

- If you wish to call in please see the instructions below:
- Dial 1-888-278-0254
  - You will be asked to enter your access code: 8934051
  - Once the access code is entered you will join the meeting

# Agenda

**Group/Meeting Name:** Economic Opportunity Council (EOC) Executive Committee Meeting

**Date:** 10/4/2018 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

**Location:** 1470 Civic Ct. Suite 200, Conference Room 207, Concord

**Purpose:** To set the Agenda for the next EOC Business Meeting

**By the end of this meeting, we will have:**

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and approve as official record the draft August 6, 2018 EOC Executive Committee Meeting minutes.
Review and approve the draft September 13, 2018 business meeting minutes to distribute to the EOC members.
Discuss CalCAPA conference and recommendation from Fiscal subcommittee so that staff can move forward with preparations and present to the entire EOC at the October business meeting.
Review and approve the DRAFT October 11, 2018 Business Meeting agenda to distribute to the EOC members.
List next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next meeting.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
➤ Public Comment	Present	Members of the Public	3 Minutes

<p>Action:</p> <ul style="list-style-type: none"> <li>➤ Review and approve the draft August 6, 2018 Executive Committee Meeting minutes</li> </ul>	<p>Present Draft</p> <p>Clarify</p> <p>Check for Understanding</p> <p>Check for Approval</p>	<p>Lauren Babb</p>	<p>5 Minutes</p>
<p>Action:</p> <ul style="list-style-type: none"> <li>➤ Review and approve the draft September 13, 2018 EOC Business meeting minutes</li> </ul>	<p>Present Draft</p> <p>Clarify</p> <p>Check for Understanding</p> <p>Check for Approval</p>	<p>Group</p>	<p>10 Minutes</p>
<p>Action:</p> <ul style="list-style-type: none"> <li>➤ CalCAPA conference</li> </ul>	<p>Present Draft</p> <p>Clarify</p> <p>Check for Understanding</p> <p>Check for Approval</p>	<p>Group</p>	<p>20 Minutes</p>
<p>Action:</p> <ul style="list-style-type: none"> <li>➤ Review and approve the October 11, 2018 EOC Business Meeting agenda</li> </ul>	<p>Present Draft</p> <p>Check for Agreement</p> <p>Approval for inclusion in packet</p>	<p>Group</p>	<p>15 Minutes</p>
<ul style="list-style-type: none"> <li>➤ Next Steps</li> </ul>	<p>Present</p> <p>Clarify</p> <p>Check for Understanding</p>	<p>CSB Staff</p>	<p>3 Minutes</p>
<ul style="list-style-type: none"> <li>➤ Meeting Evaluation</li> </ul>	<p>+/-Δ</p>	<p>Group</p>	<p>2 Minutes</p>