



Economic Opportunity Council (EOC) Business Meeting Minutes
 Location: 1470 Civic Court, Suite 200, Concord CA 94520



Date: 10/11/2018 **Time Convened:** 6:14 PM **Time Terminated:** 8:00 PM **Recorder:** Mele Tupou

Attendees: Samuel Houston (6:30 pm), Tanya Brown, Armando Morales, Devlyn Sewell, Renee Zeimer, Ajit Kaushal, Dawn Miguel, Tricia Piquero, Acaria Almeida, Juan Pablo Benavente

Absentees: Lauren Babb (Excused)

Staff: Camila Rand, Nancy Sparks, Mele Tupou Lolohea, Christina Reich (Excused)

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes	<ul style="list-style-type: none"> Chair Zeimer called the meeting to order at 6:15 PM. Kaushal read the desired outcomes.
Public Comment	<ul style="list-style-type: none"> None present
<p>Action: Review and approval of the draft September 13, 2018 Business meeting minutes</p>	<ul style="list-style-type: none"> The group reviewed the draft September 13, 2018 Business meeting minutes with no changes. <p>A motion to approve the draft September 13, 2018 Business meeting minutes was made by Piquero and second by Kaushal.</p> <p>The motion passed with EOC members voting as follows: Ayes: Morales, Almeida, Sewell, Zeimer, Kaushal, Piquero, Brown, Miguel Nays: None Abstentions: Benavente Absent: Babb, Houston</p>
<ul style="list-style-type: none"> ➤ California Community Action Partnership Association (CalCAPA) Conference 	<ul style="list-style-type: none"> Zeimer thanked Sparks for applying for the CalCAPA stipend, which was in the amount of \$1500.00. Zeimer encouraged more members to attend now that there is extra funding. Sparks stated there is a total budget of \$5,426.00 which also includes what was previously allocated when building the 2018 budget. At the moment, there were 5 travel requests that were approved by the County Counsel, 2 staff and 3 members. Zeimer stated after the Executive Committee Meeting, Tupou sent out an Urgent message to everyone regarding CalCAPA. Tupou heard back from a couple of members who expressed interest in attending. Sparks stated there is enough funding for members, who will be attending the conference all three

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	<p>days, to stay overnight.</p> <ul style="list-style-type: none"> • The following members are interested in attending and would like to stay at the hotel: <ul style="list-style-type: none"> ○ Samuel Houston ○ Dawn Miguel ○ Armando Morales ○ Tanya Brown <p>A motion to approve 8 members, at the most 7 registrations, to attend the CalCAPA conference was made by Zeimer and second by Almeida.</p> <p>The motion passed with EOC members voting as follows: Ayes: Houston, Morales, Almeida, Sewell, Zeimer, Kaushal, Piquero, Brown, Miguel Nays: None Abstentions: None Absent: Babb</p>
EOC Tri Fold	<ul style="list-style-type: none"> • Piquero shared a sample of the CSB Tri Fold Brochure sample so that the EOC could have an idea of how the trifold will look. Piquero discussed the content and asked for input from the members on what they wanted added to the trifold brochure. • Piquero recommended the brochure give light to the organizations that the EOC is working with. • Zeimer stated the high priority areas could take the lead showing the EOC and other community partners working together from year to year. Pictures from the subcontractors could be examples of community agencies that are addressing the EOC's priority areas. • Miguel explained there is a piece in the pamphlet as a good example that explains innovated partnerships. • Zeimer explained she is struggling with two (2) things; first, looking at what we are trying to address among poor marginalize communities in the county. Second, is the hope that the EOC could provide copies to the people to connect the dots about EHSD, Community Action Partnership and EOC. She states she is confused about the Community Action Partnership logo which doesn't connect or worded to the EOC at all. • Rand mentioned that the information is already in the pamphlet and perhaps should be reworded in a clearer way. The group agreed to just reword the language. • Rand reminded the group the Trifold will be used for a long time and only redone every 10 years or so. • Piquero asked who are these brochures targeted for and what is the goal? Houston explained people between the ages of 22-50 should be the targeted audience as far as getting them to respond. • Rand explained potential subcontractors, potential EOC members in the community and potential community members who need services.

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	<ul style="list-style-type: none"> Almeida suggested to have these out in booths at local events in the county. Kaushal states that the trifold should go to those who needs services such as housing, food, and homelessness. Staff recommended scheduling an outreach subcommittee meeting to discuss the content of the trifold.
<p>2018 Subcommittee</p> <ul style="list-style-type: none"> - Update/ Assignment 	<ul style="list-style-type: none"> The group reviewed the 2018 subcommittee list and Zeimer recommended that Kaushal takes over the Fiscal Subcommittee meeting as chair.
<p>Reports:</p> <ul style="list-style-type: none"> EOC Chair <ul style="list-style-type: none"> -Educational Fiscal- Actual CSB Staff EOC Members <ul style="list-style-type: none"> o Policy council updates 	<p><u>EOC Chair</u></p> <ul style="list-style-type: none"> Zeimer shared a FESP flyer with the group containing information about “Your Vote Matters!” and asked for staff to send to subcontractors in order to get it out to clients. <p><u>Fiscal-Actual</u></p> <ul style="list-style-type: none"> Zeimer presented the August expenditure report for the 2018 CSBG 18F-5007 contract. At the last Fiscal meeting, staff reported that the budget information reflected the increase of the 2.55% that was received. Zeimer went on to report that 67% of the budget has been expended and that we are right on target with Administrative costs. Zeimer reported Program costs, and stated that, with the exception of subcontractors and some of the other line items that have yet to be spent, we are pretty much on budget. Zeimer expressed how pleased she was to see that subcontractors are submitting their demands. The CalCAPA expenses will hit the books the following month. We are projecting that the administrative projections will be spent by December of this year. As a reminder we extended the 18F-5007 contract through February 2019 to allow our subcontractors to have a full 12 months to spend their grant allocation. Zeimer stated the group had to make a decision about the \$9,000 that needed to be distributed to all the subcontractors evenly or proportionally to their allocation. The group wanted to spilt it evenly and as a next step staff was going to come back and report if there was a way to not amend the contracts. <p><u>CSB Staff</u></p> <ul style="list-style-type: none"> Rand reported that October is Head Start Awareness Month. Rand invited the members to check out the artwork that the children made all along the Board and Supervisors lobby in Martinez. CSB has been very active on Facebook with raising awareness around Head Start. Also, CSB will be getting visits from the State Department of Education Director of Early Childhood and the LAO (Legislative Analysis Office next month. Rand reported there will be a joint press release by Employment and Human Services Department (EHSD), Contra Costa Housing Authority, and the Health Department about the Public Charge. It is a

