAPA sponsored bill.

Elizabeth informed to the AC members that PA received an application for Consumer Any Age Seat 3. Elizabeth advised the AC members that the Nominating Sub-Committee needs to agree on a date and time to interview the candidate.

### **Chair Report:**

Sydney Anderson reported that she attended to the 18th Annual California Injury Educational Forum presented by the Senior Injury Prevention Program on March, 16, 2018 at the Water Front Hotel in Jack London Square in Oakland. Sydney mentioned that the topics this year included the following:

- Inspiration for the Senior Injury Prevention Advocate
- Sleep and Seniors
- Stop the Bleed: a training on proper bleeding control techniques
- Working Injury Prevention Programs

- Fall Prevention for community dwelling Older Adults: An Update on Assessment and Intervention Strategies

### **Advisory Committee Expenditure Report:**

The report for July 1, 2016 through February 7, 2018 was handed out and reviewed by the members.

### **Health, Safety & Education Committee Report:**

Wendell Snyder reported that the meeting was held on March 13, 2018 from 1:00pm to 2:00pm. Wendell reported that the members reviewed the Training Plan for 2018. The CPR trainings for East and Central County were already held as planned. On the other hand the Alzheimer's / Dementia training had to cancel due to staff shortage.

### **Rapid Response Committee Report:**

Sydney reported that the Rapid Response program underwent some changes to ensure that the program served the purpose it was established for. Some of these changes includes that the consumers can not call more than 24 hours in advance to request for service. Also, the number of services days/shifts allowed per consumer per month was also reduced from 5 to 3 services days.

Sydney also mentioned that in the month of January Rapid Response program received a total of 52 service requests. 37 of them were filled, 10 were cancelled, and 5 Consumers did not qualify for the service. The total number of hours requested was 226 of which 143 were filled. For the month of February, Rapid Response program received 70 service requests. 34 of them were filled, 19 were cancelled, 2 Consumers did not qualified for the service, 1 service request was not filled and 3 were partially filled. The total number of hours requested was 431 of which 228 were filled.

**Nominating Committee Report:** No report as no meeting was held.

**Advocacy Committee Report:** No report as no meeting was held.

**California In-Home Supportive Services Consumer Alliance (CICA) Report:**  
None

**Independent Living Resource (ILR) Report:**

John reported on the fundraiser event that was held on February 24, 2018 at the IBEW Local 302 1875 Arnold Dr. Martinez, California. John said that last month's meeting was dedicated to reviewing the past event, he considered that it fairly successful. The fundraising event had around 60 attendees. The money collected from the event will be used to purchase bus passes, Uber rides and other individual transportations to medical appointments.

**SEIU 2015 Report:**

John also inquired about the Sick Leave for providers. Elizabeth said it starts on July, 2018 and it will be 8 hours per year. The number of hours will increase up 16 hours per year in July 2020.

**Unfinished Business:**

None

**New Business:**

None

**Next meeting:** May 15, 2018.

Sydney adjourned the meeting at 2:24pm.

**1:00 PM – 3:00 PM, 500 Ellinwood Way, Pleasant Hill**

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Sydney Anderson, Chair

The Contra Costa County In-Home Supportive Services Advisory Committee is appointed by the Board of Supervisors to provide ongoing advice and recommendations regarding in home supportive services to the Public Authority. Any comments or recommendations made by the Committee or its members do not represent the official position of the County or any of the County's officers.