

If you wish to call in please see the instructions below:

- Dial 1-888-278-0254
- You will be asked to enter your access code: 8934051
- Once the access code is entered you will join the meeting

Agenda

Group/Meeting Name: Economic Opportunity Council (EOC) Executive Committee Meeting	
Date: 12/6/2018	Time: 12:00 pm - 1:00 PM
Location: 1470 Civic Court Suite 200, Conference Room 221, Concord, CA	
Purpose: To set the Agenda for the next EOC Business Meeting	

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.

Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.

Closed Session- Review of 2019 Sub-contractor Allocations

Review and approve as official record the draft November 1, 2018 EOC Executive Committee Meeting minutes.

Review and approve the draft November 8, 2018 business meeting minutes to distribute to the EOC members.

Review and discuss the 2019 Work Plan so that we can present it to the EOC at the December business meeting.

Review and approve the DRAFT December 13, 2018 Business Meeting agenda to distribute to the EOC members.

List next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next meeting.

Evaluation of the meeting.

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Reviewed Desired Outcomes	Present Clarify Check for understanding	Volunteer	2 Minute
Public Comment	Present	Members of the Public	3 Minute
Closed Session- Review of 2019 Sub-contractor Allocations		Executive Members	20 Minutes
Action: <ul style="list-style-type: none"> • Review and approve the draft November 1, 2018 Executive Committee Meeting minutes 	Present Clarify Check for understanding Check for Approval	Lauren Babb	5 Minutes
Action: <ul style="list-style-type: none"> • Review and approve the draft November 8, 2018 EOC Business meeting minutes 	Present Clarify Check for understanding Check for Approval	Group	5 Minutes

<ul style="list-style-type: none"> 2019 Work Plan-draft 	Present Clarify Check for understanding	Group	10 Minutes
Action: <ul style="list-style-type: none"> Review and approve the December 13, 2018 EOC Business Meeting agenda 	Present Clarify Check for understanding	Subcommittee Leads	10 Minutes
Next Steps	Present Clarify Check for Understanding	CSB Staff	3 Minutes
Meeting Evaluation	Plus/Delta	Volunteer	2 Minute