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	<p>statement saying that we are still committed to fulfilling our mission which is to serve low income families.</p> <ul style="list-style-type: none"> • Rand explained that the Public Charge is what the government considered an individual who is likely to become primarily dependent on the government for subsistence. Rand went on to explain that some families are stating that their attorneys are recommending they not sign up for Head Start. They are also saying some of the programs that might be considered are Calfresh and Medi-cal. • Miguel explained there is a public comment card that will need to be filled out during the 60-day comment period. • Staff will send it out once the press release is out. • Sparks reported she spoke with Field Representative, Katie Walker, about the lengthy contract process and the concerns of the EOC around the discretionary dollars. Katie mentioned the difference with last year's discretionary contract there were three categories but this year the discretionary funds are a part of the contract therefore should support the programs for clients in the low income community. With that being said, we would still have to amend the contracts to extend the scope of work in the current contracts. • Zeimer asked has the department done any cost benefits because the hands that touch each contracts far exceeds the amount that is being added to each contract. • Sparks expressed maybe consider having a two-year contract. • Camilla added this is something Katie mentioned that having a multi-year contract will help with the contract process and allowable costs. • Zeimer explained that the allocation is year to year, the contracts would have to be amended every time we receive notice for extra funds. Zeimer mentioned she would like to have a conversation about this offline once she looks into the plus 10% float where we could increase up to 10% without amending. • Sparks mentioned that Walker will be providing staff with more information about an open resolution for future funding, but at this moment staff will have to get started with amending the current contracts. • Sparks informed the group the Request for Information (RFI) informational session was successful. There were eleven (11) agencies that attended which was more than we had in the past. All proposal packets are ready for distribution and Program Services Committee will meet on October 29 from 6 pm- 9 pm to review and recommend who the 2019-2020 subcontractors will be. • Sparks shared an update on the current EOC roster and reported 4 vacancies on the board; two in the private/non-profit and 2 in the Public sector. She went on to inform that Supervisor Gioia was interviewing and diligently trying to recruit to fill his seat on the board. Rand will email Supervisor Glover for more information on a representative, which has been vacant since 2017. • Staff will post vacancy fliers on Facebook and other website to help with recruiting. <p>Policy Council</p>

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	<ul style="list-style-type: none"> • Miguel attended training and will be at the next Policy Council meeting. She will be providing an update to the board in November. <p><u>EOC Members</u></p> <ul style="list-style-type: none"> • Miguel shared that Uber is offering free rides for people who want to vote in November’s elections. • Brown is working with the Black Women Organized for Political Action (BWOPA) who will be offering rides to residents in the west county area who would like to vote in the upcoming November elections. The group is also offering to pay volunteers to stay at the polls. • Sewell attended a Local 2 event and was mailed a button that stated “One Job should be enough”. Sewell was able to contact someone for more buttons and will distribute next month hopefully. • Morales reported on the National Alliance on Mental Illness (NAMI) training he recently took and mentioned that it gives information on how to deal with children who are experiencing mental health issues. Morales explained that he is ready to start training parents with this information and is excited to help the community. • Houston encouraged for everyone to attend a NAMI training as we all know someone or have experienced a mental breakdown. Houston also reported that he will be part of the <i>So, Do You Think You Can Dance?</i> fundraiser by Putnam Clubhouses and hopes everyone can come and watch. • Houston also reported he has been dealing with residents in the community who are under the impression that Covered California is being eliminated. Houston confirmed that Covered California is one of the strongest health care providers in the nation. Houston informed the members that open enrollment is on October 15th and asked members to share this information with others. • Zeimer reported there is a proposal for a private company that is asking the county to rezone a residential site in Walnut Creek so they can open a vitally needed short term facility to accommodate sixteen (16) people in need of mental health rehab. There will be a hearing this upcoming Monday at 1:30 pm and there are neighbors mobilizing against it because of the stigma. • Kaushal shared the Festival of lights had a great turnout and over 300 people showed up. Highlight of the night was out of twenty-two (22) states in India, people from seventeen (17) states came to support. • Piquero shared that A Place of Learning Fiesta Fundraiser was a success although not many tickets were sold due to a number of events taking place on the same day in Brentwood. She also reported that although not many tickets were sold, they were still able to raise the same amount of money. • Benavente shared that Monument Impact had their biggest event with over 150 attendees. They are looking into doing a Gala next year in February and will update the group as it develops.
<p>Next Steps:</p> <ul style="list-style-type: none"> • Planning Calendar 	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> • See above in each section.
<p>Evaluate the Meeting</p>	<ul style="list-style-type: none"> • On time • Great meeting